

# TITLE 13

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## Zoning

**Chapter 1**      Zoning Code



# Title 13 ► Chapter 1

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## Zoning Code

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## Article A: Introduction

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### **Sec. 13-1-1 Authority.**

This Chapter is adopted under the authority granted by Sections 62.23(7) and 87.30 of the Wisconsin Statutes and amendments thereto.

*State Law Reference:* Sec. 62.23(7), Wis. Stats.

### **Sec. 13-1-2 Title.**

This Chapter shall be known as, referred to and cited as the "Zoning Code, City of Abbotsford, Wisconsin" and is hereinafter referred to as the "Code" or "Chapter."

### **Sec. 13-1-3 General Purpose.**

The purpose of this Chapter is to promote the comfort, health, safety, morals, prosperity, aesthetics and general welfare of the people of the City of Abbotsford, Wisconsin.

### **Sec. 13-1-4 Intent and Purposes in View.**

The general intent and purposes in view of this Chapter are to regulate and restrict the use of all structures, lands and waters and to:

- (a) Promote and protect the comfort, public health, safety, morals, prosperity, aesthetics and general welfare of the people;
- (b) Divide the City into zones or districts restricting and regulating therein the location, erection, construction, reconstruction, alteration and use of buildings, structures and land for residence, business and manufacturing and other specified uses;
- (c) Protect the character and the stability of the residential, business, manufacturing and other districts within the City and to promote the orderly and beneficial development thereof;
- (d) Regulate lot coverage, the intensity of use of lot areas and the size and location of all structures so as to prevent overcrowding and to provide adequate sunlight, air, sanitation and drainage;
- (e) Regulate population density and distribution so as to avoid sprawl or undue concentration and to facilitate the provision of adequate public services, utilities and other public requirements;
- (f) Regulate parking, loading and access so as to lessen congestion in and promote the safety and efficiency of streets and highways;

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- (g) Secure safety from fire, panic, flooding, pollution, contamination and other dangers;
- (h) Stabilize and protect existing and potential property values and encourage the most appropriate use of land throughout the City;
- (i) Preserve and protect the beauty of the City of Abbotsford;
- (j) To prohibit uses, buildings or structures incompatible with the character of development or intended uses within specified zoning districts;
- (k) To provide for the elimination of nonconforming uses of land, buildings and structures which are adversely affecting the character and value of desirable development in each district;
- (l) Prevent and control erosion, sedimentation and other pollution of the surface and subsurface waters;
- (m) Further the maintenance of safe and healthful water conditions;
- (n) Prevent flood damage to persons and property and minimize expenditures for flood relief and flood control projects;
- (o) Provide for and protect a variety of suitable commercial and industrial sites;
- (p) Protect the traffic-carrying capacity of existing and proposed arterial streets and highways;
- (q) Implement those municipal, county, watershed and regional comprehensive plans or components of such plans adopted by the City of Abbotsford;
- (r) Provide for the administration and enforcement of this Chapter; and to provide penalties for the violation of this Chapter.

**Sec. 13-1-5 Abrogation and Greater Restrictions.**

It is not intended by this Chapter to repeal, abrogate, annul, impair or interfere with any existing easements, covenants, deed restrictions, agreements, rules, regulations or permits previously adopted or issued pursuant to law. However, whenever this Chapter imposes greater restrictions, the provisions of this Chapter shall govern.

**Sec. 13-1-6 Interpretation; Standard Industrial Classifications.**

- (a) In their interpretation and application, the provisions of this Chapter shall be held to be minimum requirements and shall be liberally construed in favor of the City and shall not be construed to be a limitation or repeal of any other power now possessed by the City of Abbotsford.
- (b) Uses allowed in Commercial and Industrial Districts may be cross-referenced with the Standard Industrial Classification. The SIC number is shown in [ ].

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**Sec. 13-1-7 Severability and Non-Liability.**

- (a) If any section, clause, provision or portion of this Chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter shall not be affected thereby.
- (b) If any application of this Chapter to a particular structure, land or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land or water not specifically included in said judgment.
- (c) The City of Abbotsford does not guarantee, warrant or represent that only those areas designated as floodlands will be subject to periodic inundation and hereby asserts that there is no liability on the part of the Common Council, its agencies or employees for any flood damages, or structural damages that may occur as a result of reliance upon and conformance with this Chapter.

**Sec. 13-1-8 Repeal and Effective Date.**

All other ordinances or parts of ordinances of the City inconsistent or conflicting with this Chapter, to the extent of the inconsistency or conflict only, are hereby repealed.

**Sec. 13-1-9 through Sec. 13-1-19 Reserved for Future Use.**



## Article B: General Provisions

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### **Sec. 13-1-20 Jurisdiction and General Provisions.**

- (a) **Jurisdiction.** The jurisdiction of this Chapter shall apply to all structures, lands, water and air within the corporate limits of the City of Abbotsford. The provisions of this Chapter shall be held to be the minimum requirements for carrying out the intent and purpose of this Chapter.
- (b) **Compliance.** No new structure, new use of land, water or air or change in the use of land, water or air shall hereafter be permitted and no structure or part thereof shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without a zoning permit and without full compliance with the provisions of this Chapter and all other applicable local, county and state regulations.
- (c) **District Regulations to be Complied With.** Except as otherwise provided, the use and height of buildings hereafter erected, converted, moved, enlarged or structurally altered and the use of any land shall be in compliance with the regulations established herein for the district in which such building or land is located.
- (d) **Yard Reduction or Joint Use.**
  - (1) No lot, yard, parking area, building area or other space shall be reduced in area or dimension so as not to meet the provisions of this Chapter. No part of any lot, yard, parking area or other space required for a structure or use shall be used for any other structure or use.
  - (2) No yard or other open space allocated to a structure or parcel of land shall be used to satisfy yard, other open spaces or minimum lot area requirements for any other structure or parcel.
- (e) **Lots Abutting More Restrictive District.** Any side yard, rear yard or court abutting a district boundary line shall have a minimum width and depth in the less restricted district equal to the average of the required minimum widths and depths for such yards and courts in the two (2) districts which abut the district boundary line.
- (f) **Relationship with Other Laws.** Where the conditions imposed by any part of this Chapter upon the use of land or buildings or upon the bulk of buildings are either more restrictive or less restrictive than comparable conditions imposed by any other provisions of this Chapter or any other laws, ordinances, resolutions, rules or regulations of any kind, the regulations which are more restrictive (or impose higher standards or requirements) shall be enforced.

### **Sec. 13-1-21 Use Regulations.**

Only the following uses and their essential services may be allowed in any district:

- (a) **Permitted Uses.** Permitted uses, being the principal uses, specified for a district.

- (b) **Accessory Uses.** Accessory uses and structures as specified are permitted in any district but not until their principal structure is present or under construction.
- (c) **Conditional Uses.**
  - (1) Conditional uses and their accessory uses are considered as special uses requiring, for their authorization, review, public hearing and approval in accordance with Article E of this Chapter excepting those existent at time of adoption of the Zoning Code.
  - (2) Conditional use(s), when replaced by permitted use(s), shall terminate. In such case(s), the reestablishment of any previous conditional use(s), or establishment of new conditional use(s) shall require review, public hearing and approval in accordance with Article E of this Chapter.
  - (3) Conditional uses authorized by the Common Council shall be established for a period of time to a time certain or until a future happening or event at which the same shall terminate.
  - (4) Conditional uses authorized by the Common Council shall not be subject to substitution with other conditional uses, either regular or limited, whether similar type or not, without Common Council approval and the procedures required in Article E of this Chapter.
- (d) **Classification of Unlisted Uses.** Any use not specifically listed as a permitted use or a conditional use in the districts established in Article C shall be considered to be prohibited except as may be otherwise specifically provided hereinafter. In case of question as to the classification of an unlisted use, the question shall be submitted to the Zoning Board of Appeals for determination, following a recommendation from the Plan Commission, in accordance with the following procedure:
  - (1) **Application.** Application for determination for classification of an unlisted use shall be made in writing to the Zoning Administrator and shall include a detailed description of the proposed use and such other information as may be required by the Zoning Board of Appeals to facilitate the determination.
  - (2) **Investigation.** The Zoning Board of Appeals shall make or have made such investigations as it deems necessary in order to compare the nature and characteristics of the proposed use with those of the uses specifically listed in the Chapter and to recommend its classification.
  - (3) **Determination.** The determination of the Zoning Board of Appeals shall be rendered in writing within sixty (60) days from the application and shall include findings supporting the conclusion. The Zoning Board of Appeals shall determine if the classification of the unlisted use is a permitted use, conditional use or prohibited use in one (1) or more of the districts established in Article C.
  - (4) **Effective Date of Determination.** At the time of this determination of the classification of the unlisted use by the Zoning Board of Appeals, the classification of the unlisted use shall become effective.

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## Sec. 13-1-22 Site Regulations.

- (a) **Street Frontage.** All lots shall abut upon a public street or other officially approved means of access, and each lot shall have a minimum frontage of seventy-five (75) feet; however, to be buildable, the lot shall comply with the frontage requirements of the zoning district in which it is located.
- (b) **Principal Structures.** All principal structures shall be located on a lot. Except in the case of planned unit developments, not more than one (1) principal building or use and two (2) accessory structures, including a private garage, may be located on a lot in any residential district. The Common Council may permit as a planned unit development more than one (1) principal structure per lot in any district where more than one (1) such structure is needed for the orderly development of the parcel. Where additional structures are permitted, the Common Council may impose additional yard requirements, landscaping requirements or parking requirements, or require a minimum separation distance between principal structures.
- (c) **Dedicated Street.** All lots shall abut a public street or approved private road or way which is constructed to applicable standards. No zoning permit shall be issued for a lot which abuts a public street dedicated to only a portion of its proposed width and located on that side thereof from which the required dedication has not been secured.
- (d) **Site Suitability.** No land shall be used or structure erected where the land is held unsuitable for such use or structure by the Common Council, upon the recommendation of the Plan Commission, by reason of flooding, concentrated runoff, inadequate drainage, adverse soil or rock formation, unfavorable topography, low percolation rate or bearing strength, erosion susceptibility or any other feature likely to be harmful to the health, safety, prosperity, aesthetics and general welfare of this community. The Plan Commission, in applying the provisions of the Section, shall, in writing, recite the particular facts upon which it bases its conclusion that the land is not suitable for certain uses. The applicant shall have an opportunity to present evidence contesting such unsuitability if he/she so desires. Thereafter, the Plan Commission may affirm, modify or withdraw its determination of unsuitability when making its recommendation to the Common Council.
- (e) **Preservation of Topography.** In order to protect the property owner from possible damage due to change in the existing grade of adjoining lands and to aid in preserving and protecting the natural beauty and character of the landscape, no change in the existing topography of any land shall be made which would result in increasing any portion of the slope to a ratio greater than one and one-half (1-1/2) horizontal to one (1) vertical, within a distance of twenty (20) feet from the property line, except with the written consent of the owner of the abutting property and with the approval of the Common Council, upon the recommendation of the Plan Commission, or which would alter the existing drainage or topography in any way as to adversely affect the adjoining property. In no case shall any slope exceed the normal angle of slippage of the material involved, and all slopes shall be protected against erosion.

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- (f) **Decks.** For purposes of this Chapter, decks, porches and fireplace chases shall be considered a part of a building or structure.
- (g) **Vacated Streets.** Whenever any street, alley, easement or public way is vacated by official action, the zoning district abutting the centerline of the said vacated area shall not be affected by such proceeding.
- (h) **Obstruction of Unplatted Lands.** All buildings hereafter erected upon unplatted land shall be so placed that they will not obstruct proper street extensions or other features of proper subdivision and land platting.
- (i) **Improper Dwelling Units.** No cellar, basement or unfinished home, garage, tent, recreational vehicle, trailer or accessory building shall, at any time, be used as a dwelling unit. Basements shall not be used as dwelling units, except where specifically designed for such use through proper damp-proofing, fire-protecting walls and other requirements as may be imposed by the building and housing codes.
- (j) **Temporary Uses.** Temporary uses such as real estate sales field offices or shelters for materials and equipment being used in the construction of a permanent structure, may be permitted by the Zoning Administrator. The Zoning Administrator may impose conditions on such temporary uses.
- (k) **Screening Regulations.** Any use required by this Chapter to be screened in accordance with this Section shall be confined within an opaque fence or wall eight (8) feet high or a visual screen consisting of evergreen or evergreen type hedges or shrubs, spaced at intervals of not more than six (6) feet located and maintained in good condition or in any way out of view of the public.
- (l) **Number of Tenants.** No owner of any dwelling shall lease or enter any lease of any one (1) dwelling unit to more than five (5) persons not related by blood, marriage, adoption or legal guardianship, living together as a single housekeeping unit and using common cooking facilities, or more than ten (10) persons living together as a single housekeeping unit and using common cooking facilities in a foster home wherein the foster parents have been licensed by the Wisconsin Department of Health and Social Services.

**Sec. 13-1-23 Modifications.**

- (a) **Height.** The district height limitations stipulated elsewhere in this Chapter may be exceeded, but such modification shall be in accord with the following:
  - (1) **Architectural Structures.** Agricultural structures, such as barns, silos and windmills, shall not exceed in height twice their distance from the nearest lot line.
  - (2) **Special Structures,** such as elevator penthouses, gas tanks, grain elevators, scenery lots, radio and television receiving antennas, manufacturing equipment and necessary mechanical appurtenances, cooling towers, fire towers, substations and smoke stacks, are exempt from the height limitations of this Chapter.



- (3) **Essential Services**, utilities, water towers, electric power and communication transmission lines are exempt from the height limitations of this Chapter.
  - (4) **Communication Structures**, such as radio and television transmission and relay towers, aeriels and observation towers, shall not exceed in height three (3) times their distance from the nearest lot line.
  - (5) **Public or Semipublic Facilities**. Public or semipublic facilities, such as schools, churches, hospitals, monuments, sanitariums, libraries, government offices and stations, may be erected to a height of sixty (60) feet, provided all required yards are increased not less than one (1) foot for each foot the structure exceeds the district's maximum height requirement.
- (b) **Yards**. The yard requirements stipulated elsewhere in this Chapter may be modified as follows:
- (1) **Agricultural Projections**. Chimneys, flues, sills, eaves, belt courses, ornaments, etc., may project into any required yard, but such projection shall not exceed two (2) feet.
  - (2) **Essential Services**, utilities, electric power and communication transmission lines are exempt from the yard and distance requirements of this Chapter.
  - (3) **Landscaping and Vegetation** are exempt from the yard requirements of this Chapter.
- (c) **Average Building Setbacks**. In Residential and Business Districts, except for corner lots, required setbacks shall be modified in the following cases:
- (1) **Average Front Yards**. The required front yards may be decreased in any residential or business district to the average of the existing street yards of the abutting principal structures on each side. Where fifty percent (50%) or more of the frontage on a block is occupied by principal structures having setbacks less than that required by this Chapter, setback on each remaining lot shall be determined in accordance with the following rule. The front building line of a proposed structure shall be no nearer the front lot line than a line joining adjacent front corners of the nearest principal structures which are in the same block frontage on either side of the proposed structure. If, on a block frontage, no principal structure exists to one side of a proposed structure, a structure may be assumed to exist on the corner lot which conforms to the minimum setback and side yard width requirements of this Chapter.
  - (2) **Additions**. Additions in the front yard of existing structures shall not project beyond the average of the existing front yards on the abutting lots or parcels.
- (d) **Corner Side Yards**. The required side yard on the street side of corner lots shall be at least fifty percent (50%) greater than the minimum specified for the district.

**Sec. 13-1-24 through Sec. 13-1-39      Reserved for Future Use.**



## Article C: Zoning Districts

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### **Sec. 13-1-40 Zoning Districts Designated.**

- (a) For the purpose of this Chapter, the City of Abbotsford is hereby divided into the following fourteen (14) zoning districts:
- (1) R-1 Single-Family Residential District
  - (2) R-2 Single-Family Residential District (Unsewered)
  - (3) R-3 Two-Family Residential District
  - (4) R-4 Multi-Family Residential District
  - (5) R-5 Residential Estate District
  - (6) C-1 Conservancy District
  - (7) B-1 Central Commercial District
  - (8) B-2 Highway Commercial District
  - (9) B-3 Business Park District
  - (10) I-1 Industrial District
  - (11) A-1 Agricultural District
  - (12) AEO Adult Entertainment Overlay District
  - (13) E-1 Mineral Extraction or Landfill Overlay District
  - (14) WP Wellhead Protection Overlay District

### **Sec. 13-1-41 District Boundaries.**

- (a) **Zoning Map.** The boundaries of the districts enumerated in Section 13-1-40 above are hereby established as shown on a map entitled "City of Abbotsford Zoning Districts", prepared by SEH Engineering, adopted January 7, 2013, as amended, which is adopted by reference and made a part hereof. The map shall bear upon its face the attestation of the Mayor and the City Clerk-Treasurer and shall be available to the public in the office of the City Clerk-Treasurer.
- (b) **Boundary Lines.** The boundaries shall be construed to follow corporate limits; U.S. Public Land Survey lines; lot or property lines; center lines of streets, highways, alleys, easements and railroad rights-of-way; or such lines extended unless otherwise noted on the Zoning Map. Where the district boundaries are not otherwise indicated and where the property has been or may hereafter be divided into blocks and lots, the district boundaries shall be construed to be lot lines and whether the designations on the Zoning Map are approximately bounded by lot lines, such lot line shall be construed to be the boundary of the district.
- (c) **Rules for Interpretation of Zone Boundaries.** Where uncertainty exists as to the boundaries of districts as shown on the Zoning Map, the following rules shall apply:
- (1) Boundaries indicated as approximately following the centerlines of streets, highways, or alleys shall be construed to follow such centerlines.

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- (2) Boundaries indicated as approximately following platted lot lines shall be construed as following such lot lines.
- (3) Boundaries indicated as approximately following municipal boundaries shall be construed as following municipal boundaries.
- (4) Boundaries indicated as following railroad lines shall be construed to be midway between the main tracks.
- (d) **Vacation.** Vacation of public streets and alleys shall cause the land vacated to be automatically placed in the same district as the abutting side to which the vacated land reverts.
- (e) **Annexations and Consolidations.** Annexations to or consolidations with the City subsequent to the effective date of this Chapter shall be placed in the A-1 Agricultural District unless the annexation ordinance temporarily placed the land in another district. Within ninety (90) days, the Plan Commission shall evaluate and recommend a permanent district classification to the Common Council.

**Sec. 13-1-42 R-1 Single-Family Residential District.**

- (a) **Purpose.** The purpose of the R-1 District is:
  - (1) To provide the opportunity for construction and maintenance of primarily single-family detached dwelling units.
  - (2) To maintain compact residential development around existing residential development or in areas presently served, or readily serviceable by public sewer.
  - (3) To delineate those areas where predominantly residential development has occurred or will be likely to occur in accordance with the general plan, or overriding economic consideration.
  - (4) To guard against surface and subsurface water pollution.
  - (5) To protect the integrity of residential areas by prohibiting the incursion of incompatible residential and nonresidential uses.
  - (6) To create and preserve the general aesthetics of an area by regulating land use.
  - (7) To locate this zone in areas with a soil suitability for residential development of slight or moderate restriction.
- (b) **Permitted Uses.** The following uses of land are permitted in the R-1 District:
  - (1) Single-family detached dwellings, excluding all mobile homes; for purposes of this Chapter manufactured homes are included in the definition of single-family dwelling.
  - (2) Manufactured homes complying with all of the following requirements and limitations:
    - a. The home shall be a double wide of at least twenty-four (24) feet in width and thirty-six (36) feet in length.
    - b. The home shall be installed on an approved foundation system in conformity with the uniform building code. The wheels and axles must be removed. The

- enclosed foundation system shall be approved by the Building Inspector and/or City Engineer; the Building Inspector may require a plan to be certified by a registered architect or engineer to ensure proper support for the home.
- c. The home shall be equipped with foundation siding which in design, color and texture appears to be an integral part of the adjacent exterior wall of the manufactured home.
  - d. The home shall be covered by a roof pitched at a minimum slope of two (2) inches in twelve (12) inches, which is permanently covered with non-reflective material.
  - e. The home shall have a pitched roof, overhanging eaves and such other design features required of all new single-family dwellings located within the City of Abbotsford.
- (3) Private garage facilities (attached, detached or a combination of both) not exceeding three (3) total standard stalls for each residential parcel, per Section 13-1-140.
  - (4) Accessory uses and buildings as follows:
    - a. Off-street parking facilities.
    - b. Uses and structures customarily accessory and clearly incidental to permissible principal uses and structures per Article K.
    - c. Signs as permitted by City ordinances.
  - (5) Community living arrangements and day care centers which have a capacity for eight (8) or fewer persons.
  - (6) Foster family care.
  - (7) Home occupations and professional home offices.
  - (8) Libraries, museums, parks and playgrounds.
  - (9) Uses customarily incident to any of the above uses, provided that no such use generates traffic or noise that would create public or private nuisance.
- (c) **Conditional Uses.** The following are permitted as conditional uses within the R-1 District:
- (1) Community living arrangements and day care centers which have a capacity for nine (9) or more persons.
  - (2) Utilities (electric substations, telephone switching stations, gas regulators, etc.)
  - (3) Bed and breakfast inns [7011].
  - (4) Churches and public buildings, except public buildings housing uses incompatible with the characteristics of the district, such as sewage systems, incinerators and shops.
  - (5) Public utility structures, except those incompatible with the characteristics of the district.
  - (6) Agricultural and gardening uses, except those incompatible with the characteristics of the district, such as the raising of livestock.
  - (7) Planned residential developments.
  - (8) Golf courses and private clubs.
  - (9) Barbering and beauty culture.

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- (10) Sewage disposal facilities.
- (11) Kennels as prescribed in Section 7-1-3(b).
- (12) Mobile home parks meeting the requirements of this Code (Title 13, Chapter 3).
- (13) Town houses.
- (14) Recreational conditional uses.
- (15) Public and semipublic conditional uses.
- (d) **Area, Height and Yard Requirements.**
  - (1) **Lot.**
    - a. Area: Minimum eight thousand (8,000) square feet.
    - b. Width: Minimum seventy-five (75) feet.
  - (2) **Building Height.** Maximum thirty-five (35) feet.
  - (3) **Yards.**
    - a. Street: Minimum twenty-five (25) feet from City's right-of-way line, or in line with existing houses.
    - b. Rear: Minimum ten (10) feet.
    - c. Side: Minimum five (5) feet each, except new construction which shall be ten (10) feet.
  - (4) **Percent Ground Coverage by All Structures.** No more than forty percent (40%) coverage of lot area.
  - (5) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

**Sec. 13-1-43 R-2 Single-Family Residential District (Unsewered).**

- (a) **Purpose.** The purpose of the R-2 District is:
  - (1) To delineate those areas where predominantly residential development has occurred or will be likely to occur in accordance with the general plan, without benefit or public sewers.
  - (2) To guard against surface and subsurface water pollution.
  - (3) To protect the integrity of residential areas by prohibiting the incursion of incompatible residential and nonresidential uses.
  - (4) To create and preserve the general aesthetics of an area by regulating land use.
  - (5) To locate this zone in areas with a soil suitability for residential development without public sewers on lots of twenty thousand (20,000) square feet or more of slight or moderate restriction when authorized by the Common Council on a hardship basis.
- (b) **Permitted Uses.** The following uses of land are permitted in the R-2 District:
  - (1) Single-family and two-family detached dwellings, not served by public sewer, excluding all mobile homes; for purposes of this Chapter manufactured homes are included in the definition of single-family dwelling.

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- (2) Manufactured single-family homes complying with all of the following requirements and limitations:
    - a. The home shall be a double wide of at least twenty-four (24) feet in width and thirty-six (36) feet in length.
    - b. The home shall be installed on an approved foundation system in conformity with the uniform building code. The wheels and axles must be removed. The enclosed foundation system shall be approved by the Building Inspector and/or City Engineer; the Building Inspector may require a plan to be certified by a registered architect or engineer to ensure proper support for the home.
    - c. The home shall be equipped with foundation siding which in design, color and texture appears to be an integral part of the adjacent exterior wall of the manufactured home.
    - d. The home shall be covered by a roof pitched at a minimum slope of two (2) inches in twelve (12) inches, which is permanently covered with non-reflective material.
    - e. The home shall have a pitched roof, overhanging eaves and such other design features required of all new single-family dwellings located within the City of Abbotsford.
  - (3) Private garage facilities (attached, detached or a combination of both) not exceeding two (2) total standard stalls for each residential unit, per Section 13-1-140.
  - (4) Accessory uses and buildings as follows:
    - a. Off-street parking facilities.
    - b. Uses and structures customarily accessory and clearly incidental to permissible principal uses and structures per Article K.
    - c. Signs as permitted by City ordinances.
  - (5) Community living arrangements and day care centers which have a capacity for eight (8) or fewer persons.
  - (6) Foster family care.
  - (7) Home occupations and professional home offices.
  - (8) Parks and playgrounds.
  - (9) Uses customarily incident to any of the above uses, provided that no such use generates traffic or noise that would create public or private nuisance.
- (c) **Conditional Uses.** The following are permitted as conditional uses within the R-2 District:
- (1) Community living arrangements and day care centers which have a capacity for nine (9) or more persons.
  - (2) Utilities (electric substations, telephone switching stations, gas regulators, etc.)
  - (3) Bed and breakfast inns [7011].
  - (4) Churches and public buildings, except public buildings housing uses incompatible with the characteristics of the district, such as sewage systems, incinerators and shops.
  - (5) Public utility structures, except those incompatible with the characteristics of the district.

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- (6) Agricultural and gardening uses, except those incompatible with the characteristics of the district, such as the raising of livestock.
  - (7) Mobile home parks meeting the requirements of this Code of Ordinances.
  - (8) Recreation conditional uses.
  - (9) Planned residential developments.
  - (10) Golf courses and private clubs.
  - (11) Barbering and beauty culture.
  - (12) Sewage disposal facilities.
  - (13) Nursery schools.
  - (14) Kennels as prescribed in Section 7-1-3(b).
- (d) **Area, Height and Yard Requirements.**
- (1) **Lot.**
    - a. Area: One-half (1/2) acre.
    - b. Width: One hundred (100) feet, unless the Common Council approves an alternative method of sewage disposal. Lots shall have a minimum depth of two hundred (200) feet.
  - (2) **Building Height.** Maximum thirty-five (35) feet.
  - (3) **Yards.**
    - a. Street: Minimum twenty-five (25) feet.
    - b. Rear: Minimum ten (10) feet.
    - c. Side: Minimum five (5) feet each side, except new construction shall be ten (10) feet.
  - (4) **Sanitary Criteria.** Where Council authorized, to more than seventy-five percent (75%) of the minimum lot area shall be on a slope greater than twelve percent (12%) or of soil conditions unsuitable for septic tanks. [At least twenty-five percent (25%) of the lot area shall be under twelve percent (12%) and with soil suitable for septic tanks.]
  - (5) **Percent Ground Coverage by All Structures.** No more than forty percent (40%) coverage of lot area.
  - (6) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

**Sec. 13-1-44 R-3 Two-Family Residential District.**

- (a) **Purpose.** The purpose of the R-3 District is to provide the opportunity for construction and maintenance of primarily two-family dwelling units served by public sewer.
- (b) **Permitted Uses.**
  - (1) Two-family dwellings (duplex).



- (2) Community living arrangements and day care centers which have a capacity for eight (8) or fewer persons.
  - (3) Foster family care.
  - (4) Home occupations and professional home offices.
  - (5) Garages and accessory buildings as permitted in the R-1 District.
  - (6) Uses customarily incident to any of the above uses, provided that no such use generates traffic or noise that would create public or private nuisance.
- (c) **Conditional Uses.**
- (1) Parks and playgrounds.
  - (2) Golf courses and private clubs.
  - (3) Planned residential developments.
  - (4) Barbering and beauty culture.
  - (5) Lodge and fraternal buildings.
  - (6) Nursing home.
  - (7) Retirement homes.
  - (8) Utilities.
  - (9) Schools and churches.
  - (10) Government, cultural and public buildings or uses such as fire and police stations, community centers, libraries, public emergency shelters and museums.
  - (11) Sewage disposal facilities.
  - (12) Single-family homes.
  - (13) Kennels as prescribed in Section 7-1-3(b).
- (d) **Area, Height and Yard Requirements.**
- (1) **Lot.**
    - a. Area: Minimum eight thousand (8,000) square feet.
    - b. Width: Minimum seventy-five (75) feet.
  - (2) **Building Height.** Maximum thirty-five (35) feet.
  - (3) **Yards.**
    - a. Street: Minimum twenty-five (25) feet from City's right-of-way line, or in line with existing houses.
    - b. Rear: Minimum ten (10) feet.
    - c. Side: Minimum five (5) feet each, except new construction which shall be ten (10) feet.
  - (4) **Percent Ground Coverage by All Structures.** No more than forty percent (40%) coverage of lot area.
  - (5) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

### **Sec. 13-1-45 R-4 Multi-Family Residential District.**

- (a) **Purpose.** The purpose of the R-4 District is to provide the opportunity for construction and maintenance of primarily multi-family dwelling units served by public sewer.

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- (b) **Permitted Uses.**
  - (1) Multi-family residential uses provided they conform to the regulations below.
- (c) **Conditional Uses and Structures.**
  - (1) Cemeteries.
  - (2) Churches.
  - (3) Governmental and community service buildings and functions.
  - (4) Greenways and open spaces.
  - (5) Nursing homes.
  - (6) Parks.
  - (7) Playgrounds.
  - (8) Pumping stations.
  - (9) Public and private schools.
  - (10) Single-family planned residential development.
  - (11) Utility lines.
- (d) **Area, Height and Yard Requirements.**
  - (1) **Lot Size.**
    - a. Width. Ninety (90) feet minimum.
    - b. Area. Twelve thousand (12,000) square feet.
  - (2) **Building Height.** Maximum thirty-five (35) feet or two (2) stories whichever is the least (for greater heights, a Fire Department approved sprinkler system is required).
  - (3) **Yards.**
    - a. Street: Thirty (30) feet minimum from City's right-of-way line.
    - b. Rear: Twenty-five (25) feet minimum.
    - c. Side: Ten (10) feet minimum each side.
  - (4) **Percentage Ground Coverage by All Structures.** No more than fifty percent (50%) coverage of lot area.
  - (5) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

**Sec. 13-1-46 R-5 Residential Estate District.**

- (a) **Purpose.** The R-5 Residential Estate District is intended to provide for a single-family residential development, at densities not to exceed one (1) dwelling unit per gross two (2) or more acres, served by municipal sewer and water facilities.
- (b) **Permitted Uses.** The following uses are permitted in the R-5 District:
  - (1) Single-family detached dwellings, excluding all mobile homes; for purposes of this Chapter manufactured homes are included in the definition of single-family dwelling.
  - (2) Manufactured homes complying with all of the following requirements and limitations:

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- a. The home shall be a double wide of at least twenty-four (24) feet in width and thirty-six (36) feet in length.
  - b. The home shall be installed on an approved foundation system in conformity with the uniform building code. The wheels and axles must be removed. The enclosed foundation system shall be approved by the Building Inspector and/or City Engineer; the Building Inspector may require a plan to be certified by a registered architect or engineer to ensure proper support for the home.
  - c. The home shall be equipped with foundation siding which in design, color and texture appears to be an integral part of the adjacent exterior wall of the manufactured home.
  - d. The home shall be covered by a roof pitched at a minimum slope of two (2) inches in twelve (12) inches, which is permanently covered with non-reflective material.
  - e. The home shall have a pitched roof, overhanging eaves and such other design features required of all new single-family dwellings located within the City of Abbotsford.
- (3) Community living arrangements which have a capacity for eight (8) or fewer persons subject to the limitations set forth in Sec. 62.23(7)(i), Wis. Stats.
  - (4) Essential services.
  - (5) Home occupations and professional home offices.
- (c) **Conditional Uses.**
- (1) Utility substations.
  - (2) Solar collectors erected as an accessory structure.
  - (3) Community living arrangements which have a capacity for nine (9) or more persons.
- (d) **Area, Height and Yard Requirements.**
- (1) **Lot.**
    - a. Area. Lots shall be a minimum of two (2) acres in area and shall be not less than one hundred twenty-five (125) feet in width at front setback.
    - b. Height. No building or parts of a building shall exceed thirty-five (35) feet in height.
    - c. Building Area.
      1. The total floor area of a dwelling shall be not less than one thousand six hundred (1,600) square feet.
      2. Building coverage on the lot shall not exceed thirty-five percent (35%) of the total lot area.
  - (2) **Yards.**
    - a. Street: There shall be a minimum building setback of thirty-five (35) feet from the street right-of-way.
    - b. Side: There shall be a side yard on each side of all buildings not less than twenty (20) feet in width.
    - c. Rear: There shall be a rear yard of not less than fifty (50) feet.

(e) **Other Development Standards.**

- (1) Rural cross section streets may be permitted with special permission from the Common Council under the following circumstances and conditions of development:
  - a. Minimum roadway design standards:
    1. Twenty-two (22) feet blacktop pavement width per City standards.
    2. A one and one-half (1-1/2) foot rolled curb concrete shoulder or curb with a minimum of seven (7) inches on each side of the blacktop.
    3. Sixty-six (66) foot right-of-way.
    4. One hundred thirty-two (132) feet cul-de-sac bulb right-of-way.
  - b. Where rural cross sections are used, the developer shall submit and the Common Council shall approve detailed grading plans for the swale network. The swale system shall be installed at time of street work and shall be designed as a component of the storm water management plan.
  - c. A culvert installation permit and detailed lot grading permit shall be granted by the Building Inspector prior to any disturbance of the site associated with grading, excavation or culvert installation. The developer shall secure a performance bond or deposit of Five Hundred Dollars (\$500.00) plus twenty-five percent (25%) of the total cost to ensure appropriate culvert installation and shall pay an administrative and inspection fee of One Hundred Dollars (\$100.00) prior to the grading of a culvert installation permit.
- (2) Livestock such as, but not limited to, cattle, swine, horses, ponies, poultry and other fowl, may only be allowed in the R-5 District following issuance of a conditional use permit after public hearing. As a general policy guideline, the R-5 District is not intended to be used for intensive raising or boarding of livestock or fowl. A conditional use permit for livestock or fowl may only be issued if such use is compatible with the neighborhood.

**Sec. 13-1-47 C-1 Conservancy District.**

- (a) **Purpose.** The purpose of the C-1 District is
  - (1) To preserve, protect, and maintain the natural environment and character of areas exhibiting significant natural resource features which contribute to the productive, recreational, or aesthetic value of the community.
  - (2) To delineate those areas where substantial development of the land in the form of buildings or structures is prohibited due to:
    - a. Special or unusual conditions of topography, drainage, flood plain, or other natural conditions, whereby considerable damage to buildings or structures natural and possible loss of life may occur due to the processes of nature.
    - b. The lack of proper facilities or improvement at the present time.

- (3) To delineate areas subject to flooding by adjacent lakes or streams and deem suitable for development.
- (4) To preserve and protect scenic, historic, scientific and biologically important areas, and to protect ground water sources.

(b) **Permitted Uses.**

- (1) Grazing when conducted in accordance with conservation standards.
- (2) Forest and game management.
- (3) Hunting, fishing and hiking.
- (4) Parks and recreation areas; arboreta; botanical gardens; greenways.
- (5) Stables.
- (6) Utilities.
- (7) Non-residential buildings used solely in conjunction with the raising of water, fowl or fish.
- (8) Harvesting of wild crops.
- (9) Recreation related structures not requiring basements.
- (10) Soil and water conservation.
- (11) Flood plains, wildlife habitat.
- (12) Drainage, water measurement and water control facilities.
- (13) Orchards.

(c) **Conditional Uses.**

- (1) Animal hospitals, shelters and kennels.
- (2) Archery and firearm ranges, sports fields and skating rinks.
- (3) Land restoration, flowage, ponds.
- (4) Golf courses and clubs.
- (5) Ski hills and trails.
- (6) Boat sales and marinas.
- (7) Recreation camps.
- (8) Public and private campgrounds.
- (9) Riding stables.
- (10) Planned residential developments.
- (11) Sewage disposal plants.
- (12) Governmental, cultural and public buildings or uses.
- (13) Utilities.
- (14) Hunting and fishing clubs.
- (15) Professional home offices.
- (16) Farm structures.

- (d) **Prohibited Uses.** No structures permitted except those housing essential services accessory to the principal or permitted uses. Uses involving the dumping, filling, cultivation, mineral, soil, or peat removal or any other use that would disturb the natural fauna, flora, water courses, water regimen, natural landforms, or topography. All uses not specifically permitted.

(e) **Area, Height and yard Requirements.**

(1) **Lot.**

- a. Area: None.
- b. Width: None.

(2) **Building Height.** Maximum thirty-five (35) feet.

(3) **Other Structures Height.** Maximum one-half (1/2) the distance from the structures nearest lot line.

(4) **Yards.**

- a. Street: Minimum twenty (20) feet.
- b. Rear: Minimum ten (10) feet.
- c. Side: Minimum ten (10) feet except structures used for the housing of shelters of animals must be one hundred (100) feet from lot lines.

**Sec. 13-1-48 B-1 Central Business District.**

(a) **Purpose.** The B-1 Central Business District is intended to provide an area for the business, financial, professional, and commercial needs of the community, especially those which can be most suitably located in a compact and centrally located business district.

(b) **Permitted Uses.** The following uses of land are permitted in the B-1 District:

- (1) Paint, glass and wallpaper stores. [523]
- (2) Hardware stores. [525]
- (3) Department stores, variety stores, general merchandise stores. [53]
- (4) General grocery stores, supermarkets, fruit and vegetable stores, delicatessens, meat and fish stores and miscellaneous food stores. [54]
- (5) Candy, nut or confectionery stores. [544]
- (6) Dairy products stores, including ice cream stores. [545]
- (7) Retail bakeries, including those which produce some or all of the products sold on the premises, but not including establishments which manufacture bakery products primarily for sale through outlets located elsewhere or through home service delivery. [546]
- (8) Clothing and shoe stores. [56]
- (9) Furniture, home furnishings, floor covering and upholstery shops/stores. [57]
- (10) Restaurants, lunch rooms and other eating places, except drive-in type establishments. [5812]
- (11) Taverns, bars and other drinking places with permit by Common Council. [5813]
- (12) Drug stores and pharmacies. [591]
- (13) Liquor stores. [592]
- (14) Antique stores and secondhand stores. [593]
- (15) Sporting goods stores and bicycle shops. [5941]

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| (16) | Bookstores, not including adult books.   | [5942]         |
| (17) | Stationery stores.   | [5943]         |
| (18) | Jewelry and clock stores.  | [5944]         |
| (19) | Camera and photographic supply stores.   | [5946]         |
| (20) | Gift, novelty and souvenir shops.  | [5947]         |
| (21) | Florist shops.   | [5992]         |
| (22) | Tobacco and smokers' supplies stores.  | [5993]         |
| (23) | News dealers and newsstands.   | [5994]         |
| (24) | Wholesale merchandise establishments, only for retail items listed above; e.g., #19 would allow wholesale camera sales.  |                |
| (25) | Banks and other financial institutions.  | [60-62]        |
| (26) | Offices of insurance companies, agents, brokers and service representatives.   | [63-64]        |
| (27) | Offices of real estate agents, brokers, managers and title companies.  | [65-67]        |
| (28) | Miscellaneous business offices.  |                |
| (29) | Heating and plumbing supplies.   |                |
| (30) | Retail laundry and dry cleaning outlets, including coin-operated laundries and dry cleaning establishments, commonly called laundromats and laundrettes. Tailor shops, dressmakers' shops, and garment repair shops, but not garment pressing establishments, hand laundries, or hat cleaning and blocking establishments.             | [721]          |
| (31) | Photographic studios and commercial photography establishments.  | [722]          |
| (32) | Barbershops, beauty shops and hairdressers.  | [723-4]        |
| (33) | Shoe repair shops and shoe shine parlors.  | [725]          |
| (34) | Trade and contractor's offices (office only).  |                |
| (35) | Advertising agencies, consumer credit reporting, news agencies, employment agencies.   | [731-2, 735-6] |
| (36) | Duplicating, blueprinting, photocopying, addressing, mailing, mailing list and stenographic services; small print shops.   | [733]          |
| (37) | Computer services.   | [737]          |
| (38) | Commercial parking lots, parking garages, parking structures.  | [752]          |
| (39) | Watch, clock and jewelry repair services.  | [763]          |
| (40) | Motion picture theaters, not including drive-in theaters.  | [7832]         |
| (41) | Miscellaneous retail stores.   | [5999]         |
| (42) | Offices/clinics of physicians and surgeons, dentists and dental surgeons, osteopathic physicians, optometrists and chiropractors, but not veterinarian's offices.  | [801-4]        |
| (43) | Law offices.   | [811]          |
| (44) | The offices, meeting places, churches, and premises of professional membership associations; civic, social, and fraternal associations; business associations, labor unions and similar labor organizations; political organizations; religious organizations; charitable organizations; or other non-profit membership organizations. | [86]           |
| (45) | Engineering and architectural firms or consultants.  | [891-3]        |

- (46) Accounting, auditing and bookkeeping firms or services. [8721]
  - (47) Professional, scientific, or educational firms, agencies, offices, or services, but not research laboratories or manufacturing operations. [899]
  - (48) The offices of governmental agencies and post offices. [91-92, 431]
  - (49) Public transportation passenger stations, taxicab company offices, taxicab stands, but not vehicle storage lots or garages. [411-14]
  - (50) Telephone, internet and telegraph offices. [481-2]
- (c) **Conditional Uses.** The following are permitted as conditional uses in the B-1 District; provided that no nuisance shall be afforded to the public through noise, the discharge of exhaust gases from motor-driven equipment, unpleasant odors, smoke, steam, harmful vapors, obnoxious materials, unsightly conditions, obstruction of passage on the public street or sidewalk, or other conditions generally regarded as nuisances; and provided that where operations necessary or incident to the proper performance of these services or occupations would tend to afford such nuisances, areas, facilities, barriers, or other devices shall be provided in such a manner that the public is effectively protected from any and all such nuisances. These uses shall be subject to the consideration of the Common Council, upon the recommendation of the Plan Commission, with regard to such matters.
- (1) Miscellaneous repair shops and related services. [769]
  - (2) Garment pressing establishments, hand laundries, hat cleaning and blocking shops and coin-operated dry cleaning establishments. [721]
  - (3) Establishments engaged in the publishing and printing of newspapers, periodicals or books. [2711]
  - (4) New dwelling units, provided that no dwelling shall be permitted below the second floor and business uses are not permitted on any floor above the ground floor, except in those buildings or structures where dwelling units are not established. Existing nonconforming residences may be continued and maintained, but if more than fifty percent (50%) destroyed may only be replaced with another residence if authorized by the Common Council. The general intent of the B-1 District is to be primarily small commercial uses. New commercial uses in B-1 residences require a conditional use permit.
  - (5) Farm supplies, wholesale trade. [5191]
  - (6) Establishments engaged in the retail sale of automobiles, trailers, mobile homes, or campers. [Vehicles parked for sale purposes shall have a setback of five (5) feet from the full public right-of-way]. [551-2, 556]
  - (7) Stores for the sale and installation of tires, batteries, mufflers or other automotive accessories. [553]
  - (8) Gasoline service stations; provided, further, that all gasoline pumps, storage tanks and accessory equipment must be located at least thirty (30) feet from any existing or officially proposed street line. [5541]
  - (9) Establishments engaged in the daily or extended-term rental or leasing of house trailers, mobile homes or campers. [703]
  - (10) Establishments engaged in daily or extended-term rental or leasing of passenger automobiles, limousines or trucks, without drivers, or of truck trailers or utility trailers. [751]



- (11) Establishments for the washing, cleaning or polishing of automobiles, including self-service car washes. [754]
- (12) Hotels, motor hotels, motels, tourist courts, tourist rooms, etc. [70]
- (13) Parking more than one (1) vehicle at any one time on the premises for purposes of sale.

(d) **Lot, Yard and Building Requirements.**

- (1) **Lot Frontage.** None.
- (2) **Lot Area.** Minimum eight thousand (8,000) square feet.
- (3) **Principal Building.**
  - a. Front Yard: Minimum twenty-five (25) feet.
  - b. Side Yard: Minimum ten (10) feet where adjacent to R-1 or R-2 Districts.
  - c. Rear Yard: Minimum twenty (20) feet.

NOTE: Pre-existing structures may be nonconforming.

- (4) **Building Height.** Maximum forty-five (45) feet.
- (5) **Percent of Lot Coverage.** Maximum ninety percent (90%).
- (6) **Lot Area per Dwelling Unit.** Minimum two thousand seven hundred (2,700) square feet.
- (7) **Alley Setback.** Minimum fifteen (15) feet.
- (8) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

## **Sec. 13-1-49 B-2 Highway Commercial District.**

- (a) **Purpose.** The purpose of the B-2 District is
  - (1) To encourage the growth and development of business activities and establishments which require highway frontage and exposure due to their automobile and vehicular orientations.
  - (2) To delineate areas appropriate for commercial uses which are either oriented to the highway user or intended as service to vehicles.
  - (3) To delineate predominantly retail shopping areas outside of central business districts, or areas of similar compact development.
  - (4) To define standards for development of freeway interchanges.
  - (5) To locate this zone in areas with public sewer with a soil suitability for urban development of slight or moderate restriction.
  - (6) To locate this zone in areas without public sewer with a soil suitability for Urban Development.
- (b) **Permitted Uses.** All uses within this District are conditional, requiring a public hearing and consideration of specific site factors and impacts on surrounding land uses. All conditional uses must be approved in accordance with the procedures established in Article E.
- (c) **Conditional Uses.** The following are specific conditional uses in this Chapter:
  - (1) Amusement activities.

- (2) Automobile and truck retail services [vehicles parked for sale purposes shall have a setback five (5) feet from the full public right-of-way].
  - (3) Automobile repair services.
  - (4) Bars and taverns.
  - (5) Candy, nut and confectionery sales.
  - (6) Gasoline service stations.
  - (7) Gift, novelty and souvenir sales.
  - (8) Hotels, motels and tourist courts.
  - (9) Night clubs and dance halls.
  - (10) Restaurants.
  - (11) Sales, service and installation of tires, batteries and accessories.
  - (12) Residential dwelling units.
  - (13) Animal hospital, shelters and kennels.
  - (14) Yachting clubs and marinas.
  - (15) Public assembly uses.
  - (16) Commercial recreation facilities.
  - (17) Off-season storage facilities.
  - (18) Lodges and fraternal buildings.
  - (19) Nursing homes.
  - (20) Nursery and day care centers.
  - (21) Retirement homes.
  - (22) Drive-in food and beverage establishments.
  - (23) Drive-banks.
  - (24) Drive-in theaters.
  - (25) Vehicle sales and service.
  - (26) Public parking lots.
  - (27) Taxi stands.
  - (28) Sewage disposal plants.
  - (29) Governmental, cultural, and public buildings or uses, such as fire and police stations, community centers, libraries, public emergency shelters, parks, playgrounds and museums.
  - (30) Utilities.
  - (31) Schools and churches.
  - (32) Mobile home sales.
  - (33) Dwellings as a part of the primary building or permitted use.
  - (34) The parking of more than one (1) vehicle at any time for the purpose of sale if the primary business at that location is not automotive sales.
- (d) **Area, Height and Yard Requirements.**
- (1) **Lot.**
    - a. Area: Eight thousand (8,000) square feet when sewered; twenty thousand (20,000) square feet when not sewered.
    - b. Width: Minimum ninety (90) feet.

- (2) **Building Height.** Maximum thirty-five (35) feet.
- (3) **Yards.**
  - a. Street: Minimum forty (40) feet (may include parking).
  - b. Rear: Minimum twenty (20) feet.
  - c. Side: Minimum twenty (20) feet.
- (4) **Minimum Lot Depth.** One hundred (100) feet, two hundred twenty (220) feet if not sewerred.
- (5) **Sanitary Criteria (When No Public Sewer).** Where Council authorized, no more than seventy-five percent (75%) of the minimum lot area shall be on a slope greater than twelve percent (12%) of soil conditions unsuitable for septic tanks. [At least twenty-five percent (25%) of the lot area shall be under twelve percent (12%) and with soil suitable for septic tanks].
- (6) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater except as a conditional use.

### **Sec. 13-1-50 B-3 Business Park District.**

- (a) **Purpose.** The B-3 Business Park District is established to provide an aesthetically attractive working environment exclusively for and conducive to the development and protection of offices, non-nuisance type manufacturing operations and research and development institutions. The essential purpose of this District, is to achieve development, which is an asset to the owners, neighbors and the City of Abbotsford, and to promote and maintain desirable economic development in a park-like setting.
- (b) **Permitted Uses.** The following uses of land are permitted in the B-3 District:
  - (1) State-classified manufacturing operations. [20, 23-28, 30, 32-39]
  - (2) Warehousing or distribution operations, not including predominantly retail sales to customers on site. [50-51]
  - (3) Offices of construction firms, shops, display rooms and enclosed storage. [15-17]
  - (4) Laboratories, research, development and testing, and manufacturing and fabrication in conjunction with such research and development and operations. [8071, 8731-34]
  - (5) Service uses, including computer and data processing services, miscellaneous business services, offices (business and professional) and communication services. [73]
  - (6) Telecommunications facilities. [48]
- (c) **Conditional Uses.** The following are permitted as conditional uses within the B-3 District:
  - (1) Public utilities and public services. [49]
  - (2) Conference centers and hotel facilities. [701]
  - (3) Ancillary retail sales and service operations that serve employees within the business park.
- (d) **Lot, Yard and Building Requirements.**
  - (1) **Lot Frontage.** Minimum one hundred (100) feet.

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- (2) **Lot Area.** Minimum twenty-one thousand seven hundred eighty (21,780) square feet.
- (3) **Front Yard.** Minimum twenty-five (25) feet.
- (4) **Side Yard.** Minimum fifteen (15) feet.
- (5) **Rear Yard.** Minimum thirty (30) feet.
- (6) **Building Height.** Maximum thirty-five (35) feet.

\* Requirements may be modified by conditional use permit.

- (e) **Other Requirements.** Uses permitted and conditional in the B-3 District are subject to the following requirements:
  - (1) No building or improvement shall be erected, placed or altered on any lands in the B-3 District until the plans for such building or improvement including site, landscaping and building plan and specifications, have been approved by the Common Council, following recommendation from Plan Commission. The Common Council and Plan Commission shall review and approve, approve conditionally or disapprove such plans with respect to conformity with deed restrictions and protective covenants placed on the land in the B-3 District. The deed restriction and protective covenants must be approved by the Common Council, after recommendation of the Plan Commission. The approved deed restriction and protective covenants must be recorded on the land prior to rezoning to the B-3 District.
  - (2) Design standards in the B-3 District shall include as a minimum the following standards:
    - a. All uses shall comply with City performance standards for air pollution, fire and explosive hazards, glare and heat, liquid or solid wastes, noise and vibration, odors, radioactivity and electrical disturbances and refuse.
    - b. All business, servicing or processing, except off-street parking and loading and outside storage areas regulated by restrictive covenants, shall be conducted within completely enclosed buildings.
    - c. The building coverage on any zoning lot shall not exceed fifty-five percent (55%), nor be less than twenty-five percent (25%).
    - d. All areas not covered by buildings or parking lots shall be landscaped subject to detail requirements of restrictive covenants.
    - e. All zoning lots abutting residentially zoned districts shall be screened.

## **Sec. 13-1-51 I-1 Industrial District.**

- (a) **Purpose.** The I-1 District is intended to provide an area for manufacturing, marketing, and industrial and agribusiness activities. It is also intended to provide an area for a variety of uses which require relatively large installations, facilities or land areas, or which would create or tend to create conditions of public or private nuisance, hazard, or other undesirable

conditions, or which for these or other reasons may require special safeguards, equipment, processes, barriers, or other forms of protection, including spatial distance, in order to reduce, eliminate, or shield the public from such conditions.

- (b) **Permitted Uses.** No uses are permitted as a matter of right within the I-1 District. All uses within this District are conditional, requiring a public hearing and consideration of specific site factors and impacts on surrounding land uses. All conditional uses must be approved in accordance with the procedures established in Article E.
- (c) **Conditional Uses.** The following are permitted as conditional uses within the I-1 District. Such use shall be subject to the consideration of the Common Council and Plan Commission with regard to such matters as the creation of nuisance conditions for the public or for the users of nearby areas, the creation of traffic hazards, the creation of health hazards, or other factors:
- (1) Manufacturing establishments, usually described as factories, mills or plants, in which raw materials are transformed into finished products, and establishments engaged in assembling component parts of manufactured products. [20, 23-28, 30, 32-39]
  - (2) Other industrial or commercial activities which possess the special problem characteristics described above relating to the creation of hazards or nuisance conditions.
  - (3) The outdoor storage of industrial products, machinery, equipment, or other materials, provided that such storage be enclosed by a suitable fence or other manner of screening. [50, 51]
  - (4) Railroads, including rights-of-way, railroad yards, and structures normally incident to the operation of railroads, including station houses, platforms, and signal towers, but not including warehouses owned by companies other than railroad companies or road terminal companies.
  - (5) Wholesale establishments and warehouses. [50-51]
  - (6) Building construction contractors. [15-17]
  - (7) Highway passenger and motor freight transportation. [41-42]
  - (8) Light Industry and Service Uses.
    - a. Automotive body repair.
    - b. Automotive upholstery.
    - c. Cleaning, pressing, dyeing.
    - d. Commercial bakeries.
    - e. Commercial greenhouses.
    - f. Distributors.
    - g. Food locker plants.
    - h. Printing and publishing.
    - i. Trade and contractor's facilities.
    - j. Offices.
    - k. Painting services.

- l. Retail sales and service facilities such as retail and surplus outlet stores, and restaurants and food service facilities when established in conjunction with a permitted manufacturing or processing facility.
- m. Recreation vehicle, boat and miscellaneous storage.
- (9) Public Facilities and Uses.
  - a. Governmental, cultural and public buildings or uses, such as fire and police stations, community centers, libraries, public emergency shelters, parks, playgrounds and museums.
  - b. Schools and churches.
  - c. Airports, airstrips and landing fields.
- (10) Agriculture Related Industry and Service Uses.
  - a. Production of natural and processed cheese.
  - b. Production of shortening, table oils, margarine and other edible fats and oils.
  - c. Production of condensed and evaporated milk.
  - d. Wet milling of corn.
  - e. Production of creamery butter.
  - f. Drying and dehydrating fruits and vegetables.
  - g. Preparation of feeds for animal and fowl.
  - h. Pea vineries.
  - i. Creameries.
  - j. Production of flour and other grain mill products; blending and preparing of flour.
  - k. Fluid milk processing.
  - l. Production of frozen fruits, fruit juices, vegetables and other specialties.
  - m. Fruit and vegetable sauces and seasoning, and salad dressing preparation.
  - n. Poultry and small game dressing and packing providing that all operations be conducted within an enclosed building.
  - o. Production of sausages and other meat products providing that all
  - p. Corn shelling, hay baling and threshing services.
  - q. Grist mill services.
  - r. Horticultural services.
  - s. Canning of fruits, vegetables, preserves, jams and jellies.
  - t. Canning of specialty foods.
  - u. Grain elevators and bulk storage of feed grains.
  - v. Fertilizer production, sales, storage, mixing and blending.
  - w. Sales or maintenance of farm implements and related equipment.
  - x. Animal hospitals, shelters and kennels.
  - y. Veterinarian services.
- (d) **Lot, Yard and Building Requirements.**
  - (1) **Lot Frontage.** No minimum.
  - (2) **Lot Area.** Eight thousand (8,000) square feet if sewerred; one (1) acre if not served by public sewer (only if permitted by Common Council).

- (3) **Front Yard.** Minimum twenty-five (25) feet.
- (4) **Side Yards.** Minimum twenty (20) feet.\*
- (5) **Rear Yard.** Minimum thirty (30) feet.\*
- (6) **Building Height.** Maximum one hundred (100) feet.
- (7) **Percentage of Lot Coverage.** Maximum seventy percent (70%).
- (8) **Minimum Lot Depths.** One hundred (100) feet if sewerred. Two hundred twenty (220) feet if not sewerred.
- (9) **Sanitary Criteria (When No Public Sewer).** No more than seventy-five percent (75%) of the minimum lot area shall be on a slope greater than twelve percent (12%) or of soil conditions unsuitable for septic tanks. [At least twenty-five percent (25%) of the lot area shall be under twelve percent (12%) and with soil suitable for septic tanks].
- (10) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

\* **Required Buffer Strips in Industrial Districts.** Where an Industrial District abuts a Residential District, there shall be provided along any rear, side or front line, coincidental with any industrial-residential boundary, a buffer strip not less than forty (40) feet in width as measured at right angles to said lot line. Plant materials at least six (6) feet in height of such variety and growth habits as to provide a year-round, effective visual screen when viewed from the Residential District shall be planted in the exterior twenty-five (25) feet abutting the Residential District. If the required planting screen is set back from the industrial-residential boundary, the portion of the buffer strip facing the Residential District shall be attractively maintained. Fencing may be used in lieu of planting materials to provide said screening. The fencing shall be not less than four (4) nor more than eight (8) feet in height, and shall be of such materials as to effectively screen the industrial area. The exterior twenty-five (25) feet of the buffer strip shall not be devoted to the parking of vehicles or storage of any material or accessory uses. The interior fifteen (15) feet may be devoted to parking of vehicles.

## **Sec. 13-1-52 A-1 Agricultural District.**

- (a) **Purpose.** The A-1 Agricultural District is intended to provide for the continuation of general farming and related uses in those areas of the City of Abbotsford that are not yet committed to urban development. It is further intended for this District to protect lands contained therein from urban development until their orderly transition into urban-oriented districts is required.
- (b) **Permitted Uses.**
  - (1) General farming, including agriculture, dairying, floriculture, forestry, grazing, hay, orchards, truck farming and viticulture (grape growing); provided, however, that farm buildings housing animals, barnyards, and feed lots shall not be located in a floodland,

and shall be at least one hundred (100) feet from any navigable water or district boundary.

- (2) Keeping and raising of domestic stock for agribusiness, show, breeding, or other purposes incidental to the principal use of the premises, and for the use of the occupants of the premises, provided that such use shall not be located within one hundred fifty (150) feet of a dwelling unit other than the dwelling unit on the property in question.

(c) **Permitted Accessory Uses.**

- (1) Attached or detached private garages and carports accessory to permitted or permitted accessory uses.
- (2) General farm buildings including barns, silos, sheds, storage bins and including not more than one (1) roadside stand for the sale of farm products produced on the premises. Any such stand shall conform to the setback, sign and other provisions of this Chapter.
- (3) One (1) farm dwelling. The only residences allowed as permitted uses on newly established parcels are those to be occupied by a person who or a family at least one (1) member of which earns a substantial part of his or her livelihood from farm operations on the parcel or is related to the operator of the larger farm parcel from which the new parcel is taken. Preexisting residences located in areas subject to zoning under this Section which do not conform to this paragraph may be continued in residential use. The minimum parcel size to establish a residence or a farm operation is thirty-five (35) acres except that a replacement home is allowed on less than thirty-five (35) acres. No structure or improvement may be built on the land unless consistent with agricultural uses.
- (4) Private garages and parking space.
- (5) Private swimming pool and tennis court.
- (6) Home occupation.
- (7) Signs as regulated by the City.
- (8) Buildings temporarily located for purposes of constructing on the premises for a period not to exceed time necessary for such constructing.
- (9) Gardening and other horticultural uses where no sale of products is conducted on the premises.

(d) **Conditional Uses.**

- (1) Airports, airstrips and landing fields provided that the site is not less than twenty (20) acres.
- (2) Commercial feed lots, livestock sales facilities and fur farms.
- (3) Housing for farm laborers and seasonal or migratory farm workers.
- (4) Transmitting towers, receiving towers, relay and microwave towers without broadcast facilities or studios.
- (5) Utilities.



- (6) Veterinary clinics, provided that no structure or animal enclosure shall be located closer than one hundred fifty (150) feet to a property boundary. [074, 075]
  - (7) Public and parochial schools, provided no building shall be located within fifty (50) feet of any lot line.
  - (8) Churches, including those related structures located on the same site which are an integral part of the church proper, convents or homes for persons related to a religious function on the same site, provided no more than ten (10) persons shall reside on the site and no building shall be located within fifty (50) feet of any lot line.
  - (9) Golf courses, country clubs, tennis clubs or public swimming pools serving more than one (1) family. The principal structure for any of the above listed uses shall be one hundred (100) feet or more from any abutting lot in a Residential District, and accessory structures shall be a minimum of fifty (50) feet from any lot line.
  - (10) Essential service structures, including but not limited to buildings such as telephone exchange stations, booster or pressure-regulating stations, wells, pumping stations, elevated tanks, lift stations and electrical power substations, provided no building shall be located within ten (10) feet from any lot line of an abutting lot in a Residential District. Prior to granting such permit, it shall be found that the architectural design of service structures is compatible to the neighborhood in which it is to be located and thus will promote the general welfare.
  - (11) Hospitals for human care, sanitariums, rest homes, and nursing homes, provided that all structures, except fences, shall be located one hundred (100) feet or more from the lot line of any abutting lot in a Residential District.
  - (12) Cemeteries.
- (e) **Lot, Yard and Building Requirements.**
- (1) **Lot Frontage.** Minimum two hundred (200) feet.
  - (2) **Lot Area.** Minimum two (2) acres.
  - (3) **Principal Building.**
    - a. Front Yard: Minimum twenty-five (25) feet.
    - b. Side Yards: Minimum fifty (50) feet.
    - c. Rear Yard: Minimum fifty (50) feet.
  - (4) **Accessory Building.**
    - a. Front Yard: Minimum one hundred (100) feet.
    - b. Side Yards: Minimum forty-five (45) feet.
    - c. Rear Yard: Minimum forty-five (45) feet.
    - d. Building Height: Maximum fifty (50) feet.
  - (5) **Minimum Lot Depths.** Two hundred (200) feet.
  - (6) **Sanitary Criteria (When No Public Sewer).** No more than seventy-five percent (75%) of the minimum lot area shall be on a slope greater than twelve percent (12%) or of soil conditions unsuitable for septic tanks. [At least twenty-five percent (25%) of the lot area shall be under twelve percent (12%) and with soil suitable for septic tanks].

- (7) **Percent Slope.** No building shall be permitted on slopes twenty percent (20%) or greater, except as a conditional use.

### **Sec. 13-1-53 AEO Adult Entertainment Overlay District.**

(a) **Authority.**

- (1) The Common Council has authority, to be liberally construed in favor of the City, under its general police powers set forth in Ch. 62, Wis. Stats., to act for the good order of the municipality and for the health, morals, safety and welfare of the public; and may carry out its powers by regulation and suppression; and
- (2) The Common Council recognizes it lacks authority to regulate obscenity under Sec. 66.0107(3), Wis. Stats., and does not intend by adopting this Section to regulate obscenity, since nudity in and of itself is not obscene, it declares its intent to enact an ordinance addressing the secondary effects of live, totally nude, non-obscene, erotic dancing in bars and taverns; and
- (3) Adult establishments in other communities tended to further the increase of criminal and other offensive activity, to disrupt the peace and order of the communities, to depreciate the value of real property, to harm the economic welfare of the communities and to negatively affect the quality of life of the communities; and such secondary effects are detrimental to the public health, safety and general welfare of citizens; and
- (4) The Common Council recognizes the U.S. Supreme Court has held that material with adult content is within the outer perimeters of the First Amendment to the United States Constitution and therefore entitled to some limited protection under the First Amendment, and the governing body further recognizes that freedom of speech is among our most precious and highly protected rights, and wishes to act consistently with full protection of those rights; and
- (5) However, the Common Council is aware, based on the experiences of other communities, that adult establishments may and do generate secondary effects which the governing body believes are detrimental to the public health, safety and welfare of the citizens of the City of Abbotsford; and
- (6) Among these secondary effects are:
  - a. The potential increase in prostitution and other sex-related offenses, as well as other crimes and offenses;
  - b. The potential depreciation of property values in neighborhoods where adult establishments featuring nude dancing exist;
  - c. Health risks associated with the spread of sexually transmitted diseases; and
  - d. The potential for infiltration by organized crime for the purpose of unlawful conduct; and

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- (7) The Common Council desires to minimize, prevent and control these adverse effects and thereby protect the health, safety and general welfare of the citizens of the City of Abbotsford; protect the citizens from increased crime; preserve the quality of life; preserve the property values and character of surrounding neighborhoods; and deter the spread of urban blight; and
- (8) The Common Council has determined that the enactment of a zoning ordinance provision allowing adult establishments viable areas in which to exist within the City while keeping those adult establishments separated from each other, residential areas, schools, churches, day care centers, or bars or taverns, promotes the goal of minimizing, preventing and controlling the negative secondary effects associated with such adult establishments.
- (b) **Purpose.** The purpose of the AEO Adult Entertainment Overlay District is to create an overlay zoning district whereby adult establishments are sufficiently separated from each other and conflicting uses so as to ameliorate the negative secondary effects of adult uses while providing adult establishments sufficient area and opportunity to operate within the City so as not to suppress their existence.
- (c) **Definitions.** For purposes of this District, the following definitions shall be applicable:
- (1) **Adult Establishment.** Shall include, adult book stores, adult motion picture theaters, adult novelty stores, and further means any premises to which public patrons or members are invited or admitted that is substantially devoted to the purveyance, demonstration or display of specified sexual activities or specified anatomical areas.
  - (2) **Adult Bookstore.** An establishment which as its substantial course of conduct, presents adult entertainment for observation by patrons therein, or which, as part of its substantial course of conduct, offers for sale, rent, trade, lease, inspection or viewing books, films, videocassettes, magazines or other such media, which are distinguished or characterized by their emphasis on matters depicting, describing or relating to specified anatomical areas or specified sexual activities.
  - (3) **Adult Entertainment.** Any exhibition of any motion picture, live performance, display or dance of any type which has as a significant or substantial portion of such performance, or is distinguished or characterized by an emphasis on, any actual or simulated performance of specified sexual activities or exhibition and viewing of specified anatomical areas.
  - (4) **Adult Motion Picture Theater.** Any establishment for the presentation of motion pictures that as its dominant theme, or distinguished or characterized by an emphasis on, matters depicting, describing or relating to specified sexual activities, or specified anatomical areas for observations by patrons therein.
  - (5) **Adult Novelty Store.** Any establishment which as its substantial course of conduct offers for sale, rent, trade, lease, inspection or viewing any adult novelty items, sex toys, sexual gratification appliances, or other similar products, excluding contraceptives or similar products of medical value, that are distinguished or characterized by

their emphasis on matters depicting, describing or relating to specified anatomical areas or specified sexual activities.

- (6) **Specified Anatomical Areas.** Means either:
  - a. Less than completely and opaquely covered human genitals pubic region.
  - b. Human male genitals in a discernible turgid state, even if opaquely covered.
  - c. Less than completely and opaquely covered nipples or areolas of the human female breast.
- (7) **Specified Sexual Activities.** Means simulated or actual:
  - a. Showing of human genitals in a state of sexual stimulation or arousal; or
  - b. Acts of masturbation, sexual intercourse, sodomy, bestiality, necrophilia, sadomasochistic abuse, fellatio or cunnilingus; or
  - c. Fondling or erotic touching of human genitals, pubic region, buttocks or female breasts.
- (8) **Substantial.** Forty percent (40%) or more of business stock in trade, display space, floor space or retail sales in any one month. Upon reasonable belief that an entity is in excess of the forty percent (40%) threshold, that entity shall provide all necessary records, receipts and documentation to the City upon request. Failure to do so shall result in a presumption that the entity is operating in excess of the threshold.

(d) **Location.**

- (1) No adult establishment shall be located:
  - a. Within any zoning district other than general commercial, limited commercial, highway commercial, industrial, and heavy industrial.
  - b. Within two hundred fifty (250) feet (plus) feet of an existing adult establishment.
  - c. Within two hundred fifty (250) feet of any dwelling as defined by this Zoning Code.
  - d. Within two hundred fifty (250) feet of any pre-existing school, church or daycare, as defined in this Zoning Code.
  - e. Within two hundred fifty (250) feet of any pre-existing establishment licensed to sell or dispense fermented malt beverages or intoxicating liquor.
- (2) For purposes of this District, distances are to be measured in a straight line, without regard to intervening structures or objects, from the property line of the adult establishment, to the nearest property line of another establishment, dwelling, school, church, daycare or establishment selling or dispensing fermented malt beverages or intoxicating liquor.

(e) **Hours of Operation.**

- (1) No adult establishment shall be open between the hours of 2:00 a.m. and 8:00 a.m., Monday through Friday, between the hours of 2:30 a.m. and 8:00 a.m. on Saturdays, or between the hours of 2:30 a.m. and 12:00 noon on Sundays.
- (2) All adult establishments shall be open to inspection at all reasonable times by the Police Department, Zoning Administrator and/or other City representatives.

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## Sec. 13-1-54 E-1 Mineral Extraction or Landfill Overlay District.

- (a) **Purpose.** The intent of this District is to provide a means of properly siting, regulating and reclaiming mineral extraction and landfill sites.
- (b) **Permitted Uses.** Mineral extraction operations and landfill sites that are presently in existence, provided that applicable provisions of this Section are complied with.
- (c) **Conditional Uses.** Conditional uses in the District shall include all conditional uses listed in the underlying district. Conditional use procedures, as described in Article E, shall be adhered to as well as the requirements of this Section, with the more restrictive provision being applicable. In addition, the following are permitted conditional uses:
  - (1) Extension of legally existing mineral extraction operation or the creation of a new such extraction operation.
  - (2) New mineral extraction operations and the following: Landfills; solid waste management facilities, recycling centers; bio-remediation sites; and soil extraction or scraping for purposes of obtaining fill material for such large scale operations as landfill sealing, roadbed construction, etc; or similar uses. These uses shall be a conditional use in all zoning districts except in the R-1, R-2, R-3, R-4 and R-5 Districts.
- (d) **Basic District Standards.**
  - (1) **Basic Standards.** The basic standards in this District shall be controlled by those of the underlying district unless more restrictive standards are established in the conditional use approval. Also, excavations or fill areas within two hundred (200) feet from any right-of-way or property line shall not be permitted unless the Common Council determines that the operational plans adequately provide for:
    - a. Safety of abutting land uses and for safe ingress to, egress from and traffic flow past the site.
    - b. Aesthetic screening from abutting properties.
    - c. Dust control from the operation and/or any stockpiling.
    - d. Staging of the operation to produce a minimal time frame between commencing of operations and restoration within this two hundred (200) foot area.
  - (2) **Permit Validity; Operational Requirements.** The conditional use permit shall be in effect for a period not to exceed one (1) year and may be renewed upon application for a period not to exceed one (1) year; a shorter period may be established by Common Council action. There shall be an annual fee as prescribed by Section 1-3-1 for such permit. Modifications or additional conditions may be imposed upon application for renewal. Operational requirements shall include the following where applicable, and all require Common Council approval:
    - a. Fencing or other suitable barriers shall be erected as necessary to protect the public.
    - b. Machinery, roads and equipment used in the extractive operation shall be constructed, maintained and operated in such a manner as to minimize dust.

- c. Crushing, washing, refining or other processing other than the initial removal of material, may be permitted as an accessory use only as specifically authorized under the terms of the grant of permit.
  - d. Planting of trees and shrubs and other appropriate landscaping shall be provided where deemed necessary by the City and other applicable agencies.
  - e. Hours of operation may be established and enforced by the Commmon Council.
  - f. Other requirements deemed necessary by the Commmon Council.
- (3) **Plan of Reclamation.** A reclamation plan meeting the standards of NR 135, Wis. Adm. Code, shall be submitted and approved by all applicable agencies and the Commmon Council.
- (e) **Existing Operations.** Existing operations shall be subject to the following further requirements:
- (1) **Permit.** Within sixty (60) days after the original adoption of this Section all existing extractive operations shall be required to register with the Zoning Administrator, submitting pertinent data relative to the present operation, including the boundaries of the actual operation and of the ownership. A permit shall be granted to such existing operation, subject to compliance with the operational requirements, listed above where they can be reasonably applied under existing circumstances.
  - (2) **Plan for Restoration.** There shall be required within one (1) year after original adoption of this Section, the submission of a plan for restoration of the site of existing extractive operation as provided above. The plan for restoration in such case shall not, however, impose requirements which are economically or engineeringly unreasonable with respect to conditions resulting from operations prior to enactment of this Section.
- (f) **Renewal Permit.** Within one year after the original enactment date of this Section, any such existing operation shall be required to make application for a renewal permit the same as for reapplication in the case of a new operation under this Section.
- (g) **Plan of Operation.** All mineral extraction operations including those operations and activities which lawfully existed prior to the original adoption of this Section shall prepare a plan of operation for the site which shall include the following information:
- (1) Statement of ownership of the parcel and control of the operations.
  - (2) A site plan, drawn to scale, showing the lateral extent of existing and proposed excavations; the location and width of all easements and right of way on or abutting the site; existing water bodies, water courses and drainageways and proposed modifications; estimated direction of flow or groundwater; the location of existing and proposed buildings, structures, machinery and equipment; and the location of all existing and proposed storage and stockpiling areas.
  - (3) Cross sections of the site, drawn to scale, showing the vertical extent of existing and proposed excavations.
  - (4) A reclamation plan and such other information as may be necessary to determine the nature of the operation and the effect on the surrounding area;

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- (5) Methods of screening from adjacent properties and proximity to adjacent properties.
  - (6) Hours of operation and, if applicable, a phasing plan for future operations.
  - (7) Dust and noise control.
  - (8) Maximum depth.
  - (9) Blasting procedures.
  - (10) Location and height of stockpiles.
  - (11) Such other information the Commmon Council deems pertinent to the operation.
- (h) **Gravel Crushing; Permit Requirement.** In addition to all other conditional use permit and other requirements prescribed in this Section, an annual permit is required for the placement or operation at any mineral extraction site of any portable or fixed gravel crushing equipment. Such gravel crushing operation permit shall be valid for one (1) year; the Commmon Council may attach reasonable conditions to such permit. The annual fee for the permit shall be as prescribed in Section 1-3-1.
- (i) **Definitions.** As used in this Section:
- (1) **Environmental Pollution.** Has the meaning specified under Sec. 144.01(3), Wis. Stats.
  - (2) **Nonmetallic Mining or Mineral Extraction Operation.** Operations or activities for the extraction from the earth for sale or use by the operator of mineral aggregates such as stone, sand and gravel, fill material and nonmetallic minerals such as asbestos, beryl, clay, feldspar, peat and talc, related operations or activities such as excavation, grading or dredging if the purpose of those operations or activities is the extraction of mineral aggregates and nonmetallic minerals and related processes such as crushing, screening, scalping, dewatering and blending.
  - (3) **Nonmetallic Mining or Mineral Extraction Refuse.** Waste soil, rock, mineral, liquid, vegetation and other waste material resulting from a nonmetallic mining or mineral extraction operation. This term does not include merchantable by-products resulting directly from or displaced by the nonmetallic mining or mineral extraction operation.
  - (4) **Nonmetallic Mining or Mineral Extraction Site.** The location where a nonmetallic mining or mineral extraction operation is proposed or conducted, including all surface areas from which materials are removed, related storage and processing areas, areas where nonmetallic mining refuse is deposited and areas disturbed by the mineral extraction operation by activities such as the construction or improvement of roads or haulageways.
  - (5) **Operator.** Any person who is engaged in a mineral extraction operation or mineral extraction site reclamation or who applies for or holds a nonmetallic mining permit issued under this mineral extraction reclamation ordinance whether individually, jointly or through subsidiaries, agents, employees, contractors or subcontractors.
  - (6) **Reclamation.** The rehabilitation of a mineral extraction site including, but not limited to, removal of nonmetallic mining refuse, grading of the site, replacement of topsoil, stabilization of soil conditions, establishment of vegetative cover, control of surface

water and groundwater, prevention of environmental pollution, construction of fences and, if practical, restoration of plant, fish and wildlife habitat.

- (7) **Replacement of Topsoil.** The replacement of the topsoil which was removed or disturbed by a mineral extraction operation or the provision of soil which is at least as adequate as the topsoil which was removed or disturbed for the purposes of providing adequate vegetative cover and stabilization of soil conditions.
- (j) **Exempt Activities.** The reclamation of sites within this District shall not apply to the following activities:
- (1) Excavations or grading by a person solely for domestic use at his or her residence.
  - (2) Excavations or grading conducted for highway construction purposes within the highway right-of-way.
  - (3) Grading conducted for farming, preparing a construction site or restoring land following a flood or natural disaster.
  - (4) Excavations for building construction purposes.
  - (5) Any mining operation, the reclamation of which is required in a permit obtained under Sections 144.80 to 144.94, Wis. Stats.
  - (6) Any activities conducted at a solid or hazardous waste disposal site required to prepare, operate or close a solid waste disposal facility under Sections 144.435 to 144.445, Wis. Stats., or a hazardous waste disposal facility under Sections 144.60 to 144.74, Wis. Stats., but a nonmetallic mining reclamation ordinance may apply to activities related to solid or hazardous waste disposal which are conducted at a nonmetallic site separate from the solid or hazardous waste disposal facility such as activities to obtain nonmetallic minerals to be used for lining, capping, covering or constructing berms, dikes or roads.
- (k) **Financial Assurance.** Before rezoning and a reclamation plan is approved by the Common Council, the operator shall submit an agreement and performance bond or cash escrow agreement to assure the following:
- (1) The operator shall pay for the cost of all improvements required in the reclamation plan by the Common Council.
  - (2) Guaranteed completion of the required reclamation within a period determined by the Common Council.
  - (3) Payment by the operator for all costs incurred by the City for review and inspection. This would include preparation and review of plans and specifications by the City Engineer and Attorney, as well as other costs of a similar nature.
  - (4) The City may elect to have stages of the reclamation plan performed under the terms of a cash escrow agreement.
  - (5) The required performance bond or cash escrow agreement shall be equal to one and one-quarter (1-1/4) times the City Engineer's estimated cost of the required improvements.
  - (6) If the required reclamation is not complete within the designated period, all amounts held under the escrow agreement or performance bond shall be turned over and delivered to the City and applied to the cost of the required reclamation. Any balance



remaining after such reclamation has been done shall be returned to the operator. The Common Council, at its option, may extend the bond period for additional periods.

- (l) **Fences.** Prior to reclamation, mining sites abutting areas zoned residential shall be enclosed by a security fence of not less than four (4) feet in height. Fence gates shall be locked or secured when the site is unattended so as to prevent uncontrolled access by children to the site.
- (m) **Inspection.** An authorized agent of the City may enter the premises of a nonmetallic mining operation in the performance of his or her official duties by permission of the property owner or operator or pursuant to a special inspection warrant issued under Sec. 66.0119, Wis. Stats., in order to inspect those premises and to ascertain compliance with this nonmetallic mining reclamation Section.
- (n) **Prohibitions and Orders.** Mineral extraction mining operations within the City are prohibited if the nonmetallic mining site cannot be reclaimed in compliance with the standards of this Section or if other requirements of this Section are not met.

*State Law Reference:* NR 135, Wis. Adm. Code.

## **Sec. 13-1-55 WP Wellhead Protection Overlay District.**

- (a) **Purpose; Authority.**
  - (1) **Purpose.** The residents of the City of Abbotsford depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of the WP District is to institute land use regulations and restrictions to protect the City municipal water supply and well fields, and to promote the health, safety and general welfare of the residents of the City of Abbotsford.
  - (2) **Authority.** These regulations are established pursuant to the authority granted to cities in Sections 60.61(1), (2)(g) and 60.62, Wis. Stats., to adopt ordinances to protect groundwater,
  - (3) **Intent.** The area that is to be protected within the WP Wellhead Protection Overlay District is that portion of the City of Abbotsford's well fields' recharge areas extending to the groundwater divide contained within the City of Abbotsford's boundary limits and shown on the map referenced in Subsection (b) below. These lands are subject to land use and development restrictions because of their close proximity to the well fields and the corresponding high threat of contamination.
- (b) **Applicability.** The regulations specified in this Section for the WP Wellhead Protection Overlay District shall apply within the City boundaries as shown on the map on file with the City Clerk-Treasurer, which is adopted and incorporated herein by reference.
- (c) **Definitions.** The following definitions shall be applicable for this Section:
  - (1) **Existing Facilities.** Current facilities, practices and activities which may cause or threaten to cause environmental pollution within that portion of the City's wellhead

protection area that lies within the corporate limits of the City. "Existing facilities" include, but are not limited to, the type(s) listed in the Wisconsin Department of Natural Resources' Form 3300-215 Public Water Supply Potential Containment Use Inventory Form, which is incorporated herein by reference as if fully set forth herein.

- (2) **Groundwater Divide.** A ridge in the water table or the potentiometric surface from which groundwater flows away at right angles in both directions a groundwater divide is represented by the line of highest hydraulic head in the water table or potentiometric surface.
  - (3) **Groundwater Protection Overlay District ("District").** That area described within the City's wellhead protection plan, on file with the Clerk-Treasurer and incorporated herein by reference.
  - (4) **Recharge Area.** The land area which contributes water to a well by infiltration of water into the subsurface and movement with groundwater toward the well.
  - (5) **Time of Travel.** The determined or estimated time required for a contaminant to move in the saturated zone from a specific point to a well.
  - (6) **Well Field.** A piece of land used primarily for the purpose of supplying a location for construction of wells to supply a municipal water system.
- (d) **Permitted Uses.** Subject to the exemptions listed in Subsection (g), the following are the only permitted uses within the WP Overlay District; uses not listed are to be considered non-permitted uses:
- (1) Parks, provided there is no on-site waste disposal or fuel storage tank facilities associated with this use.
  - (2) Playgrounds.
  - (3) Wildlife areas.
  - (4) Non-motorized trails, such as biking, skiing, nature and fitness trails.
  - (5) Municipally-sewered residential development, free of flammable and combustible liquid underground storage tanks.
  - (6) Municipally-owned business development zoned B-1, B-2 or B-3, except the following uses:
    - a. Above-ground storage tanks.
    - b. Asbestos product sales.
    - c. Automotive services and repair garages; body shops.
    - d. Blue printing and photocopying services.
    - e. Car washes.
    - f. Equipment repair services.
    - g. Laundromats and diaper services.
    - h. Dry cleaning.
    - i. Gas stations.
    - j. Holding ponds or lagoons.
    - k. Infiltration ponds.

- l. Nurseries, lawn and garden supply stores.
  - m. Small engine repair services.
  - n. Underground storage tanks.
  - o. Wells, private, production, injection or other.
  - p. Any other use determined by the Zoning Administrator to be similar in nature to the above-listed items.
- (7) Agricultural uses in accordance with the County Soil Conservation Department's best management practices guidelines.
- (e) **Separation Distances.** The following separation distances as specified in NR 811.16(4)(d), Wis. Adm. Code, shall be maintained and shall not be exempted as listed in Subsection (g):
- (1) A separation distance of five hundred (500) feet as documented in the current wellhead protection plan shall be maintained around all wells.
  - (2) Fifty (50) feet between a well and a storm sewer main.
  - (3) Two hundred (200) feet between a well and any sanitary sewer main, lift station or a single family residential fuel oil tank. A lesser separation distance may be allowed for sanitary sewer mains where the sanitary sewer main is constructed of water main materials and joints and pressure tested in place to meet current AWWA 600 specifications. In no case may the separation distance between a well and a sanitary sewer main be less than fifty (50) feet.
  - (4) Four hundred (400) feet between a well and a septic system, tank, or drain field, and receiving less than eight thousand (8,000) gallons per day, a cemetery or a storm water drainage pond.
  - (5) Six hundred (600) feet between a well and any gasoline or fuel oil storage tank installation that has received written approval from the Wisconsin Department of Commerce ("Commerce") or to its designated agent under COMM 10.10, Wis. Adm. Code.
  - (6) One thousand (1,000) feet between a well and land application of municipal, commercial or industrial waste, industrial, commercial or municipal wastewater, lagoons or storage structures; manure stacks or storage structures, and septic tanks or soil absorption units receiving eight thousand (8,000) gallons per day or more.
  - (7) Twelve hundred (1,200) feet between a well and any solid waste storage, transportation, transfer, incineration, air curtain destructor, processing, one-time disposal or small demolition facility; sanitary landfill; coal storage area; gasoline or fuel oil storage tanks that have not received written approval from the Wisconsin Department of Commerce or its designated agent under COMM 10.10, Wis. Adm. Code; bulk fuel storage facilities and pesticide handling or storage facilities.
- (f) **Requirements for Existing Facilities.**
- (1) Existing facilities shall provide copies of all federal, state and local facility operation approvals or certificate and on-going environmental monitoring results to the City.

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- (2) Existing facilities shall provide additional environmental or safety structures/monitoring as deemed necessary by the City, which may include but is not limited to stormwater runoff management and monitoring.
- (3) Existing facilities shall replace equipment or expand in a manner that improves the existing environmental and safety technologies already in existence.
- (4) Existing facilities shall have the responsibility of devising and filing with the City a contingency plan satisfactory to the City for the immediate notification of City officials in the event of an emergency.

(g) **Exemptions and Waivers.**

- (1) Individuals and/or facilities may request the City in writing, to permit additional land uses in the District.
- (2) All requests shall be in writing, whether on or in substantial compliance with forms to be provided by the City and may require an environmental assessment report prepared by a licensed environmental engineer. Said report shall be forwarded to the City and/or designated for recommendation and final decision by the Common Council.
- (3) The individual/facility shall reimburse the City for all consultant fees associated with this review in the invoiced amount plus administrative costs.
- (4) Any exemptions granted shall be conditional and may include required environmental and safety monitoring consistent with local, state and federal requirements, and/or bonds and/or securities satisfactory to the City.

(h) **Enforcement.**

- (1) In the event that an individual and/or facility causes the release of any contaminants which endanger the District, the individual and/or facility causing said release shall immediately stop the release and clean up the release to the satisfaction of the City.
- (2) The individual/facility shall be responsible for all costs of clean up, including all of the following:
  - a. City consultant fees at the invoice amount plus administrative costs for oversight, review and recommendation.
  - b. The cost of City employees' time associated in any way with clean up based on the hourly rate paid to the employee multiplied by a factor determined by the City representing the City's cost for expenses, benefits, insurance, sick leave, holidays, overtime, vacation, and similar benefits.
  - c. The cost of City equipment employed.
  - d. The cost of mileage reimbursed to City employees attributed to the clean up.
- (3) Following any such discharge, the City may require additional test monitoring and/or bonds/securities.
- (4) Enforcement and penalties shall be provided pursuant to Section 1-1-7.

**Sec. 13-1-56 through Sec. 13-1-59      Reserved for Future Use.**

## Article D: Planned Unit Development (PUD) Overlay District Procedures

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### **Sec. 13-1-60 Planned Unit Development Overlay District—Intent.**

- (a) The Planned Unit Development (PUD) Overlay District is intended to permit developments that will, over a period of time, be enhanced by coordinated area site planning, diversified location of structures and/or mixing of compatible uses. Such developments are intended to provide a safe and efficient system for pedestrian and vehicle traffic; to provide attractive recreation and open spaces as integral parts of the developments; to enable economic design in the location of public and private utilities and community facilities; and to ensure adequate standards of construction and planning. A Planned Unit Development under this Chapter will allow for flexibility of overall development design with benefits from such design flexibility intended to be derived by both the developer and the community, while, at the same time, maintaining insofar as possible, the land use density and other standards or use requirements as set forth in the underlying basic zoning district.
- (b) The unified and planned development of a site in a single, partnership or corporate ownership or control or in common ownership under the Unit Ownership Act set forth in Chapter 703 of the Wisconsin Statutes (condominiums) may be permitted by the City of Abbotsford upon specific petition under Section 13-1-67 of this Chapter and after public hearing, with such development encompassing one (1) or more principal uses or structures and related accessory uses or structures when all regulations and standards as set forth in this Section of the Chapter have been met.

### **Sec. 13-1-61 Types of Planned Unit Developments.**

This Article contemplates that there may be a Residential, Commercial, Industrial Planned Unit Developments and Mixed Compatible Use Developments as Planned Unit Development (PUD) Overlay Districts.

### **Sec. 13-1-62 General Requirements for Planned Unit Developments.**

A Planned Unit Development shall be consistent in all respects to the expressed intent of this Article and to the spirit and intent of this Chapter and underlying districts; shall be in conformity with the adopted Master Plan (comprehensive land use and thoroughfare plan), Neighborhood Plan or any adopted component thereof; and shall not be contrary to the general welfare and economic prosperity of the community.

**Sec. 13-1-63 Physical Requirements for Planned Unit Developments.**

- (a) **Minimum Area Requirements.** Areas designated as planned unit developments shall contain a minimum development area as follows:

<b>Principal Uses</b>	<b>Minimum Area of PUD</b>
Residential PUD	3 acres
Commercial PUD	5 acres
Industrial PUD	10 acres
Mixed Compatible Use	10 acres

- (b) **Density Requirements (Lot Area, Width and Yard Requirements).** The district area, width and yard requirements of the basic use district may be modified; however, in no case shall the average density in a residential district exceed the number of dwelling units that would have been permitted if the planned unit development regulations had not been utilized.
- (c) **Building Height and Area Requirements.**
  - (1) Buildings in a Planned Unit Development shall not exceed the height permitted in the basic use district.
  - (2) Buildings in a Planned Unit Development shall have a minimum area that is equal to or greater than that required in the basic use district.
- (d) **Single Parcel, Lot or Tract.** At the time of filing, the Planned Unit Development shall be considered as one (1) tract, lot or parcel, and the legal description must define said PUD as a single parcel, lot or tract.

**Sec. 13-1-64 Requirements as to Public Services and Facilities.**

- (a) The development site shall be provided with adequate drainage facilities for surface and storm waters.
- (b) The site will be accessible from public roads that are adequate to carry the traffic that can be expected to be generated by the development.
- (c) No undue constraint or burden shall be imposed on public services and facilities, such as fire and police protection, street maintenance, water, sanitary sewer and storm drainage, and maintenance of public areas by the developments.
- (d) The streets and driveways on the site of the development shall be adequate to serve the residents of the development and, in the case of public dedicated streets, will meet the minimum standards of all applicable ordinances or administrative regulations of the City.
- (e) Public water and sewer facilities shall be provided.

### **Sec. 13-1-65 Subsequent Land Division.**

The division of any land or lands within a Planned Unit Development for the purpose of change or conveyance of ownership may be accomplished pursuant to the land division/subdivision regulations of the City when such division is contemplated.

### **Sec. 13-1-66 Procedural Requirements—Intent.**

Sections 13-1-60 through 13-1-65 set forth the basic philosophy and intent in providing for Planned Unit Development Overlay Districts, the kinds thereof, the general requirements, physical requirements and requirements as to public services and facilities. The following sections are intended to set forth the procedures and considerations involved leading to possible approval of such developments.

### **Sec. 13-1-67 Procedural Requirements for Planned Unit Developments.**

- (a) **Pre-Petition Conference.** Prior to the official submission of the petition for the approval of a Planned Unit Development, the owner or his/her agent making such petition shall meet with the Common Council or its staff to discuss the scope and proposed nature of the contemplated development.
- (b) **Petition for Approval.** Following the pre-petition conference, the owner or his/her agent may file a petition with the City Clerk-Treasurer for approval of a Planned Unit Development Overlay District. Such petition shall be accompanied by a review fee as prescribed by Section 1-3-1, as well as incorporate the following information:
  - (1) **Informational Statement.** A statement which sets forth the relationship of the proposed PUD to the City's adopted Master (comprehensive land use and thoroughfare plan) Plan, Neighborhood Plan, or any adopted component thereof, and the general character of and the uses to be included in the proposed PUD, including the following information:
    - a. Total area to be included in the PUD, area of open space, residential density computations, proposed number of dwelling units, population analysis, availability of or requirements for municipal services and other similar data pertinent to a comprehensive evaluation of the proposed development.
    - b. A general summary of the estimated value of structures and site improvement costs, including landscaping and special features.
    - c. A general outline of the organizational structure of a property owner's or management's association, which may be proposed to be established for the purpose of providing any necessary private services.

- d. Any proposed departures from the standards of development as set forth in the City zoning regulations, land subdivision ordinance, other City regulations or administrative rules, or other universal guidelines.
  - e. The expected date of commencement of physical development as set forth in the proposal and also an outline of any development staging which is planned.
- (2) **A General Development Plan Including:**
- a. A legal description of the boundaries of the subject property included in the proposed PUD and its relationship to surrounding properties.
  - b. The location of public and private roads, driveways, sidewalks and parking facilities.
  - c. The size, arrangement and location of any individual building sites and proposed building groups on each individual site.
  - d. The location of institutional, recreational and open space areas and areas reserved or dedicated for public uses, including schools, parks and drainageways.
  - e. The type, size and location of all structures.
  - f. General landscape treatment.
  - g. The existing and proposed location of public sanitary sewer, water supply facilities and stormwater drainage facilities.
  - h. The existing and proposed location of all private utilities or other easements.
  - i. Existing topography on the site with contours at no greater than two (2) foot intervals.
  - j. Anticipated uses of adjoining lands in regard to roads, surface water drainage and compatibility with existing adjacent land uses.
  - k. If the development is to be staged, a staging plan.
  - l. A plan showing how the entire development can be further subdivided in the future.
- (c) **Public Hearing.** The Common Council shall hold public hearing on the petition for a PUD Overlay District in the manner provided in Sections 13-1-83 through 13-1-84 for Conditional Uses.

### **Sec. 13-1-68 Basis for Approval of the Petition for Planned Unit Development.**

- (a) **Requirements.** The Plan Commission, in making a recommendation, and the Common Council, in making a determination approving a petition for Planned Unit Development Overlay District, shall find as follows:
- (1) That the general requirements made and provided in Section 13-1-62 will be met;
  - (2) That the applicable physical requirements made and provided in Section 13-1-63 will be met;



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- (3) That the requirements as to public services and facilities made and provided in Section 13-1-64 will be met.
- (b) **Proposed Construction Schedule.** The Plan Commission and Common Council, in making their respective recommendations and determinations, shall consider the reasonableness of the proposed construction schedule and any staging plan for the physical development of the proposed PUD, commencement of the physical development within one (1) year of approval being deemed reasonable.
- (c) **Residential PUD, Considerations.** The Plan Commission and Common Council, in making their respective recommendation and determination as to a proposed residential planned unit development, shall further consider whether:
- (1) Such development will create an attractive residential environment of sustained desirability and economic stability, including structures in relation to terrain, consideration of safe pedestrian flow, ready access to recreation space and coordination with overall plans for the community.
  - (2) The total net residential density within the planned unit development will be compatible with the City Master Plan (comprehensive land use and official map), Neighborhood Plan, or components thereof, and shall be compatible with the density of the district wherein located.
  - (3) Structure types will be generally compatible with other structural types permitted in the underlying basic use district. To this end, structure type shall be limited as follows:
    - a. Planned residential developments in the residential districts shall not exceed sixteen (16) dwelling units per structure.
  - (4) Provision has been made for the installation of adequate public facilities and the continuing maintenance and operation of such facilities if privately owned.
  - (5) Provision has been made for adequate, continuing fire and police protection.
  - (6) The population density of the development will or will not have an adverse effect upon the community's capacity to provide needed school or other municipal service facilities.
  - (7) Adequate guarantee is provided for permanent preservation of open space areas as shown on the general development plan as approved either by private reservation and maintenance or by dedication to the public.
- (d) **Commercial PUD, Considerations.** The Plan Commission and Common Council, in making their respective recommendation and determination as to a proposed commercial planned unit development, shall further consider whether:
- (1) The economic practicality of the proposed development can be justified.
  - (2) The proposed development will be served by off-street parking and truck service facilities in accordance with this Chapter.
  - (3) The proposed development shall be adequately provided with, and shall not impose any undue burden on, public services and facilities such as fire and police protection,

street maintenance, water, sanitary sewer and storm water drainage and maintenance of public areas.

- (4) The locations of entrances and exits have been designated to prevent unnecessary interference with the safe and efficient movement of traffic on surrounding streets and that the development will not create any adverse effect upon the general traffic pattern of the surrounding neighborhood.
  - (5) The architectural design, landscaping, control of lighting and general site development will result in an attractive and harmonious service area compatible with and not adversely affecting the property values of the surrounding neighborhood.
- (e) **Industrial PUD, Considerations.** The Plan Commission and Common Council, in making their respective recommendations and determination as to a proposed industrial planned unit development, shall further consider whether:
- (1) The operational character and physical plant arrangement of buildings will be compatible with the latest in performance standards and industrial development design and will not result in an adverse effect upon the property values of the surrounding neighborhood.
  - (2) The proposed development shall be adequately provided with and shall not impose any undue burden on public services and facilities, such as fire and police protection, street maintenance, water sanitary sewer and storm water drainage and maintenance of public areas.
  - (3) The proposed development will include provision for off-street parking and truck service areas in accordance with this Chapter and will be adequately served by easy-access rail and/or arterial highway facilities.
  - (4) The proposed development is properly related to the total transportation system of the community and will not result in an adverse effect on the safety and efficiency of the public streets.
- (f) **Mixed Use PUD, Considerations.** The Plan Commission and Common Council, in making their respective recommendation and determination as to a proposed mixed use planned unit development, shall further consider whether:
- (1) The proposed mixture of uses procedures a unified composite which is compatible with the zoning district and which, as a total development entity, is compatible with the surrounding neighborhood.
  - (2) The various types of uses conform to the general requirements as hereinbefore set forth, applicable to projects of such use and character.
  - (3) The proposed development shall be adequately provided with and shall not impose any undue burden on public services and facilities, such as fire and police protection, street maintenance, water, sanitary sewer and storm water drainage and maintenance of public areas.

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**Sec. 13-1-69 Determination of Disposition of the Petition.**

- (a) **General.** The Common Council, following a recommendation from the Plan Commission and public hearing thereon and after due consideration, shall either deny the petition, approve the petition as submitted or approve the petition subject to any additional conditions and restrictions the Common Council may impose.
- (b) **Approval.** The general and detailed approvals of a Planned Unit Development Overlay District shall be based on and include, as conditions thereto, the building, site and operational plans for the development as approved by the Common Council.
- (1) **General Approval.** The general development plan submitted with the PUD application need not necessarily be completely detailed at the time of petition provided it is in sufficient detail to satisfy the Common Council as to the general character, scope and appearance of the proposed development. Such plan shall designate the pattern of proposed streets and the size and arrangement of individual buildings and building sites. The approval of such general development plan, by way of approval of the petition, shall be conditioned upon the subsequent submittal and approval of more specific and detailed plans as each stage of development progresses.
- (2) **Detailed Approval.** Detail plans must be furnished to the Common Council for its consideration and the detailed approval by the Common Council of any part or stage of the proposed development shall be required before construction of such part or stage of the development may be commenced. Before plans submitted for detailed approval within the corporate limits will be approved, the petitioner shall give satisfactory proof that he has contracted to install all improvements or file a performance bond insuring that such improvements will be installed within the time required by the Common Council.
- (c) **Changes and Additions.** Any subsequent substantial change or addition to the plans or uses shall be submitted for approval to the Common Council and if, in the opinion of the Common Council, such change or addition constitutes a substantial alteration of the original plan, it shall schedule an additional public hearing in which event the Common Council shall schedule a notice of public hearing as for the original petition. Following such public hearing, the Common Council shall deny, approve or approve the same subject to any additional conditions and restrictions it may impose.

**Sec. 13-1-70 through Sec. 13-1-79      Reserved for Future Use.**



## Article E: Conditional Uses

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### **Sec. 13-1-80 Statement of Purpose—Conditional Uses.**

The purpose of a conditional use is to provide a reasonable degree of discretion in determining the suitability of certain uses of a special nature, so as to make impractical their predetermination as a principal use in a district. The development and execution of this Article is based upon the division of the City of Abbotsford into zoning districts, within which districts the use of land and buildings, and bulk and location of buildings and structures in relation to the land, are mutually compatible and substantially uniform. However, there are certain uses which, because of their unique characteristics, cannot be properly classified as unrestricted permitted uses in any particular district or districts, without consideration, in each case, of the impact of those uses upon neighboring land or public facilities, and of the public need for the particular use at a specific location. Such uses, nevertheless, may be necessary or desirable to be allowed in a particular district provided that due consideration is given to location, development and operation of such uses. Such uses are classified as conditional uses, and are those uses specifically designated as conditional uses by the zoning district or which are classified as a conditional use under the review procedures in this Article. The listing of a use as a conditional use is not a legislative determination that the use is inherently in the public interest in that district. [See *AllEnergy Corp. v. Trempealeau County*, 2017 WI 52 (2017)].

### **Sec. 13-1-81 Authority of the Plan Commission and Common Council; Requirements.**

- (a) **Authority; Intent.** The Common Council may authorize the Zoning Administrator to issue a conditional use permit after review, public hearing, advisory recommendation from the Plan Commission and approval from the Common Council, provided that such conditional use and involved structure(s) are found to be in accordance with the purpose and intent of this Zoning Code and are further found to be not hazardous, harmful, offensive or otherwise adverse to the environment or the value of the neighborhood or the community. Such Common Council action, and the resulting conditional use permit, when, shall specify the period of time for which effective, if specified, the name of the permittee, the location and legal description of the affected premises. Prior to the granting of a conditional use, the Common Council shall make findings based upon the evidence presented that the standards herein prescribed are being complied with.
- (b) **Conditional Uses Adjacent to Freeways.** Any development for which a conditional use permit is requested within five hundred (500) feet of the existing or proposed rights-of-way of freeways, expressways and within one-half (1/2) mile of their existing or proposed interchange or turning lane rights-of-way shall be specifically reviewed by the highway

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agency that has jurisdiction over the traffic way. The Plan Commission and/or Common Council shall request such review and await the highway agency's recommendation for a period not to exceed twenty (20) days before taking final action.

- (c) **General Authority to Require Conditions.** Per Section 13-1-88, conditions such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operation control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards or parking requirements may be recommended by the Plan Commission and required by the Common Council upon their findings that these are necessary to fulfill the purpose and intent of this Chapter.
- (d) **Compliance With Other Zoning Conditions.** Compliance with all other provisions of this Chapter, such as lot width and area, yards, height, parking, loading, traffic, highway access and performance standards shall be required of all conditional uses.

### **Sec. 13-1-82 Initiation of Conditional Use Request.**

Any person, firm, corporation or organization having a freehold interest or a possessory interest entitled to exclusive possession, or a contractual interest which may become a freehold interest, or an exclusive possessory interest, and which is specifically enforceable in the land for which a conditional use permit is sought may file an application to use such land for one (1) or more of the conditional uses provided for in this Article in the zoning district in which such land is located, or a conditional use substantially similar to a listed conditional use.

### **Sec. 13-1-83 Application for Conditional Use.**

- (a) **Application Filing Requirements.** An application for a conditional use permit, accompanied with the application fee prescribed by Section 1-3-1, shall be filed on a form prescribed by the City. Such applications shall be forwarded to the Plan Commission upon receipt by the Zoning Administrator or City Clerk-Treasurer.
- (b) **Required Plans/Information.** The plans/information required for review of all conditional use permit applications shall generally consist of any or all of the following, as required by the Zoning Administrator:
  - (1) **Site Development Plan.** A site development plan, which shall include and address:
    - a. Location of all buildings on lots, including both existing and proposed structures.
    - b. Location and number of existing and proposed parking spaces.
    - c. Vehicular circulation.
  - (2) **Dimension Plan.** A dimension plan, which shall include and address:
    - a. Lot dimensions and area.

- b. Dimensions of proposed and existing structures.
- c. Setbacks of all buildings located on property in question.
- d. Architectural elevations.
- (3) **Grading Plan.** A grading plan, which shall include and address:
  - a. Existing contour.
  - b. Proposed changes in contour.
  - c. Drainage configuration.
- (4) **Landscape Plan.** A landscape plan, which shall include and address:
  - a. Location of all existing major trees, and which trees are proposed to be removed.
- (5) **Statement.** A written statement on why the conditional use is being applied for and what use is intended for the property.
- (c) **Additional Information.** In order to secure information upon which to base its determination, the Zoning Administrator may require the applicant to furnish, in addition to the information required above and for a building permit, the following information:
  - (1) **Contours; Soil Types.** A plan of the area showing contours, soil types, high water mark, ground water conditions, bedrock, slope and vegetation cover.
  - (2) **Location of Buildings; Parking Areas.** Location of buildings, parking areas, traffic access, driveways, walkways, open spaces, landscaping and lighting.
  - (3) **Building and Utilities Plans.** Plans for buildings, sewage disposal facilities, water supply systems, and arrangements of operations.
  - (4) **Filling/Grading Plan.** Specifications for areas of proposed filling, grading, lagooning or dredging.
  - (5) **Other Information.** Other pertinent information necessary to determine if the proposed use meets the requirements of this Chapter.

### **Sec. 13-1-84 Plan Commission Review.**

Upon receipt of the application and the information required by Section 13-1-83 above, the request for a conditional use permit shall be placed on the agenda of the first Plan Commission meeting occurring after ten (10) days from the date of submission. The request shall be considered as being officially submitted when all the information requirements, including the payment of all applicable fees, are complied with. At such meeting, the Plan Commission shall make an advisory recommendation regarding the application and a record of the proceedings shall be kept in such a manner and according to such procedures as the Plan Commission shall prescribe from time to time. The Common Council and/or Plan Commission can, on their own motion, apply conditional uses when applications for rezonings come before their bodies.

### **Sec. 13-1-85 Public Hearing on Application; Notice.**

- (a) **Hearing Requirements.** A public hearing shall be held on all conditional use permit applications. The public hearing may be held either by the Plan Commission or Common Council. Notice of the time, place and purpose of such hearing shall be given by

publication of a Class 2 Notice under Chapter 985, Wis. Stats., a minimum of ten (10) days prior to the public hearing in the official City newspaper. Notice of the time, place and purpose of such public hearing shall also be sent to the applicant, the Zoning Administrator, members of the Common Council and Plan Commission, and the owners of record as listed in the office of the City Assessor who are owners of property in whole or in part situated within one hundred (100) feet of the boundaries of the properties affected, said notice to be sent at least ten (10) days prior to the date of such public hearing, except that in the case of livestock facility siting conditional use hearings, such notice shall be sent to owners of property within three hundred (300) feet.

- (b) **Incomplete Notice.** Failure to fully comply with the notice to adjacent property owners shall not, however, invalidate any previous or subsequent action on the application.

### **Sec. 13-1-86 Standards—Conditional Uses.**

- (a) **Standards.** No application for a conditional use shall be recommended for approval by the Plan Commission, or approved by the Common Council, unless the following conditions are present:
- (1) That the applicant has demonstrated that the application and all requirements and conditions established by the City relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. Per Sec. 62.23(7)(de)b., Wis. Stats., "substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.
  - (2) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.
  - (3) That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.
  - (4) That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
  - (5) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided.
  - (6) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
  - (7) That the conditional use shall conform to all applicable regulations of the district in which it is located.



- (8) That the proposed use does not violate floodplain regulations governing the site.
  - (9) That adequate measures have been or will be taken to prevent and control water pollution, including sedimentation, erosion and runoff.
- (b) **Application of Standards.** When applying the above standards to any new construction of a building or an addition to an existing building, the Common Council and Plan Commission shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objective of the zoning district and the City Comprehensive Plan.
- (c) **Additional Considerations.** In addition, in passing upon a conditional use permit application, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:
- (1) The maintenance of safe and healthful conditions.
  - (2) The prevention and control of water pollution including sedimentation.
  - (3) Existing topographic and drainage features and vegetative cover on the site.
  - (4) The location of the site with respect to floodplains and floodways of rivers and streams.
  - (5) The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
  - (6) The location of the site with respect to existing or future access roads.
  - (7) The need of the proposed use for a shoreland location.
  - (8) Its compatibility with uses on adjacent land.
  - (9) The amount of liquid wastes to be generated and the adequacy of the proposed disposal systems.

### **Sec. 13-1-87 Denial of Application for Conditional Use Permit.**

When an advisory recommendation of denial of a conditional use application is made by the Plan Commission or an actual denial by the Common Council, the Plan Commission and/or Common Council shall furnish the applicant, in writing, those standards that are not met and enumerate reasons the Plan Commission and/or Common Council has used in determining that each standard was not met. Such findings may be in the form of meeting minutes.

### **Sec. 13-1-88 Conditions and Guarantees Applicable to All Conditional Uses.**

The following conditions shall apply to all conditional uses:

- (a) **Conditions.** Prior to the granting of any conditional use, the Plan Commission may recommend and the Common Council may stipulate such conditions and restrictions upon

the establishment, location, construction, maintenance and operation of the conditional use as deemed necessary to promote the public health, safety and general welfare of the community, and to secure compliance with the standards and requirements specified in Section 13-1-86 above. Any condition imposed must be related to the purpose of the Zoning Code and be based on substantial evidence. In all cases in which conditional uses are granted, the Plan Commission may recommend and the Common Council shall require such evidence and guarantees as deemed necessary as proof that the conditions stipulated in connection therewith are being and will be complied with. Such conditions may include specifications for, without limitation because of specific enumeration:

- (1) Landscaping;
  - (2) Type of construction;
  - (3) Construction commencement and completion dates;
  - (4) Sureties;
  - (5) Lighting;
  - (6) Fencing;
  - (7) Operational control;
  - (8) Hours of operation;
  - (9) Traffic circulation;
  - (10) Deed restrictions;
  - (11) Access restrictions;
  - (12) Setbacks and yards;
  - (13) Type of shore cover;
  - (14) Specified sewage disposal and water supply systems;
  - (15) Planting screens;
  - (16) Piers and docks;
  - (17) Increased parking;
  - (18) Conditions pertaining to permit duration, transfer or renewal; or
  - (19) Any other requirements necessary to fulfill the purpose and intent of this Chapter.
- (b) **Site Review.** In reviewing each application and making its recommendation, the Plan Commission shall evaluate each application and may request assistance from any source which can provide technical assistance. The Plan Commission may review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewerage and water systems and the proposed operation/use.
- (c) **Signage.** Signage shall be in compliance with municipal sign regulations.
- (d) **Extent of Use.** At no time shall the proposed conditional use utilize more than thirty-five percent (35%) of the gross floor area of the conforming use.
- (e) **Alteration of Conditional Use.** No alteration of a conditional use shall be permitted unless first approved by the Common Council.
- (f) **Architectural Treatment.** Proposed architectural treatment will be in general harmony with surrounding uses and the landscape. To this end, the Common Council may require

the use of certain general types of exterior construction materials and/or architectural treatment.

- (g) **Sloped Sites; Unsuitable Soils.** Where slopes exceed six percent (6%) and/or where a use is proposed to be located on areas indicated as having soils that are unsuitable or marginal for development, on-site soil tests and/or construction plans shall be provided that clearly indicate that the soil conditions are adequate to accommodate the development contemplated and/or that any inherent soil condition or slope problems will be overcome by special construction techniques. Such special construction might include, among other techniques, terracing, retaining walls, oversized foundations and footings, drain tile, etc.
- (h) **Conditional Uses to Comply with Other Requirements.** Conditional uses shall comply with all other provisions of this Zoning Code such as lot width and area, yards, height, parking and loading. No conditional use permit shall be granted where the proposed use is deemed to be inconsistent or conflicting with neighboring uses for reasons of smoke, dust, odors, noise, vibration, lighting, health hazards or significant potential of accidents.

## **Sec. 13-1-89 Plan Commission Recommendation; Council Action.**

### **(a) Plan Commission Advisory Recommendation.**

- (1) Following referral of conditional use permit applications, the Plan Commission may recommend that the Common Council authorize the Zoning Administrator to issue a conditional use permit for conditional uses specified in this Chapter after review and a public hearing, provided such uses are in accordance with the purpose and intent of this Chapter, and, more specifically, the standards for conditional uses established in this Article.
- (2) The Plan Commission shall make findings of fact and recommend such actions or conditions relating to the request as the Commission deems necessary to carry out the intent and purpose of this Chapter.

### **(b) Common Council Action.**

- (1) Upon receiving the recommendation of the Plan Commission, the Common Council shall place such recommendation(s) on the agenda for the next subsequent Council regular meeting. Such recommendations, including findings of standards not met as required by Section 13-1-87, shall be entered in and made part of the permanent written record of the Common Council.
- (2) If, upon receiving the recommendations of the Plan Commission, the Common Council finds that specific inconsistencies exist in the review process or significant new facts have now been made available and thus the final determination of the Common Council will differ from the advisory recommendation of the Plan Commission, the Common Council shall, before taking final action, refer the matter back to the Plan Commission with the written record or separate statement/report

explaining the specific reasons for referral. This referral action shall only be permitted one (1) time with each conditional use permit application.

- (3) At the Common Council's discretion, the Council shall have the option to set and hold an additional public hearing at the next subsequent Common Council meeting. Such hearing shall be noticed and conducted as prescribed in this Chapter in compliance with the requirements of this Chapter and the Wisconsin Statutes. The Common Council shall make, and record in the minutes of the Council or in a separate statement/report, findings of fact and may impose and require any conditions the Common Council considers necessary to protect the public health, safety and welfare when approving and issuing a conditional use permit. The Common Council's decision to approve or deny the permit must be supported by substantial evidence.
- (c) **Reapplication.** No application for a conditional use permit which has been denied in whole or in part by the Common Council shall be resubmitted for a period of one (1) year from the date of such denial, except on the grounds that substantial new evidence or proof of changes that would result in compliance with applicable conditions is included in the resubmitted application.

### **Sec. 13-1-90 Validity of Conditional Use Permit.**

- (a) Where the Common Council has approved or conditionally approved an application for a conditional use permit, such approval shall become null and void within eighteen (18) months of the date of the approval unless the Common Council has specified a different timeline in its approval or the use is commenced, construction is underway or the current owner possesses a valid building permit under which construction is commenced within six (6) months of the date of issuance and which shall not be renewed unless construction has commenced and is being diligently prosecuted. Approximately thirty (30) days prior to the automatic revocation of such permit, the Zoning Administrator shall notify the holder by certified mail of such revocation.
- (b) A conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, by the City may impose conditions such as, but not limited to, permit duration, transfer or renewal, in addition to any other conditions specified in granting the conditional use permit.
- (c) The Common Council may extend such permit for a period of ninety (90) days for justifiable cause if the conditional use permit included a permit duration condition, if application is made to the Common Council at least thirty (30) days before the expiration of said permit.

### **Sec. 13-1-91 Complaints Regarding Conditional Uses.**

The Common Council shall retain continuing jurisdiction over all conditional uses for the purpose of resolving complaints against all previously approved conditional uses. Such authority shall be in addition to the enforcement authority of the Zoning Administrator to order the removal or

discontinuance of any unauthorized alterations of an approved conditional use, and the elimination, removal or discontinuance of any violation of a condition imposed prior to or after approval or violation of any other provision of this Code. Upon written complaint by any citizen or official, the Common Council shall initially determine whether said complaint indicates a reasonable probability that the subject conditional use is in violation of either one (1) or more of the standards set forth in Section 13-1-86 above, a condition of approval or other requirement imposed hereunder. Upon reaching a positive initial determination, a hearing shall be held upon notice as provided in Section 13-1-85 above. Any person may appear at such hearing and testify in person or represented by an agent or attorney. The Common Council may, in order to bring the subject conditional use into compliance with the standards set forth in Section 13-1-86 or conditions previously imposed by the Common Council, modify existing conditions upon such use and impose additional reasonable conditions upon the subject conditional use. In the event that no reasonable modification of such conditional use can be made in order to assure that Standards (a) and (b) in Section 13-1-86 will be met, the Common Council may revoke the subject conditional approval and direct the Zoning Administrator and the City Attorney to seek elimination of the subject use. Following any such hearing, the decision of the Common Council shall be furnished to the current owner of the conditional use in writing stating the reasons therefor.

### **Sec. 13-1-92 Bed and Breakfast Establishments.**

- (a) **As Conditional Use.** Bed and breakfast establishments shall be considered conditional uses and may be permitted in Residence Districts pursuant to this Article.
- (b) **Definition.** "Bed and Breakfast Establishment" means any place of lodging that provides four (4) or fewer rooms for rent for more than ten (10) nights in a twelve (12) month period, is the owner's personal residence, is occupied by the owner at the time of rental and in which the only meal served to guests is breakfast.
- (c) **State Standards.** Bed and breakfast establishments shall comply with the standards of Chapter HSS 197, Wis. Adm. Code.

### **Sec. 13-1-93 Home Occupations/Professional Home Offices.**

- (a) **Intent.** The intent of this Section is to provide a means to accommodate a small family home-based business or professional home office as a conditional use without the necessity of a rezone into a commercial district. A home occupation or professional home office exceeding the standards for a permitted use may possibly be maintained as a conditional use under Article E. The total number of home occupations or professions conducted within a dwelling unit is not limited, except that the cumulative impact of all home

occupations or professions conducted within the dwelling unit or on the premises thereof shall not be greater than the impact of one (1) home occupation. The regulations of this Section dealing with home occupations and professional home offices are designed to protect and maintain the residential character of established neighborhoods while recognizing that certain professional and limited business activities may be carried on in the home. This Section recognizes that, when properly limited and regulated, such activities can take place in a residential structure without changing the character of either the neighborhood or the structure.

(b) **Home Occupations/Professional Home Office Permitted Use; Restrictions on.**

Except as provided in Subsection (c) below, home occupations and professional home offices are a permitted use in all Residential Districts, provided the requirements of the District in which the use is located and addition to the following:

- (1) The occupation or profession shall be carried on wholly within the enclosed areas of the principal building or other structure accessory thereto, but it shall utilize no more than thirty percent (30%) of the gross floor area of the building.
- (2) There shall be no exterior alterations which change the character thereof as a dwelling and/or exterior evidence of the home occupation other than those signs permitted in the district.
- (3) No storage or display of materials, goods, supplies or equipment related to the operation of the home occupation/profession shall be visible outside any structure located on the premises. There shall not be outside storage of any kind related to the home occupation/profession.
- (4) No use shall create smoke, odor, glare, noise, dust, vibration, fire hazard, small electrical interference or any other nuisance not normally associated with the average residential use in the district.
- (5) Only one (1) sign may be used to indicate the type of occupation or business as allowed by Article H of this Chapter. Such sign shall not be illuminated and shall comply with district sign regulations.
- (6) The home occupation shall not involve the use of commercial vehicles, other than those owned by the applicant for delivery of products or materials to and from the premises. This shall not be interpreted to include delivery and/or pickup services such as United Parcel Service, Federal Express, etc., in the conduct of their normal operations.
- (7) To the extent that there is any sale of any item related to a home occupation, delivery of that item to the buyer should occur off the premises.
- (8) No traffic shall be generated by such home occupation/profession in greater volumes than would normally be expected in a residential neighborhood.
- (9) There shall be no demand for parking beyond that which is normal to the neighborhood. In no case shall the home occupation cause more than two (2) additional vehicles to be parked on or near the premises.

- (10) The home occupation is restricted to a service-oriented business; the manufacturing of items or products or the retail sale of items or products on the premises is prohibited.
  - (11) The types and number of equipment or machinery may be restricted by the Common Council.
  - (12) No more than one (1) non-resident employee may work on the premises. The home occupation is to be conducted only by members of the family residing in the dwelling unit, plus no more than one nonresident assistant or employee employed on the premises at any one time. Persons engaged in building trades, similar fields and other activities using their dwelling units or residential premises as an office for business activities carried on off the premises, may have more employees than the limitations set forth herein if they are not employed on the premises.
  - (13) No activity associated with the home occupation may occur outside on the premises prior to 8:00 a.m. or after 8:00 p.m.
  - (14) Retail sales on premises shall be prohibited including the retail sales of merchandise, products, supplies or goods produced or fabricated on the premises as a result of the home occupation, provided that incidental retail sales may be made in connection with other permitted home occupations. (Example: a dressmaker would be permitted to sell only clothing produced or fabricated onsite and would not be allowed to purchase stocks of dresses for sale to the general public onsite.)
- (c) **When Conditional Use Permit Required.** A home occupation or professional home office exceeding the standards prescribed in Subsection (b) above for a permitted home occupation/professional home office use may apply for a conditional use permit under Article E of this Chapter. Approval of an expansion of a home occupation or professional home office as a conditional use is not automatic. The Common Council may place conditions on the continuation of such home occupation or professional home office, or may require the relocation of the business to an area that is appropriately zoned. Sale or transfer of the property shall cause the conditional use permit to be null and void.
- (d) **Permitted Home Occupations/Professions.** Permitted home occupations/professions consistent with Subsection (b) not requiring a conditional use permit include, but are not necessarily limited to, the following examples:
- (1) Artists, sculptors, authors or composers.
  - (2) Home crafts such as model making, and rug weaving.
  - (3) Office facility of a minister, rabbi, or priest.
  - (4) Office facility of an attorney, architect, professional engineer, surveyor, author, interior decorator, photographer, income tax preparer, accountant, landscape architect, insurance agent or real estate agent, or similar profession which serves several clients onsite per day.
  - (5) Private tutoring limited to three (3) pupils at any one time.
  - (6) Musical instruction limited to three (3) pupils at a time; this requirement limiting class size shall not be construed to prohibit occasional exceptions for events such as recitals, demonstrations and other similar gatherings.

- (7) Dressmaking and millinery work.
  - (8) Computer-oriented support services, such as consulting, clerical services, claims processing, internet-related businesses, etc.
  - (9) Day care of not more than eight (8) nonresident children.
  - (10) Office for sales representative or manufacturer's agent when no retail or wholesale goods transactions occur on the premises.
  - (11) Telemarketing and telephone answering service.
- (e) **Home Occupations/Professions Permitted With Conditional Use Permit.** The following uses, by the nature of the investment or operation, have a pronounced tendency once started to rapidly increase beyond the limits permitted for home occupations/professions and thereby impair the use and value of a residentially zoned area for residence purposes. Therefore, home occupations are permitted only after issuance of a conditional use permit, and such occupations include, but are not necessarily limited to, the following:
- (1) Barber shops, beauty salons or hair stylist.
  - (2) Antique shops.
  - (3) Stables and kennels.
  - (4) Medical offices, including, but not necessarily limited to, physicians, surgeons, dentists, chiropractors, acupuncturists, massage therapists, psychiatrists, psychologists, psychotherapists, or optometrists for the general practice of the profession, except for consultation or emergency treatment.
  - (5) Automobile or boat repair or body/paint work (conducted inside only).
  - (6) Restaurants and bakeries.
  - (7) Taxidermy shop.
  - (8) Use that involves primarily catalog sales or order processing and which does not involve volumes of stock or merchandise being distributed at the site may be deemed a home occupation, subject to the provisions hereof, provided that such use meets the intent of all standards set forth herein.
  - (9) Cabinet-making or woodworking for profit (conducted inside a building only).

### **Sec. 13-1-94 Public and Semipublic Conditional Uses.**

The following public and semipublic uses shall be conditional uses and may be permitted as specified:

- (a) **Airports, Airstrips, and Landing Fields** in the Agricultural District, providing that these facilities meet the regulations contained in Chapter 114, Sections 135 and 136, Wis. Stats.
- (b) **Government and Cultural Uses**, such as administrative offices, fire and police stations, community centers, libraries, public emergency shelters, parks, playgrounds, and museums, in all Residential, Business and Industrial Districts.
- (c) **Utilities** in all districts provided all principal structures and uses are not less than fifty (50) feet from any Residential District lot line.



- (d) **Public Passenger Transportation Terminals**, such as heliports, bus and rail depots, except airports, airstrips, and landing fields, in all Business and Industrial Districts provided all principal structures and uses are not less than one hundred (100) feet from any Residential District boundary.
- (e) **Public, Parochial, and Private, Preschool, Elementary, and Secondary schools** and churches in the R-1 and R-2 Residential provided the lot area is not less than one (1) acre and all principal structures and uses are not less than fifty (50) feet from any lot line.
- (f) **Colleges, Universities, Hospitals**, sanitariums, religious, charitable, penal and correctional institutions, cemeteries and crematories in the R-1 and R-2 Districts provided all principal structures and uses are not less than one hundred (100) feet from any lot line.

### **Sec. 13-1-95 Town Houses Conditional Uses.**

- (a) The following standards and not the standards contained in the schedules of regulations
- (b) shall be applied to the construction of town houses:
- (c) The overall density shall not exceed twenty-five (25) dwelling units per acre.
- (d) The average lot width shall be at least twenty (20) feet; however, no individual lot shall be narrower than eighteen (18) feet.
- (e) The average maximum lot coverage of principal and accessory buildings shall not exceed fifty percent (50%) and no individual lot shall be covered more than sixty percent (60%).
- (f) The average front yard setback shall be twenty (20) feet but no building shall be located closer to the front property line than fifteen (15) feet.
- (g) Side yards of not less than twenty (20) feet in width shall be provided at least every one hundred sixty (160) feet and for every corner lot.
- (h) The rear yard shall be not less than twenty percent (20%) of the depth of the lot.
- (i) No structure shall be higher than three (3) stories or thirty-five (35) feet.
- (j) One (1) off-street parking space of not less than one hundred eighty (180) square feet in area, exclusive of access drive or aisle, shall be provided for each dwelling unit.

### **Sec. 13-1-96 Miscellaneous Conditional Uses.**

- (a) **Mobile Home Parks.** Mobile home parks shall be conditional uses in the R-1 and R-2 Districts. The design and operation of mobile home parks, and the placement of individual mobile homes within the community shall be regulated by such separate Mobile Home Ordinances as the community shall have adopted.
- (b) **Trailer Parks.** Recreational and sport trailer parks shall be a conditional use in the Agricultural and Conservancy Districts. The design and operation of trailer parks, and the placement of individual trailers within the City shall be regulated by such separate trailer park ordinances as the community shall have adopted.

(c) **Junk and Salvage Yards.**

- (1) **License Required.** No person shall use any building or premises for the buying, selling, gathering, delivery, shipping, storing or salvaging of old iron, bottles, paper, rags, farm machinery, vehicles or other materials commonly included in the term "junk" without obtaining a license for the operation of a junk and salvage yard. Storage of one (1) or more unlicensed vehicles on the same premises shall be prima facie evidence of operation of a junk or salvage yard.
- (2) **Application.** Application for a license hereunder shall be made in writing to the Zoning Administrator stating:
  - a. The location and description of the premises to be licensed.
  - b. The nature of the business to be conducted on the premises.
  - c. The type of construction of any building to be used in connection with the business.
  - d. The applicant's name and address, and, if a firm or corporation, the names and addresses of all officers thereof.
- (3) **Fee, Term.** The fee for a license issued hereunder shall be as prescribed by Section 1-3-1 per year. Licenses shall expire twelve (12) months after issue, but may be renewed by the Common Council if it is satisfied that the license and the premises comply with this Section.
- (4) **Hearing.** The Zoning Administrator shall refer an application for a license hereunder to the Common Council which shall conduct a hearing of such application within a reasonable time, notice of which shall be given by publication in a newspaper having general circulation in the county at least once during the ten (10) days preceding the hearing. If the Common Council is satisfied from the evidence produced at the hearing, that the applicant is a fit person to conduct the business and that the premises are suitable therefore, the Common Council shall authorize issuance of the license.
- (5) **Location.** No junk or salvage yard shall be located within five hundred (500) feet of any residence other than the owner of the premises or any residential or business district or one hundred fifty (150) feet from a lake, river or stream. No junk or salvage operations shall be carried on within twenty-five (25) feet of any street right-of-way.

(d) **Recreational Uses.**

- (1) The following public recreational facilities shall be conditional uses and may be permitted as specified by the Common Council: Archery ranges, bathhouses, beaches, boating, camps, conservatories, driving ranges, firearm ranges, golf courses, hunting, ice boating, marinas, riding academies, skating rinks, sport fields, swimming pools, snowmobile courses, resort lodges, and zoological and botanical gardens in the districts as allowed by the Common Council, provided that the lot area is not less than one-half (.5) acres and all structures are not less than twenty-five (25) feet from any district boundary.

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- (2) Commercial recreation facilities such as arcades, bowling alleys, clubs, dance halls, driving ranges, gymnasiums, lodges, miniature golf, physical culture, pool and billiard halls, racetracks, rifle ranges, turkish baths, skating rinks, and theaters are conditional uses and may be permitted in the B-1, B-2 and I-1 Districts.
  - (e) **Campgrounds and Camping Resorts.** Private camping areas shall have a minimum size of one (1) acre and shall comply with H78, Wis. Adm. Code.

### **Sec. 13-1-97 Appeals of Conditional Use Permit Determinations.**

Any action of the Common Council in granting or denying a conditional use permit application may be appealed to the Zoning Board of Appeals. In the alternative, any action of the Common Council in denying a conditional use permit application may be appealed directly to circuit court per Sec. 62.23(7)(e)10., Wis. Stats. In the case of appeals to the Zoning Board of Appeals, a written request shall be made within ten (10) days after the date of the Common Council's action granting or denying the permit. Such request for appeal to the Zoning Board of Appeals shall be filed and reviewed pursuant to the procedures in Article N of this Chapter.

### **Sec. 13-1-98 through Sec. 13-1-99 Reserved for Future Use.**



## Article F: Nonconforming Uses, Structures and Lots

### **Sec. 13-1-100 Intent – Nonconforming Uses, Lots and Structures.**

(a) **Intent; Interpretation.**

- (1) Within the zoning districts established by this Zoning Code or amendment thereof, there may exist lots, structures and uses of land which were lawful before this Zoning Code was enacted or amended, but which would be prohibited in the future under the terms of this Zoning Code or amendment thereto.
- (2) It is the intent of the City of Abbotsford to permit nonconforming uses, lots and structures to remain and continue in accordance with the provisions hereinafter set forth until they are removed due to economic forces, public health or safety grounds, or otherwise. It is not the intent of this Zoning Code to perpetuate and/or encourage the long-term continuance of nonconformities because they are inconsistent with the requirements and character of the districts involved, or to permit nonconformities to be generally enlarged upon, expanded, or extended except as provided for herein. Existing nonconformities shall not be used to justify adding structures or uses prohibited in the zoning district.

(b) **Classification of Nonconformities.** Zoning nonconformities are classified into three (3) categories as follows:

- (1) Nonconforming uses.
- (2) Nonconforming lots.
- (3) Nonconforming structures.

(c) **General Guidelines.** It is the intention of the City of Abbotsford that standards be set forth for the purpose of determining:

- (1) That the nonconforming use, lot or structure existed prior to the effective date of this Chapter or amendment thereto;
- (2) The ways in which the right of the nonconforming use, lot or structure to remain can be preserved and the ways in which the right to continue nonconforming use, lot or structure can be lost;
- (3) The extent of permissible variation in the nonconforming use, lot or structure; and
- (4) The devices available for eliminating such nonconforming uses, lots or structures, where appropriate.

(d) **Burden of Proof Regarding Nonconforming Uses.** Any property owner asserting as a defense to a charge of violating this Chapter because his/her property is a valid nonconforming use has the burden of demonstrating to reasonable certainty by the greater weight of credible evidence that:

- (1) The nonconforming use was legally in existence at the time the zoning ordinance provision that now prohibits that use was adopted. The use must be lawful under then existing zoning regulations and cannot contravene such zoning requirements.

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- (2) That the use of the property prior to the nonconformity came into being was so active and actual that the property owner can properly assert that the property owner has acquired a vested interest in its continuance. Such use cannot be occasional or sporadic. For purposes of this Chapter, a property owner shall be deemed to have a vested right in the use of his/her property where that use at the time the nonconformity came into being is both actual and active and a substantial degree of activity or expense had been undertaken prior to the effective date the zoning provision that caused the nonconformity to come into being. Such use must be more than incidental or accessory to the principal use of the property.
- (3) That the use is substantially the same use that existed prior to the enactment of the ordinance or amendment thereto that caused the nonconformity.

**Sec. 13-1-101 Article Definitions.**

In addition to the definitions contained in Section 13-1-280(a) of this Chapter, the following definitions shall be applicable in Article; in the event of conflict, the more specific definition shall be applicable:

- (a) **Assessed Value (Lot).** The full market value placed upon the lot by the City Assessor as of the date that the nonconformity came into being. Such valuation by the Assessor shall be prima facie evidence of an assessed value of the lot.
- (b) **Nonconforming Lot.** A parcel of land legally created and recorded prior to the effective date of the nonconformity came into being of such dimensions, or containing structures accessory and/or principal uses, insufficient to meet the development regulations, parking requirements, signage standards, or other open space requirements of the zoning district in which located.
- (c) **Nonconforming Structure.** [See definition in Sec. 13-1-280(a)].
- (d) **Nonconforming Use.** [See definition in Sec. 13-1-280(a)].

**Sec. 13-1-102 Common Ownership of Abutting Nonconforming Lots.**

Nonconforming lots of record owned by the same individual or other legal entity shall be combined prior to the issuance of a zoning permit.

**Sec. 13-1-103 Existing Nonconforming Structures.**

- (a) **Continuation of Nonconforming Structures.**
  - (1) The use of a structure existing on the date that the nonconformity came into being may be continued although the structure's size or location does not conform with the development regulations, parking, loading, or access provisions of this Chapter.

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- (2) Any lawful nonconforming structure may be extended, enlarged, reconstructed, or structurally altered, provided that said extension, enlargement, reconstruction, movement or alteration complies with the setback and building requirements of the specific zoning district. However, the nonconforming feature of said structure shall not be allowed to become more nonconforming by being extended, enlarged, reconstructed, moved, or structurally altered except under one (1) or more of the following fact situations:
- a. As when required to do so by law, or order.
  - b. To comply with the provisions of this Chapter.
  - c. With the approval of a conditional use permit under the procedures of Article E of this Chapter for the purpose of making required alterations to maintain the structural integrity of the building.
  - d. With the approval of a variance by the Zoning Board of Appeals.
- (b) **Yard Encroachments by Nonconforming Structures.** Nonconforming structures which encroach upon the yard (setback) requirements of this Chapter, but which met yard requirements at the time the nonconformity came into being at the time of construction, may be structurally enlarged or expanded if the existing structure is located at a minimum of at least fifty percent (50%) of the minimum setback requirement(s) and further provided that the alteration does not create a greater degree of encroachment on yard, height, parking, loading, or access requirements. Placement of a new foundation or basement under an existing nonconforming structure shall be allowed as long as no further encroachment is permitted. The setbacks of the zoning district in which the structure is located shall be met if the lot size and existing location of the structure permits the setbacks to be met.
- (c) **Unsafe Nonconforming Structures.** Nothing in this Chapter shall preclude the Building Inspector or any other City official from initiating remedial or enforcement actions when a lawful nonconforming structure is declared unsafe or presents a danger to the public health, safety, or welfare, constitutes a public nuisance, or is in violation of a licensing regulation.
- (d) **Maintenance, Repair and Remodeling of Nonconforming Structures.** This Chapter does not prohibit, or limit based on cost, the repair, maintenance, renovation, or remodeling of a nonconforming structure.
- (e) **Restoration of Certain Damaged Nonconforming Structures.**
- (1) In the case of damaged or destroyed nonconforming structures, the restoration of a nonconforming structure is permitted if the structure will be restored to the size, subject to Subsection (e)(2) below, location and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:
    - a. The nonconforming structure was damaged or destroyed on or after March 2, 2006.

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- b. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.
- (2) Where the criteria under Subsection (e)(1) above exist for a nonconforming structure to be restored, the size of the structure may be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable federal or state requirements.
- (f) **Shoreland Nonconforming Structures.** Nonconforming structures in shoreland areas damaged or destroyed by violent wind, fire, flood, or vandalism may be reconstructed or repaired, as provided by state law, to the size, location, and use it had immediately before the damage occurred if the landowner can establish that the damage was not due to deliberate act by the landowner or his/her agent, or due to general deterioration or dilapidated condition.
- (g) **Relocation of Nonconforming Structures.** A nonconforming structure shall not be moved or relocated to any other location on the lot unless such structure is made to conform to all regulations of the zoning district in which it is located.

### **Sec. 13-1-104 Existing Nonconforming Uses.**

Pursuant to Section 62.23(7)(h), Wis. Stats., a nonconforming use may not be extended. The total structural repairs and alterations in such a nonconforming use's building, premises, structure, or fixtures shall not during its life exceed fifty percent (50%) of the assessed value of the building, premises, structure, or fixture unless permanently changed to a conforming use. The nonconforming use of a structure, land, or water existing on the date that the nonconformity came into being may be continued although the use does not conform with the provisions of this Chapter, except that:

- (a) **Change to More Restrictive Use Category.** The nonconforming use of a structure may be changed to a use of the same or more restricted classification, but where the nonconforming use of a structure is hereafter changed to a use of a more restrictive classification, it shall not thereafter be changed to a use of a less restricted classification.
- (b) **Discontinuation of Nonconforming Use.** If a nonconforming use is discontinued or terminated for a period of twelve (12) months, any future use of the structure, land or water shall conform to the provisions of this Chapter.
- (c) **Maintenance of Nonconforming Use Parcels.** Parcels containing a nonconforming use of land or water may be maintained or repaired including grading, paving, and surfacing, or the repair and replacement of bumper or wheel stops, fences, screening and drainage ways, provided that the amount of land, water or storage (i.e. vehicles, equipment and/or materials) devoted to such nonconforming use as it existed prior to the date that the nonconformity came into being is not extended, enlarged or moved.



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## **Sec. 13-1-105 Changes and Substitutions.**

Once a nonconforming use or structure has been changed or altered so as to comply with the pertinent district provisions of this Chapter, it shall not revert back to a nonconforming use or structure. Once the Zoning Board of Appeals has permitted the substitution of a more or equally restrictive nonconforming use for an existing nonconforming use pursuant to the provisions of Article N, the existing use shall lose its status as a legal nonconforming use and become subject to all the conditions required by the Zoning Board of Appeals and pertinent zoning district. Substitution of new equipment may be permitted by the Zoning Board of Appeals if such equipment will reduce the incompatibility of the nonconforming use with the neighboring uses.

## **Sec. 13-1-106 Floodplain and Shoreland-Wetland Nonconforming Uses and Structures.**

- (a) **Nonconformities in Floodplain Zoning Areas.** Nonconformities in Floodplain Zoning areas shall be governed by the provisions of the City of Abbotsford Code of Ordinances regulating floodplain zoning (if adopted by the City) and pertinent sections of the Wisconsin Statutes and Wisconsin Administrative Code.
- (b) **Nonconformities in Shoreland-Wetland Zoning Areas.** Nonconformities in Shoreland-Wetland Zoning areas shall be governed by the provisions of the City of Abbotsford Code of Ordinances regulating shoreland-wetland zoning (if adopted by the City) and pertinent sections of the Wisconsin Statutes and Wisconsin Administrative Code.

*State Law References:* Sec. 87.303, Wis. Stats., and NR 116.15, Wis. Adm. Code

## **Sec. 13-1-107 Nonconforming Performance Standards.**

The use of any lot or parcel failing to comply with the performance standards set forth in this Chapter at the time of the adoption of this Chapter shall not be expanded unless the expansion conforms with the performance standards set forth in this Chapter.

## **Sec. 13-1-108 through Sec. 13-1-119 Reserved for Future Use.**



# Article G: Traffic Visibility, Loading, Parking and Access

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## Sec. 13-1-120 Traffic Visibility Triangle.

(a) **Vision Setback at Intersections of Public Streets.**

- (1) Where two (2) public streets intersect at grade level, the intersection shall be daylighted by excluding all buildings, structures and other obstructions to view; including shrubbery and trees (except highway and street signs) from the triangles adjacent to the intersection described as follows:

Bounded on two (2) sides by the near boundaries of the intersecting streets and on the third side by a line drawn so as to intersect the street boundaries at points thirty-five (35) feet distant from the point of intersection of the street boundaries at the corner.

- (2) In situations where trees of large diameter, large numbers of trees, or some combination of these are present, this provision shall be construed to mean that a sufficient number of trees shall be removed so as to render an object such as a motor vehicle clearly visible across the vision clearance triangle from one street or road to another, the intent being to provide for the public safety; but it shall not necessarily be construed to mean that every tree in the vision clearance triangle must be removed.
- (b) **Exception.** In the case of arterial streets intersecting with other arterial streets or railways, the corner cutoff distances establishing the triangular vision clearance space shall be increased to fifty (50) feet.

## Sec. 13-1-121 Loading Requirements.

- (a) **Loading Space Requirements.** On every lot on which a new business, commercial or industrial use is hereafter established, off-street loading space with access to a public street or alley shall be provided as indicated below for the loading and unloading of vehicles off the public right-of-way:

Uses	Square Feet of Gross Floor Area	Required Off-Street Loading Spaces
School		1
Hospital	Under 10,000	1
	From 10,000 - 30,000	1
	For each additional 30,000 or major fraction thereof	1 Additional

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Funeral home		1
Office, hotel,	Under 10,000	1
retail, service,	From 10,000 - 25,000	1
wholesale, ware-	From 25,001 - 40,000	2
house, manufac-	From 40,001 - 60,000	3
turing, processing	From 60,001 - 100,000	4
or repairing uses	For each additional 50,000 or major fraction thereof	1 Additional

- (b) **Multiple or Mixed Uses.** Where a building is devoted to more than one (1) use or for different uses and where the floor area for each use is below the minimum required for a loading space but the aggregate floor area of such uses is above such a minimum, then off-street loading space shall be provided as if the entire building were devoted to that use in the building for which the most loading spaces are required.
- (c) **Location.** All loading areas shall be off-street and shall be located on the same lot as the building or use to be served. A loading area shall not be located less than twenty-five (25) feet from any street right of way; nor less than fifty (50) feet from a residential district unless within a building. Loading areas shall not occupy more than one-half (1/2) the required front yard setback. No loading space shall be located within thirty (30) feet of the nearest point of intersection of two (2) streets or require any vehicle to back into a public street.
- (d) **Surfacing.** All open off-street loading berths shall be improved with a compacted gravel base, not less than seven (7) inches thick, surfaced with not less than two (2) inches of asphalt or treated with some comparable all-weather dustless material.
- (e) **Size.** An individual loading space shall be at least twelve (12) feet wide by seventy (70) feet long and have a minimum high clearance of sixteen (16) feet.
- (f) **Utilization.** Space allocated to any off-street loading berth shall not, while so allocated, be used to satisfy the space requirements for any off-street parking facilities or portions thereof.
- (g) **Central Loading.** Central loading facilities may be substituted for loading berths on the individual zoning lots provided the following conditions are fulfilled:
  - (1) Each zoning lot served shall have direct access to the Central Loading Area without crossing streets or alleys at grade.
  - (2) Total berths provided shall meet the requirements based on the sum of the several types of uses served. (Areas of types of uses may be totaled before computing number of loading berths.)
  - (3) No zoning lot served shall be more than three hundred (300) feet removed from the Central Loading Area.
  - (4) The tunnel or ramp connecting the Central Loading Area with the zoning lot served shall be not less than seven (7) feet in width and have a clearance of not less than seven (7) feet.

- (h) **Unlawful Truck Use.** No truck or semi-trailer, or part thereof, shall be used for the purpose of permanent storage of goods or material, or for advertising purposes within the City. Use for a period in excess of two (2) weeks for the purpose of storage or advertising shall, for the purpose of construction of this Zoning Code, be deemed permanent use in violation of this Chapter.

## **Sec. 13-1-122 Parking Requirements.**

The off-street parking provisions of this Chapter shall apply to all buildings and structures erected after the effective date of this Chapter, accessory parking shall be according to the provisions of this Article; where an intensity of the use of any building structure or premises shall be increased, additional parking to match the increased intensity of use shall be provided; or wherever an existing building or structure is converted to a new use, parking shall be provided according to the requirements of the new use. All new nonresidential parking lots and all alterations of existing lots shall be subject to the approval of the Zoning Administrator. Requests for said parking lots shall be accompanied with detailed plans on landscaping, parking layout, drainage provisions and driveway locations. In all districts, there shall be provided at the time any use or building is erected, enlarged, extended, or increased off-street parking stalls for all vehicles in accordance with the following:

- (a) **Access.** Each off-street parking space shall open directly upon an aisle or driveway designed to provide safe and efficient means of vehicular access to such parking space. All off-street parking facilities shall be designed with appropriate means of vehicular access to a street or alley in a manner which will least interfere with traffic movement.
- (b) **Design Standards.** Each parking space shall not be less than one hundred eighty (180) square feet in area, eighteen (18) feet in length and ten (10) feet in width, exclusive of aisles and access drives. No parking area of more than two (2) spaces shall be designed as to require any vehicle to back into a public street. Any parking area of more than five (5) spaces shall be sufficiently screened in the form of a solid fence or shrubbery to protect adjacent residential uses. Large expanses of unchanneled parking areas shall be avoided by interior landscaping and safety islands.
- (c) **Location.**
- (1) All parking spaces required herein shall be located on the same lot with the building or use served, or may be located not to exceed five hundred (500) feet from the principal use.
  - (2) Off-street parking is permitted in all yards of all districts except in the nondriveway front yards of single-family and two-family residence districts but shall not be closer than five (5) feet to a nonresidential side lot line or rear lot line or closer than fifteen (15) feet to a right-of-way. No parking space or driveway, except in residential districts, shall be closer than twenty-five (25) feet to a residential district lot line.
  - (3) Off-street parking in the single-family and two-family residence districts is permitted in the front yard in the driveway, even though closer than five (5) feet to a side lot

line providing the driveway conforms to the requirements in Sections 6-3-1 and 6-3-2 of this Code of Ordinances.

- (d) **Surfacing.** All off-street parking areas, except parking spaces accessory to a single-family or two (2) family dwelling, shall be surfaced with a dustless all-weather material capable of carrying a wheel load of four thousand (4,000) pounds (normally, a two [2] inch blacktop on a four [4] inch base or five [5] inches of Portland cement will meet this requirement). Any parking area for more than ten (10) vehicles shall have the aisles and spaces clearly marked. Compacted stone or gravel may be used only with the approval of the Common Council. All parking lots three thousand (3,000) square feet or larger shall be internally drained with catch basins connected to a municipal storm sewer.
- (e) **Landscaping.**
- (1) **Accessory Landscape Area.** All public and private off-street parking areas which serve four (4) vehicles or more, are located within fifteen (15) feet of any lot line or public right-of-way and are created or redesigned and rebuilt subsequent to the adoption of this Code shall be provided with accessory landscape areas totaling not less than ten percent (10%) of the surfaced area. The minimum size of each landscape area shall not be less than one hundred (100) square feet.
  - (2) **Location.** Location of landscape areas, plant materials and protection afforded the plantings, including curbing and provision for maintenance by the property owner, shall be subject to approval by the Zoning Administrator.
  - (3) **Plans.** All plans for such proposed parking areas, at the discretion of the Zoning Administrator, shall include a topographic survey or grading plan which shows existing and proposed grades and location of improvements. The preservation of existing trees, shrubs and other natural vegetation in the parking area may be included in the calculation of the required minimum landscape area.
  - (4) **Special residential requirements.** Those parking areas for five (5) or more vehicles if adjoining a residential use shall be screened from such use by a solid wall, fence, evergreen planting of equivalent visual density or other effective means, built and maintained at a minimum height of four (4) feet. Where a solidly constructed decorative fence is provided along the interior lot line, the minimum setback for the parking area shall be five (5) feet from said lot line. Said fence shall be located a minimum of one (1) foot from the said lot line.
  - (5) **Repair and Service.** No motor vehicle repair work or service of any kind shall be permitted in association with parking facilities provided in Residence Districts.
  - (6) **Lighting.** Any lighting used to illuminate off-street parking areas shall be directed away from adjacent properties and public streets in such a way as not to create a nuisance. However, in no case shall such lighting exceed three (3) footcandles measured at the lot line.
  - (7) **Street Setback Area.** No parking shall be permitted between the street right-of-way line and the building setback line prevailing in the zone in which the proposed parking area is to be located. The resulting open area shall be planted in grass or otherwise landscaped to create a permanent green area.
- (f) **Curbs.** Curbs or barriers shall be installed a minimum of four (4) feet from a property line so as to prevent the parked vehicles from extending over any lot lines.

- (g) **Number of Stalls.** Number of parking stalls required are shown in the following table:

<b>Use</b>	<b>Minimum Parking Required</b>
Single-family dwellings, duplexes, one bedroom apartments or efficiencies and mobile homes	2 stalls for each dwelling unit
Multi-family dwellings (2 bedrooms or more)	Minimum of 2 stalls for each dwelling unit; 2 or more bedrooms, 1 stall per bedroom.
Hotels, motels	1 stall for each guest room, plus 1 stall for each 3 employees.
Hospitals, clubs, lodges, lodging and boardinghouses	1 stall for each 2 beds, plus 1 stall for each 3 employees.
Sanitariums, institutions, rest and nursing homes	1 stall for each 5 beds, plus 1 stall for each 3 employees.
Medical and dental clinics	8 stalls for each practitioner on the staff
Churches, theaters, auditoriums, community centers, vocational and night schools and other places of public assembly	1 stall for each 5 seats
Colleges, secondary and elementary schools	1 stall for each employee, plus 1 stall for each 5 students of 16 years of age or more.
Restaurants, bars, places of entertainment and clubs	1 stall for each 150 sq. ft. of floor area
Manufacturing and processing plants, laboratories and warehouses	1 stall for each 3 employees, plus sufficient stalls to accommodate all trucks and other vehicles used in connection with the business
Financial institutions; governmental and professional offices	1 stall for each 300 square feet of floor area
Funeral homes	1 stall for each 5 seats

Bowling centers	3 stalls for each lane
Bed and breakfast establishments	1 off-street stall for each guest room
Retail stores and repair service shops	1 stall for each 150 square feet of floor area
Shopping centers	1 stall for each 100 square feet of floor area

- (h) **Employee Parking.** In addition to the requirements in Subsection (g), in all districts except industrial there shall be employee off-street parking provided at the ratio of one off-street parking space for each full-time employee. A full-time employee shall be one working forty (40) hours per week. Required parking spaces for part-time employees shall be arrived at by finding the equivalent hours of number of parking spaces needed for full-time employees based on hours worked. The number of employee parking spaces shall be based on employment at the time the building is erected, enlarged, structurally altered or changed to a higher classification use.
- (i) **Uses Not Listed.** In the case of structures or uses not mentioned, the provision for a use which is similar shall apply, as determined by the Common Council.
- (j) **Computing Requirements.** In computing the number of spaces required, the following rules shall govern:
  - (1) Floor space shall mean the gross floor area of the specific use.
  - (2) For structures containing more than one (1) use, the required number of spaces shall be computed by adding the space required for each use.
  - (3) Where parking spaces are calculated according to the use of the parcel.
- (k) **Combined Uses.** Combinations of any of the above uses shall provide the total of the number of stalls required for each individual use. Two (2) or more uses may provide required off-street parking spaces in a common parking facility less than the sum of the spaces required for each use individually, provided such uses are not operated during the same hours. The following conditions must be met for any joint use:
  - (1) The proposed joint parking space is within four hundred (400) feet of the use it will serve.
  - (2) The applicant shall show that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
  - (3) A properly drawn legal instrument approved by the Common Council, executed by the parties concerned, for joint use of off-street parking facilities shall be filed with the City Clerk-Treasurer. Said instrument may be a three (3) party agreement, including the City and all private parties involved. Such instrument shall first be approved by the City Attorney.
- (l) **Handicapped Parking Requirements.**
  - (1) **State Code Requirements.** In addition to any other requirements relating to parking spaces contained in these Ordinances, the provisions contained in Sections 101.13, 346.503 and 346.56, Wis. Stats., and any Wisconsin Administrative Code sections



adopted pursuant thereto are hereby adopted by reference and made applicable to all parking facilities whenever constructed. In case of conflict, the most restrictive provision shall be applicable.

(m) **ADA Requirements for Parking Spaces.**

(1) **Accessible Parking Space Requirements.**

- a. In any self-park facility, a certain number of spaces must be set aside for wheelchair access as summarized in the following table:

<b>Total Spaces</b>	<b>Minimum Accessible Spaces</b>
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1000	2% of total
1001 & over	20 plus 1 per 100 over 1000 spaces

b. Exceptions:

1. Outpatient units at medical care facilities — 10% of total spaces for that facility.
2. Medical care facilities specifically for treatment of the mobility impaired — 20% of the total spaces for that unit.

(2) **Accessible Parking Space Dimensions.**

- a. Standard Accessible Spaces. Accessible spaces shall consist of a sixteen (16) foot wide parking stall adjacent to an eight (8) foot wide access aisle.
- b. Vertical Clearance. Along at least one (1) aisle to and from each accessible space, a minimum clearance of eight feet two inches (8'2") [ninety-eight inches (98) inches] is required.

(3) **Location of Accessible Spaces.**

- a. Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel to an accessible entrance.
- b. Accessible parking spaces need not be provided in each parking structure provided the different location has equivalent or greater accessibility in terms of distance from an accessible entrance.

(4) **Accessible Route.**

- a. At least one (1) accessible route with a continuous minimum clearance of thirty-six (36) inches must be provided from accessible parking spaces to the nearest accessible pedestrian entrance.
- b. If an accessible route has less than sixty (60) inches clear width then passing spaces at least sixty (60) inches by sixty (60) inches must be located at reasonable intervals not to exceed every two hundred (200) feet.
- c. The floor slope along an accessible route shall not exceed one in twelve (1:12) with a maximum rise of thirty (30) inches for any run.
- d. A level landing shall be provided at the bottom of each ramp and top of each ramp run. The width of the landing shall be at least as wide as the ramp run and at least sixty (60) inches long. At changes in direction a sixty (60) inch by sixty (60) inch landing shall be provided.
- e. The cross slope of ramps shall not exceed one in fifty (1:50).
- f. The floor slope at loading zones shall not exceed one in fifty (1:50).
- g. It is preferable to provide the accessible route at the front of the stalls. Also, the accessible route shall avoid crossing lanes of vehicular travel. When crossing vehicular travel lanes is necessary, the route of travel shall be designated and marked by a crosswalk.

(n) **Changes in Buildings or Use.** Whenever a building or use is changed, structurally altered or enlarged to create a need for an increase of twenty-five percent (25%) or more in the number of existing parking spaces, such spaces shall be provided on the basis of the enlargement or change. Whenever a building or use is enlarged to the extent of fifty percent (50%) or more in the floor area, said building or use shall then comply with the parking requirements set forth in the district in which it is located.

(o) **Off-Lot Parking.**

- (1) Required off-street parking spaces shall be located on the same lot with the principal use, or such parking spaces may be located off-lot provided the parking spaces are located in the same district and not over four hundred (400) feet from the principal use. In cases where off-street parking facilities are permitted on land other than the same lot as the principal use, such facilities shall be in the same possession as the lot occupied by the use to which the parking facilities are necessary or in the possession of the controller of the principal use to which the parking facilities are accessory. Such possession shall be by deed whereby the owner of the land on which the parking facilities are to be located shall be bound by a covenant filed and recorded in the Office of the County Register of Deeds requiring such owner, his heirs or assigns to maintain the required facilities for the duration of the use served.
- (2) Off-lot parking spaces for residential uses shall be within two hundred fifty (250) feet of the principal entrance or the entrance for the individual occupants for whom the spaces are reserved while the farthest portions of a parking lot for all other uses shall be within four hundred (400) feet of the entrance of the establishment.

- (3) Accessory parking may be located in residential districts provided that said lots or property are immediately adjacent to a commercial, business or industrial zoning district.
- (4) All off-street parking lots adjoining lots zoned for residential use shall have a minimum setback of ten (10) feet from any interior lot line, except if the adjoining lot is used for legally conforming parking purposes.
- (p) **Signs.** Signs located in parking areas necessary for orderly operation of traffic movement shall be permitted in addition to others permitted in this Chapter.
- (q) **Reduction of Parking Areas.** Off-street parking spaces shall not be reduced in number unless said number exceeds the requirement set forth herein.

### **Sec. 13-1-123 Highway Access.**

- (a) **Highway Access.** No direct private access shall be permitted to the existing or proposed rights-of-way of expressways, nor to any controlled access arterial street without permission of the highway agency that has access control jurisdiction. No direct public or private access shall be permitted to the existing or proposed rights-of-way of freeways, interstate highways and their interchanges or turning lanes nor to intersecting or interchanging streets within 1,500 feet of the most remote end of the taper of the turning lanes (such as exit and entrance ramps). No driveway openings shall be permitted within one hundred (100) feet of the intersection of an arterial street right-of-way line.
- (b) **Access Barriers.** Access barriers, such as curbing, fencing, ditching, landscaping or other topographic barriers shall be erected to prevent unauthorized vehicular ingress or egress to the above specified streets or highways.
- (c) **Temporary Access.** Temporary access to the above rights-of-way may be granted by the Zoning Administrator after review and recommendation by the highway agencies having jurisdiction. Such access permit shall be temporary, revocable and subject to any conditions required and shall be issued for a period not to exceed twelve (12) months.

### **Sec. 13-1-124 Off-Street Parking Restrictions in Residential Areas.**

- (a) **Where Permitted.** Unless the district regulations provide otherwise, off-street vehicle parking is permitted in the following yards of property in a residentially zoned district:
  - (1) A rear yard.
  - (2) A side yard not adjoining a street.
  - (3) A front yard, but only on one (1) paved or graveled driveway not exceeding twenty-four (24) feet in width and for not more than three (3) vehicles parked not nearer than five (5) feet to a front property line or three (3) feet to a side lot line.
- (b) **Additional Permitted Areas.** Regardless of the provisions of Subsection (a) above, the Common Council may permit off-street vehicle parking in any yard of a residential

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development where the overall housing plan and design for such development, in the judgment of the Common Council, is substantially improved thereby, as compared to where off-street parking is limited by Subsection (a) above, and where sole access from such development is to local and collector streets. In this Subsection, "substantially improved" means a substantial increase in the value of the property. Such permission shall be granted only after a conditional use proceeding under Article E of this Code of Ordinances. No such permission shall be granted for any residential development which is adjacent to either a public right-of-way or other residences unless sufficient and suitable screening is provided so as to prevent, to as great a degree as practicable, direct view of such off-street parking areas from such adjacent areas.

(c) **Vehicle Limitations.**

- (1) In a residential district, accessory off-street parking facilities provided for uses listed herein shall be solely for the parking of passenger automobiles of patrons, occupants or employees and not more than two (2) trucks limited to one (1) ton capacity.
- (2) Only two (2) vehicles licensed as trucks may be parked on a residential lot. Such vehicles are limited in size to a maximum of one (1) ton capacity.
- (3) All vehicles parked on a residential lot shall be in condition for safe and effective performance of the function for which they are designed.
- (4) All motor vehicles parked on a residential lot shall display current license plates.

**Sec. 13-1-125 through Sec. 13-1-139      Reserved for Future Use.**

## Article H: Signs, Canopies, Awnings and Billboards

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### **Sec. 13-1-140 Purpose of Sign, Canopy and Awning Regulations.**

The purpose of this Article is to establish minimum standards to safeguard life and property and promote public welfare and community aesthetics by regulating the appearance, construction, location and maintenance of all signs, awnings, canopies and billboards. The provisions herein contained shall be binding alike upon every owner of a building, every lessee and every person in charge or responsible for or who causes the construction, repair, relocation or alteration of any outdoor sign and other advertising structures in the City of Abbotsford; painting, posting and general maintenance are excepted.

### **Sec. 13-1-141 Signs, Canopies, Awnings and Billboards—Definitions.**

The following definitions are used in this Article:

- (a) **Area of Sign.** The area is the perimeter which forms the outside shape, but excluding the necessary supports or uprights on which the sign may be placed unless they are designed as part of the sign. If the sign consists of more than one section or module, all areas will be totaled. The area of an irregularly shaped sign shall be computed using the actual sign face surface. The area of the irregularly shaped sign shall be the entire area within a single continuous rectilinear perimeter of not more than eight (8) straight lines.
- (b) **Awning.** A temporary hood or cover which projects from the wall of the building, which can be retracted, folded or collapsed against the face of a supporting structure.
- (c) **Billboard.** A sign which advertises goods, products or facilities, or services not necessarily on the premises where the sign is located or directs persons to a different location from where the sign is located.
- (d) **Blanketing.** The unreasonable obstruction of view of a sign caused by the placement of another sign.
- (e) **Canopy.** A canopy is a shelter, with or without a sign, attached to or connected with a building and extending into a setback or over the public sidewalk.
- (f) **Day.** A day shall be designated as a period of time in terms of calendar days.
- (g) **Directly Illuminated Sign.** Any sign designed to give any artificial light directly through any transparent or translucent material from a source of light originating within or on such sign.
- (h) **Directory Sign.** Shall mean any sign on which the names and locations of occupants or the use of a building is given. This shall include offices and church directories. Directory signs shall be encouraged for use with advertising of multiple-occupied commercial and industrial buildings.
- (i) **Electronic Message Unit Sign.** Any sign whose message may be changed by electronic process, including such messages as copy, art, graphics, time, date, temperature, weather

or information concerning civic, charitable or the advertising of products or services for sale on the premises. This also includes traveling or segmented message displays.

- (j) **Flashing Sign.** Any directly or indirectly illuminated sign on which artificial light is not maintained stationary and constant in intensity and color at all times when in use.
- (k) **Freestanding (Ground and/or Pole Sign).** Any sign which is supported by structures or supports in or upon the ground and independent of support from any building.
- (l) **Identification Sign.** Any sign which carries only the name of the firm, major enterprise, institution or principal products offered for sale on the premises or combination of these.
- (m) **Indirectly Illuminated Sign.** Shall mean a sign that is illuminated from a source outside of the actual sign.
- (n) **Marquee Sign.** Shall mean any sign attached to and made part of a marquee. A marquee is defined as a permanent roof-like structure projecting beyond a building wall at an entrance to a building or extending along and projecting beyond the building's wall and generally designed and constructed to provide protection against weather.
- (o) **Nonconforming Sign.** Any sign which does not conform to the regulations of this Article.
- (p) **Off-Premise Sign.** Any sign, device or display which advertises goods other than that commonly available or services other than that commonly performed on the premise on which the sign is located.
- (q) **Political Sign.** Any sign displaying a candidate for an election, or a current referendum or election subject matter.
- (r) **Portable Sign/Message Boards.** Any sign not permanently attached to the ground which is designed to be easily moved from one location to another. A "sandwich-style" portable sign is a sign not permanently attached to the ground, meant to be temporarily placed outside, not exceeding four (4) inches by four (4) inches on each side.
- (s) **Projecting Sign.** Any sign extending more than eighteen (18) inches, but less than four (4) feet from the face of a wall or building; such sign may not extend more than three (3) feet into the right-of-way.
- (t) **Real Estate Sign.** Any sign which is used to offer for sale, lease or rent the property upon which the sign is placed.
- (u) **Roof Sign.** Any sign erected upon or over the roof or parapet of any building.
- (v) **Sign.** A sign shall include anything that promotes, calls attention or invites patronage (or anything similar to the aforementioned) to a business, location or product.
- (w) **Temporary Sign.** Any sign which is erected or displayed for a limited period of time not to exceed twenty-eight (28) consecutive days or which is displayed only during regular business hours and removed for storage at other times. A temporary sign shall not exceed eight (8) square feet in area. Examples of temporary signs include banners and decorative-type displays. For purposes of this Chapter, a portable sign is not a temporary sign.
- (x) **Wall Sign.** Any sign attached to, erected on or painted on the wall of a building or structure and projecting not more than sixteen (16) inches from such wall.
- (y) **Window Sign.** Any sign located completely within an enclosed building and visible from a public way.

## **Sec. 13-1-142 Required Permits for Signs, Canopies and Awnings.**

- (a) **Application.** Except those specified in Section 13-1-143, no signs, billboards, awnings or canopies shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without a sign permit and without being in conformity with the provisions of this Article. The sign shall also meet all other structural requirements of other applicable codes and ordinances of the City of Abbotsford. Signs shall not be erected or altered until a permit has been issued by the Zoning Administrator. "Altered" shall be defined as any modification in the size, height, dimensions, location or mounting of a sign other than routine maintenance.
- (b) **Required Information.** Application for a sign permit shall be made in writing upon forms furnished by the Zoning Administrator which contain the following information about the sign: dimensions, including display surface; materials; illumination; wiring; height above grade; distance from lot lines; and the person, firm or corporation erecting or altering the sign. A permit is not required for a copy change when no change in business name is involved.
- (c) **Permit Fees.** A permit fee shall be paid to the Zoning Administrator for each sign permit issued under this Article, provided, however, that a fee shall not be charged for putting an existing sign in conformity with this Article, or for a copy change when no change in business name is involved.
- (d) **Insurance.** Any person, firm or corporation engaged in the business of erecting, repairing, maintaining or relocating any sign shall maintain in effect at all times a policy of liability insurance with limits of Three Hundred Thousand Dollars (\$300,000.00) for bodily injury and One Million Dollars (\$1,000,000.00) aggregate and One Hundred Thousand Dollars (\$100,000.00) property damage. Proof of insurance shall be presented to the Zoning Administrator before the sign permit is granted.
- (e) **Inspection.** The applicant shall, upon completion of the installation, relocation or alteration of the sign, notify the Zoning Administrator who will assure the sign complies with the regulations of this Article. Every sign shall be inspected and approved by the Zoning Administrator within thirty (30) days after it is erected or altered.
- (f) **Appeals.** The Zoning Administrator may, at any time for a violation of this Article, revoke a permit or require changes so the sign conforms with this Article. The holder of a revoked permit shall be entitled to an appeal before the Zoning Board of Appeals. Any person, firm or corporation aggrieved by any permit denial or decision by the Zoning Administrator relative to the provisions of these sign regulations may appeal and seek review of such decision to the Zoning Board of Appeals.

## **Sec. 13-1-143 Signs Not Requiring a Permit.**

The following signs do not require a sign permit, provided that they are not located over a public road right-of-way or in, on or over public water (unless specifically excepted):

(a) **Commercial, Industrial and Planned Unit Development (Commercial/Industrial) Districts.**

- (1) Real estate signs not to exceed eight (8) square feet in area which advertise the sale, rental or lease of the premises upon which said signs are temporarily located.
- (2) Name, occupation and warning signs not to exceed four (4) square feet located on the premises.
- (3) Bulletin boards for public, charitable or religious institutions not to exceed thirty-five (35) square feet in area located on the premises.
- (4) Sandwich-style portable signs used only for the purpose of identification of a business and advertising the products for sale therein. A portable sandwich-style sign shall not exceed sixteen (16) square feet in gross area per side, may be placed at the right-of-way line of the street, and only be placed in the sidewalk/terrace area directly in front of the business premises being advertised in a manner as not to unreasonably obstruct pedestrian or vehicular traffic. Such signs shall be removed at the end of each business day.
- (5) Memorial signs, tablets, names of buildings and date of erection when cut into any masonry surface or when constructed of metal and affixed flat against the structure.
- (6) Official signs, such as traffic control, parking restriction, information and notices.
- (7) Rummage or garage sale signs not to exceed eight (8) square feet in area, but use of this type of sign shall be limited to seventy-two (72) hours per sale. Such signs shall not be attached to utility or traffic control signs. Such signs shall be removed within twenty-four (24) hours after the end of such sale. Property owners shall be billed under Sec. 66.60(16), Wis. Stats., if City personnel must remove such signs.
- (8) Signs designating entrances, exits, service areas, parking areas, restrooms and other such signs relating to functional operation of the building or premises shall be permitted without limitation other than reasonable size and necessity.
- (9) Signs not exceeding two (2) square feet in area and bearing only property numbers, post box numbers or names of occupants of premises.
- (10) Flags and insignia of any government, except when displayed in connection with commercial promotion.
- (11) Legal notices, identification information or directional signs erected by governmental bodies.
- (12) Integral decorative or architectural features of buildings, except letters, trademarks, moving parts or moving lights.
- (13) Signs directing and guiding traffic and parking on private property, but bearing no advertising matter.
- (14) Political signs may be posted sixty (60) days before an election and must be removed within ten (10) days after said election. Said sign shall be a maximum of eight (8) square feet.

(b) **Residential, Conservancy and Agricultural Districts.**

- (1) Real estate signs not to exceed eight (8) square feet in area which advertise the sale, rental or lease of the premises upon which said signs are temporarily located.



- (2) Nameplate signs not to exceed two (2) square feet located on the premises.
- (3) Bulletin boards for public, charitable or religious institutions not to exceed eight (8) square feet in area located on the premises.
- (4) Memorial signs, tablets, names of buildings and dates of erection when cut into any masonry surface or when constructed of metal and affixed flat against a structure.
- (5) Official signs, such as traffic control, parking restrictions, information and notices.
- (6) Awnings or canopies servicing only a particular single-family dwelling unit, provided the same shall conform to the regulations applicable to the zoning district in which the same are located.
- (7) House numbers or signs identifying parks or country clubs or official bulletin boards.
- (8) An approved professional sign shall be a sign not exceeding two (2) square feet in area, stating only the name and business or profession of the home occupant or the character or the use of the premises on which the sign is maintained. It shall not be illuminated and shall not move. Only one (1) such approved professional sign shall be maintained on a premises.
- (9) Political signs may be posted sixty (60) days before an election and must be removed within ten (10) days after said election. Said sign shall be a maximum of four (4) square feet.
- (10) Rummage or garage sale signs not to exceed eight (8) square feet in area, but use of this type of sign shall be limited to seventy-two (72) hours per sale.

## Sec. 13-1-144 Permitted Sign Types and Locations.

### (a) Permitted Locations of Signs.

Zoning District	Types of Signs Permitted
R-1, R-2, R-3, R-4, R-5	2, 3, 6, 8
B-1, B-2, B-3	1, 2, 3, 4, 5, 6, 7
I-1	1, 2, 3, 4, 5, 6, 7
A-1	1, 2, 3, 6, 7
C-1	1, 3, 6, 7

### (b) Types of Signs, Maximum Size, Number and Location.

- (1) **Type 1.** Directory signs advertising a business or activity conducted, an area of interest, or a service available, at a specific location. Such signs shall be not more than twelve (12) square feet in gross area. There shall be not more than two (2) such signs relating to any one (1) such use in the approaching direction along any one (1) street. No such sign shall be more than ten (10) miles away from the location to which it relates. Such signs may be placed at the right-of-way line of the street. A

- larger number of signs may be permitted by the Zoning Board of Appeals if the Board shall find it necessary for directing the traveling public. *Permit required.*
- (2) **Type 2.** Signs advertising a customary home occupation or professional office. Such signs shall not exceed four (4) square feet in gross area, shall be attached to the building, and if illuminated shall be directly lighted (self contained lighting). Such signs shall be turned off by 9:00 p.m. *No permit required.*
  - (3) **Type 3.** Signs advertising the sale, rent or lease of the property on which the sign is placed. Such sign shall not exceed four (4) square feet in gross area and may be placed at the right-of-way line of the street. *No permit required.*
  - (4) **Type 4.** Signs located off premises advertising a general brand or product; an area of interest; a business conducted; or a service available. Such signs shall not be more than one hundred (100) square feet in gross area and erected outside a line parallel to and fifty (50) feet from the street right-of-way line. *Permit required.*
  - (5) **Type 5.** Signs on the premises of commercial and industrial buildings advertising a business conducted or a service available on the premises. No sign shall exceed forty (40) square feet in gross area, be higher than four (4) feet above the top of the roof line or exceed the maximum height limitation permitted in the district. *Permit required.*
  - (6) **Type 6.** On-premise signs advertising a public or semipublic use. Such signs shall not exceed thirty-two (32) square feet in gross area. There shall be no more than one (1) sign for each street upon which the property faces. *Permit required.*
  - (7) **Type 7.** Recreational directory signs indicating the direction to a cottage, resort, residence or similar use. Such signs shall not be more than one (1) square foot in gross area. Where a common posting standard is provided all such signs shall be attached to the standard recreational directory. *Permit required.*
  - (8) **Type 8.** Signs located only on the premises of allowable Conditional Uses in a Residential Zone advertising a professional office, a business conducted or a service available on the premises. Such signs shall not be allowed on any city street in a Residential Zone, except on a State System (U.S.H. 14-61). Such signs shall not exceed twenty (20) square feet in gross area and lighting will not be permitted. *Permit required.*
- (c) **Lighting.** Business and industrial signs may be internally lighted or illuminated by a hooded reflector, provided, however, that such lighting shall be arranged to prevent glare and no sign shall be lighted by a lighting of intermittent or varying intensity. Animated signs, or signs having moving parts, or signs which may be mistaken for traffic signal devices, or which diminish the visibility or effectiveness of such traffic signal devices are prohibited.
- (d) **Signs Causing Obstruction Prohibited.** Any sign so erected, constructed or maintained as to obstruct or be attached to any fire escape, window, door or opening used as means of ingress or egress, or for firefighting purposes, or placed so as to interfere with any opening required for legal ventilation is prohibited.

- (e) **Signs at Intersection Prohibited.** No sign or advertising device shall be erected or maintained at the intersection of streets in such a manner as to obstruct clear vision of the intersection.
- (f) **Canopy Signs Restricted.** Signs shall be permitted to hang from canopies or covered walks in Business or Industrial Districts provided that there shall be only one (1) sign, not to exceed five (5) square feet, for each business and that the sign shall be at least ten (10) feet above ground level.
- (g) **Total Sign Area.** No sign shall contain more than one hundred (100) square feet in gross area.

### **Sec. 13-1-145 Permitted Residential, Agricultural and Conservancy Signs.**

In addition to those permitted signs not requiring a permit pursuant to Section 13-1-143(b) and those types authorized by Section 13-1-144(b), the following nonflashing, nonilluminated signs are permitted under the conditions specified in all residential, planned unit development (residential), agricultural and conservancy districts established by this Chapter:

- (a) **Nameplate and Identification Signs.** Subject to the following:
  - (1) **Area and Content — Residential.** There shall be not more than one (1) nameplate, not exceeding two (2) square feet in area, for each dwelling unit, indicating the name or address of the occupant or a permitted home occupation. On a corner lot, two (2) such nameplates for each dwelling unit (one facing each street) shall be permitted.
  - (2) **Area and Content — Nonresidential.** For agricultural or conservancy buildings, a single identification sign, not exceeding nine (9) square feet in area and indicating only the name and address of the building, may be displayed. On a corner lot, two (2) such signs (one facing each street) shall be permitted.
  - (3) **Projection.** Such signs shall be affixed flat against the wall of the building.
  - (4) **Height.** No sign shall project higher than one (1) story or fifteen (15) feet above curb level, whichever is lower.
- (b) **"For Sale" and "To Rent Signs.** Subject to the following:
  - (1) **Area and Number.** There shall be not more than one (1) sign per zoning lot, except that on a corner zoning lot two (2) signs (one facing each street) shall be permitted. No sign shall exceed eight (8) square feet in area nor be closer than eight (8) feet to any other zoning lot.
  - (2) **Height.** No sign shall project higher than one (1) story or fifteen (15) feet above curb level, whichever is lower, when attached to a building; detached or free-standing signs shall not be more than seven (7) feet in height, measured from the soil grade to the top of the sign post.
- (c) **Signs Accessory to Parking Area.** Subject to the following:
  - (1) **Area and Number.** Signs designating parking area entrances or exits are limited to one (1) sign for each such exit or entrance, and to a maximum size of two (2) square

feet each. One (1) sign per parking area, designating the conditions of use or identity of such parking area and limited to a maximum size of nine (9) square feet, shall be permitted. On a corner lot, two (2) such signs (one facing each street) shall be permitted.

- (2) **Projection.** No sign shall project beyond the property line into the public way.
  - (3) **Height.** No sign shall project higher than seven (7) feet above curb level.
- (d) **Signs Accessory to Roadside Stands.** Subject to the following:
- (1) **Content.** The signs shall be only for the purpose of identification of the roadside stand and advertising the agricultural products for sale therein.
  - (2) **Area and Number.** The signs shall be on the same zoning lot (either zoned agricultural or with a conditional use permit) as the roadside stand, and there shall be not more than two (2) signs per lot. No sign shall exceed twelve (12) square feet in area nor be closer than fifty (50) feet from any other zoning lot.
  - (3) **Projection.** No sign shall project beyond the property line into the public way.
  - (4) **Height.** No sign shall project higher than fifteen (15) feet above curb level.
  - (5) **Permit.** A sign permit is required for this type of sign.
- (e) **Temporary Signs Accessory to Subdivision Developments or Other Permitted Improvements in Residential Districts.** Subject to the following:
- (1) **Content.** The signs shall be only for the purpose of identification of homes for sale or rent in the subdivision under construction, or for the identification of other nonresidential uses under construction.
  - (2) **Area, Number and Setback.** Such signs shall not exceed two (2) in number for each subdivision nor thirty-two (32) square feet each in area. They shall observe the front yard requirement of the principal use and shall be located at least fifty (50) feet from all other boundaries of the site.
  - (3) **Height.** No sign shall project higher than five (5) feet above curb level.
  - (4) **Time Limitations.** The sign or signs shall be removed by the applicant or property owner within two (2) years of the date of the issuance of a sign permit.
  - (5) **Permit.** A sign permit is required for this type of sign.
- (f) **Subdivision Identification Signs.** Subject to the following:
- (1) **Content.** The signs shall bear only the name of the subdivision or development.
  - (2) **Area and Number.** There shall be not more than one (1) sign located at each entrance to a subdivision. No sign shall exceed twenty-four (24) square feet in area.
  - (3) **Height.** No sign shall project higher than six (6) feet above curb level; the Common Council may, however, temporarily authorize a larger sign for a period not to exceed two (2) years.
  - (4) **Permit.** A sign permit is required for this type of sign. Drawings showing the specific design, appearance and location of the sign shall be submitted to the Zoning Administrator for approval. The location of any such sign shall be at the discretion of the Zoning Administrator based upon the character of the area, the type and purpose of the sign and the length of time permitted.

- (g) **Nonflashing, Illuminated Church Bulletins.** Subject to the following:
- (1) **Area and Number.** There shall be not more than one (1) sign per lot, except that on a corner lot, two (2) signs (one facing each street) shall be permitted. No sign shall exceed sixteen (16) square feet in area nor be closer than eight (8) feet from any other zoning lot.
  - (2) **Projection.** No sign shall project beyond the property line into the public way.
  - (3) **Height.** No sign shall project higher than one (1) story or fifteen (15) feet above the curb level, whichever is lower.
  - (4) **Permit.** A sign permit is required for this type of sign. Drawings showing the specific design, appearance and location of the sign shall be submitted to the Zoning Administrator for approval. The location of any such sign shall be at the discretion of the Zoning Administrator based upon the character of the area, the type and purpose of the sign and the length of time permitted.

### **Sec. 13-1-146 Landscape Features.**

Landscape features such as plant materials, berms, boulders, fencing and similar design elements unincorporated or in conjunction with the freestanding signs are encouraged and shall not be counted as allowable sign area.

### **Sec. 13-1-147 Prohibited Signs.**

- (a) **Traffic Interference.** Signs shall not resemble, imitate or approximate the shape, size, form or color of railroad or traffic signs or devices. Signs, canopies and awnings shall not obstruct or interfere with the effectiveness of railroad or traffic signs, signals or devices or the safe flow of traffic. No sign shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape. No sign, awning or canopy shall be placed so as to obstruct or interfere with traffic visibility.
- (b) **Moving or Flashing Signs.** No sign shall be erected which has any flashing, rotating or brilliant intermittent parts or lights or bare reflecting-type bulbs, except those giving public service information such as time, date, temperature, weather or similar information or where allowed by conditional use permit. No signs, billboards or other advertising media which creates a hazard or dangerous distraction to vehicular traffic or a nuisance to adjoining residential property shall be permitted in any district.
- (c) **Number of Signs Permitted.**
  - (1) No more than two (2) signs of any type shall be located on any premises, except that premises occupied by a shopping center may, as an alternative, have one (1) detached sign plus one (1) flat sign illuminated or otherwise for each place of business located in said shopping center provided that the aggregate total area of all signs located on any premises so occupied shall not exceed the total area permitted for one (1) detached sign and one (1) flat sign as set forth in this Article.

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- (2) Businesses with streets fronting both sides shall be allowed two (2) types of signs for each street frontage; no street frontage buildings shall be allowed two (2) of the same type of sign for that particular business.
- (d) **Signs on Public Rights-of-Way.** Signs shall not be permitted on public rights-of-way, except for municipal traffic control, parking and directional signs and as otherwise specified in this Chapter, or be located within five (5) feet of a property line.
- (e) **Distance Between Freestanding Signs.** The distance between freestanding signs shall be a minimum of seventy-five (75) feet between freestanding signs throughout the street frontage in order to prevent congestion and maintain traffic visibility.

**Sec. 13-1-148 Dangerous and Abandoned Signs.**

- (a) **Removal.** All signs shall be removed by the owner or lessee of the premises upon which the sign is located when a business which it advertises has not been conducted for a period of thirty (30) days or when, in the judgment of the Zoning Administrator, such sign is so old, dilapidated or has become so out of repair as to be dangerous or unsafe, whichever occurs first. If the owner or lessee fails to remove it, the Zoning Administrator or Common Council, or a designee, may remove the sign at cost of the owner, following adequate written notice. The owner may appeal the decision of the Zoning Administrator, Common Council or designee to the Board of Appeals.
- (b) **Alterations.** For signs erected before the adoption of this Sign Code, said signs shall be rebuilt or relocated to conform to this Article if the cost of reconstruction or relocation is fifty percent (50%) or more of its replacement value.
- (c) **Violations.** All signs constructed or maintained in violation of any of the provisions of this Article are hereby declared public nuisances within the meaning of this Code of Ordinances. In addition to the above penalty provisions and the provisions of Section 13-1-247 for violations of this Chapter, the Zoning Administrator, Common Council or designee may bring an action to abate the nuisance in the manner set forth in the Wisconsin Statutes.

**Sec. 13-1-149 Variances or Exceptions.**

Variances or exceptions to these sign regulations may be granted by the Board of Appeals, following a recommendation from the Plan Commission, pursuant to the standards of Section 13-1-283.

**Sec. 13-1-150 Construction and Maintenance Regulations for Signs.**

- (a) **Installation.** All signs shall be properly secured, supported and braced and shall be kept in reasonable structural condition and shall be kept clean and well painted at all times. Bolts or screws shall not be fastened to window frames. Every sign and its framework,

braces, anchors and other supports shall be constructed of such material and with such workmanship as to be safe and satisfactory to the Zoning Administrator.

(b) **General Requirements.**

- (1) **Construction Standards.** All signs, except flat signs and those signs weighing less than ten (10) pounds, shall be designed, fastened and constructed to withstand a wind pressure of not less than thirty (30) pounds per square foot of area and shall be constructed, attached, fastened or anchored to adequately support the dead load and any anticipated live loads (i.e., ice, snow) of the sign.
- (2) **Illuminated Signs.** Any illuminated signs shall not interfere with surrounding properties or traffic.
- (3) **Prohibited Mounting.** No signs shall be painted on, attached to or affixed to any trees, rocks, or other similar organic or inorganic natural matter, including utility poles or apparatus.
- (4) **Blanketing.** Blanketing of signs shall not be allowed.
- (5) **Maintenance.** All signs, including supports and attachments, shall be properly maintained and have an appearance that is neat and clean. All signs shall be kept in good structural condition, well painted, and clean at all times and the immediate premises shall be maintained in a clean, sanitary and inoffensive condition and kept free and clear of all obnoxious substances, rubbish and weeds.
- (6) **Annexed Areas.** All signs in newly annexed areas shall comply with this Article within five (5) years of annexation.

## **Sec. 13-1-151 Special Sign Requirements.**

- (a) **Search Lights.** The Zoning Administrator may permit the temporary use of a search light for advertising purposes in any district provided that the search light will not be located in any public right-of-way, will not be located closer than ten (10) feet to an adjacent property and will not cause a hazard to traffic or adjoining properties. Search light permits shall not be granted for a period of more than five (5) days in any six (6) month period.
- (b) **Electronic Message Unit Signs.**
  - (1) Such signs may be used only to advertise activities conducted on the premises or to present public service information.
  - (2) Segmented messages must be displayed for not less than five (5) seconds and more than ten (10) seconds.
  - (3) Traveling messages may travel no slower than sixteen (16) light columns per second and no faster than thirty-two (32) columns per second.
- (c) **Portable Signs/Message Boards.**
  - (1) Such signs shall be limited in use to thirty (30) days at a time following approval by the Zoning Administrator, provided, however, that the Zoning Administrator shall not give approval for placement of a portable sign/message board if it presents a vision

obstruction and shall not be displayed more frequently than three (3) times per year at any one (1) location.

- (2) The maximum size shall be twenty-five (25) square feet on each face, back-to-back.

*Cross-Reference:* Section 13-1-143(a)(4) "Sandwich-style Portable Signs".

## **Sec. 13-1-152 Nonconforming Signs.**

- (a) **Signs Eligible For Characterization as Legal Nonconforming.** Any sign located within the City of Abbotsford limits of the date of adoption of this Chapter hereafter which does not conform with the provisions of this Article is eligible for characterization as a legal nonconforming sign and is permitted, providing it meets the following requirements:
  - (1) The sign was covered by a proper sign permit prior to the date of adoption of this sign ordinance;
  - (2) If no permit was required under the applicable law for the sign in question and the sign was, in all respects, in compliance with applicable law on the date of adoption of this sign ordinance.
- (b) **Loss of Legal Nonconforming Status.** A sign loses its nonconforming status if one (1) or more of the following occurs:
  - (1) If said sign is damaged by fire, flood, explosion, earthquake, war, riot or Act of God; or structurally altered in any way, except for normal maintenance and repair; the sign may be reconstructed and used as before if it is reconstructed within three (3) months after such calamity, unless the damage to the sign is fifty percent (50%) or more of its replacement value, in which case, the constructed sign shall comply with the provisions of this Article.
  - (2) The sign is relocated;
  - (3) The sign fails to conform to the City requirements regarding maintenance and repair, abandonment or dangerous or defective signs;
  - (4) On the date of occurrence of any of the above, the sign shall be immediately brought in compliance with this Article with a new permit secured therefor or shall be removed.
- (c) **Legal Nonconforming Sign Maintenance and Repair.** Nothing in this Article shall relieve the owner or use of a legal nonconforming sign or the owner of the property in which the sign is located from the provisions of this Article regarding safety, maintenance and repair of signs.

## **Sec. 13-1-153 Awnings and Canopies.**

- (a) **Permitted Awnings.** No awnings shall be erected or maintained, except such awnings as comply with the following requirements, and then only if the permit required hereunder is



first obtained and the same conform to the regulations of the zoning district in which the same are to be located:

- (1) **Support.** Awnings shall be securely attached to and supported by the building and shall be without posts or columns beyond the setback line.
  - (2) **Height.** All awnings shall be constructed and erected so that the lowest portion thereof shall be not less than eight (8) feet above the level of the public sidewalk or public thoroughfare.
  - (3) **Setback from Curb Line.** No awning shall extend beyond a point four (4) feet into the right-of-way.
  - (4) **Advertising.** No advertising shall be placed on any awning, except that the name of the establishment within the building to which the awning is attached may be painted or otherwise permanently placed in a space not exceeding eight (8) inches in height on the front and side edges.
  - (5) **Awning Insurance Requirements.** Every applicant for a permit for a awning which will overhang the public street or sidewalk shall, before the permit is granted, file with the City Clerk-Treasurer a liability insurance policy with minimum limits of Fifty Thousand Dollars (\$50,000.00) for personal injury to any person and One Hundred Thousand Dollars (\$100,000.00) for property damage which shall indemnify and save harmless the City of Abbotsford from any and all damages, judgments, costs or expense which the City may incur or suffer by reason of the granting of said permit.
- (b) **Permitted Canopies.** No canopies shall be erected or maintained, except such canopies as comply with the following requirements, and then only if the permit required hereunder is first obtained and the same conform to the regulations of the zoning district in which the same are to be located:
- (1) **Support.** The structural support of all canopies shall be designed by a licensed professional engineer and approved by the Building Inspector as in compliance with the Building Code of the City. All frames and supports shall be of metal and designed to withstand a wind pressure as provided in Section 13-1-150 of this Code. All canopies shall be attached to a building, and no supports shall exist beyond the setback line between the canopy and the sidewalk or ground below.
  - (2) **Height Above Sidewalk.** All canopies shall be constructed and erected so that the lowest portion thereof shall not be less than eight (8) feet above the level of the sidewalk or public thoroughfare.
  - (3) **Setback From Curb.** No canopy shall extend beyond a point four (4) feet from the face of a wall or building.
  - (4) **Advertising.** No advertising shall be placed on any canopy, except that the name of the establishment may be painted or placed in a space not exceeding twenty-four (24) inches in average height on the front and side edges. Such name may be so painted or placed irrespective of any prohibition otherwise applicable hereunder, providing, however, that if such canopy shall contain more or other than the name of the establishment in letters more than eight (8) inches high on the front and side edges, it shall be considered as a sign and be subject to all the provisions hereof.

- (5) **Canopy Insurance Requirements.** Every applicant for a permit for a canopy which will overhang the public street or sidewalk shall, before the permit is granted, file with the City Clerk-Treasurer a liability insurance policy with minimum limits of Fifty Thousand Dollars (\$50,000.00) for personal injury to any person and One Hundred Thousand Dollars (\$100,000.00) for any one (1) accident and Ten Thousand Dollars (\$10,000.00) for property damage which shall indemnify and save harmless the City of Abbotsford from any and all damages, judgments, costs or expense which the said City may incur or suffer by reason of the granting of said permit.

### **Sec. 13-1-154 Violations of Sign Code.**

- (a) Any person, firm or corporation who begins, erects or completes the erection or construction of any sign, awning or canopy controlled by this Article prior to the granting of a sign permit shall pay a penalty double the amount of the permit otherwise required.
- (b) (1) If the Zoning Administrator finds any sign, awning or canopy regulated herein unsafe or insecure or is a menace to the public, it shall give written notice to the sign owner and to the property owner.
- (2) If such sign, awning or canopy owner fails to remove or alter the sign, awning or canopy so as to comply with the standards herein set forth within five (5) days after such notice, the Zoning Administrator may cause such sign, awning or canopy to be removed or altered at the expense of the owner of the sign, awning or canopy or the owner of the property upon which it is located so as to comply with the provisions of this Article.
- (c) Any person, firm or corporation who violates any provision of this Article shall, in addition, be subject to the penalties prescribed in Section 13-1-247. Each day, or portion thereof, that such violation continues is hereby deemed to constitute a separate offense.

### **Sec. 13-1-155 through Sec. 13-1-159 Reserved for Future Use.**

## Article I: Performance Standards—Industrial Developments

### **Sec. 13-1-160 Article Intent.**

It is the intent of this Article to use performance standards for the regulation of industrial uses to facilitate a more objective and equitable basis for control and to insure that the community is adequately protected from potential hazardous and nuisance-like effects.

### **Sec. 13-1-161 Vibration.**

- (a) No operation or activity shall transmit any physical vibration that is above the vibration perception threshold of an individual at or beyond the property line of the source. Vibration perception threshold means the minimum ground- or structure-borne vibrational motion necessary to cause a normal person to be aware of the vibration by such direct means as, but not limited to, sensation by touch or visual observation of moving objects.
- (b) Vibrations not directly under the control of the property user and vibrations from temporary construction or maintenance activities shall be exempt from the above standard.

### **Sec. 13-1-162 External Lighting.**

No operation or activity shall produce any intense glare or lighting with the source directly visible beyond an Industrial District's boundaries or register one-half candles at a residential property line.

### **Sec. 13-1-163 Odor.**

No operation or activity shall emit any substance or combination of substances in such quantities that create an objectionable odor as defined in Chapter NR 154.18, Wisconsin Administrative Code.

### **Sec. 13-1-164 Particulate Emissions.**

No operation or activity shall emit into the ambient air from any direct or portable source any matter that will affect visibility in excess of the limitations established in Chapter NR 154.11, Wisconsin Administrative Code.

**Sec. 13-1-165 Visible Emissions.**

No operation or activity shall emit into the ambient air from any direct or portable source any matter that will affect visibility in excess of the limitations established in Chapter NR 154.11(6), Wisconsin Administrative Code.

**Sec. 13-1-166 Hazardous Pollutants.**

No operation or activity shall emit any hazardous substances in such a quantity, concentration or duration as to be injurious to human health or property, and all emissions of hazardous substances shall not exceed the limitations established in Chapter NR 154.19, Wis. Adm. Code.

**Sec. 13-1-167 through Sec. 13-1-179 Reserved for Future Use.**

Article J: Signal Receiving Antennas; Wind Energy Systems;  
Wireless Telecommunications Systems

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**Sec. 13-1-180 Signal Receiving Antennas (Satellite Dishes).**

- (a) **Purpose.** In order to secure uniformity and compliance with Federal Communications Commission rules (FCC 96-328) on over-the-air reception devices implementing Section 207 of the Telecommunications Act of 1996, this Section regulating the placement of signal receiving antennas and over-the-air reception devices is adopted to:
- (1) Provide uniform regulation where necessary of all signal receiving antenna devices;
  - (2) Secure placement of such antennas in an aesthetically sensitive manner while allowing users reasonable reception of signals;
  - (3) Preserve the integrity of historic preservation districts;
  - (4) Protect the public from injury from roof-mounted antennas that are inadequately mounted, unduly susceptible to wind pressure, improperly installed and wired, or are placed on structures insufficiently designed or constructed to safely support the roof-mounted antenna; and
  - (5) Provide for placement of such antennas in locations that preserve access to rear property areas by firefighting apparatus and emergency personnel.
- (b) **Definitions.**
- (1) For purposes of this Section, a "signal receiving antenna" is defined as any apparatus capable of receiving communications from a transmitter or a transmitter relay located in a planetary orbit. This definition includes all types of signal receiving antennas, and over-the-air reception devices, including, without limitation, parabolic antennas, home earth stations, satellite television disks, UHF and VHF television antennas, and AM, FM, ham and short-wave radio antennas, regardless of the method of mounting.
  - (2) "Owner" means the holder of record of an estate in possession in fee simple, or for life, in land or real property, or a vendee of record under a land contract for the sale of an estate in possession in fee simple or for life but does not include the vendor under a land contract. A tenant in common or joint tenant shall be considered such owner to the extent of his interest. The personal representative of at least one (1) owner shall be considered an owner.
- (c) **Limited Permit Requirement.**
- (1) No owner shall, within the City of Abbotsford, build, construct, use or place any type of signal receiving antenna or over-the-air reception device that is roof-mounted or proposed to be located in a designated historic preservation district until a permit shall have first been obtained from the Building Inspector.
  - (2) Application for a signal receiving antenna permit when required under Subsection (c)(1) shall be made in writing to the Building Inspector. With such application, there

shall be submitted a sufficient set of mounting plans and specifications to allow a determination to be made that the device can be safely roof-mounted, or, in the case of a historic preservation district, can be located in such a manner as to not seriously detract from the historic character of the district. There is no fee for such permit. If such application meets the requirements of this Section, the application shall be approved.

- (d) **Exemption.** Signal receiving devices less than twenty-four (24) inches in diameter are exempt from the requirements of this Section, except for the requirements in Subsection (e)(1), (6), (8) and (11).
- (e) **Installation Standards.** Signal receiving antennas installed in any zoning district within the City shall comply with the following provisions:
  - (1) **Setbacks.**
    - a. Any signal receiving antenna and its mounting post shall be located a minimum of ten (10) feet from any property line. The purpose of setback regulations is to protect the aesthetics of the area and to preserve adequate access for emergency equipment and personnel.
    - b. Subject to the provisions herein, signal receiving antennas shall only be located in the rear yard of any lot. If reasonable reception of signals is not possible with a rear yard placement due to the physical characteristics of the lot and area, the signal receiving antenna shall be placed in the side yard of the lot. In the event that reasonable reception of signals is not possible by locating the signal receiving antenna on the rear or side yard of the property, such antenna may be placed in the front yard or on the roof of structures on the property following compliance with Subsection (c) above. For corner lots, a side yard is only a yard that does not face a street.
    - c. If side yard, front yard or roof mounting is requested, the Zoning Administrator shall determine where reasonable reception is possible, based on evidence provided by the person seeking to erect or construct the antenna.
  - (2) **Mounting.** Signal receiving antennas attached to the roof of any principal or accessory structure shall be permitted only if the structure is properly constructed to carry all imposed loading and complies with applicable state and local building code requirements. The Building Inspector may require engineering calculations.
  - (3) **Diameter.** The diameter of the signal receiving antenna shall not exceed twelve (12) feet for the ground-mounted antenna and ten (10) feet for the roof-mounted antenna, except for stations used to provide community antenna television services.
  - (4) **Height.**
    - a. A ground-mounted signal receiving antenna, including any platform or structure upon which said antenna is mounted or affixed, may not exceed twelve (12) feet in height, as measured from the ground to the highest point of the dish.
    - b. A roof-mounted antenna may not exceed ten (10) feet in height above the surrounding roof line as measured from the lowest point of the existing roof line.

- (5) **Wind Pressure.** All signal receiving antennas shall be permanently mounted in accordance with the manufacturer's specifications for installation. All such installations shall meet a minimum wind load design velocity of eighty (80) mph.
  - (6) **Electrical Installations.** Electrical installations in connection with signal receiving antennas, including grounding of the system, shall be in accordance with the National Electrical Safety Code, Wisconsin State Electrical Code and the instructions of the manufacturer. In cases of conflict, the stricter requirements shall govern. All cable used to conduct current or signals from the signal receiving antenna to the receivers shall be installed underground unless installation site conditions preclude underground. If a signal receiving antenna is to be used by two (2) or more residential property owners, all interconnecting electrical connections, cables and conduits must also be buried. The location of all such underground lines, cables and conduits shall be shown on the application for a permit. All signal receiving antennas shall be grounded against direct lightning strikes.
  - (7) **Temporary Placement.** No portable or trailer-mounted signal receiving antenna shall be allowed, except for temporary installation for on-site testing and demonstration purposes for periods not exceeding five (5) days. However, such trial placement shall be in accordance with all provisions of this Section.
  - (8) **Advertising.** No form of advertising or identification, sign or mural is allowed on the signal receiving antenna other than the customary manufacturer's identification plates.
  - (9) **Interference with Broadcasting.** Signal receiving antennas shall be filtered and/or shielded so as to prevent the emission or reflection of an electromagnetic radiation that would cause any harmful interference with the radio and/or television broadcasting or reception on adjacent properties. In the event that harmful interference is caused subsequent to its installation, the owner of the signal receiving antenna shall promptly take steps to eliminate the harmful interference in accordance with Federal Communications Commission regulations.
  - (10) **Compliance with Federal Regulations.** The installation and use of every signal receiving antenna shall be in conformity with the Federal Cable Communications Policy Act of 1984 and regulations adopted thereunder.
  - (11) **Aesthetic Considerations.** Signal receiving antennas shall be located and designed to reasonably reduce visual impact from surrounding properties at street level.
- (f) **Enforcement.**
- (1) It shall be unlawful to construct, use, build or locate any signal receiving antenna in violation of any provisions of this Section. In the event of any violation, the Common Council, a City enforcement official or any property owner who would be specifically damaged by such violation may institute appropriate action or proceedings to enjoin a violation of this Section.
  - (2) Any person, firm or corporation who fails to comply with the provisions of this Section shall, upon conviction, be subject to the general penalty found in Section 1-1-7.

## **Sec. 13-1-181 Wind Energy Systems.**

- (a) **Construction of Wind Energy Systems.** No person shall construct or operate a wind energy conversion system (WECS) without having fully complied with the provisions of this Section.
- (b) **Permits Required.**
  - (1) A zoning permit shall be obtained to allow construction of a WECS.
  - (2) A WECS permit shall be obtained from the City Zoning Administrator for the construction of all WECS, upon payment of the fee per Section 1-3-1.
- (c) **Application Requirements.** An application for a permit to build a wind energy system shall include the following:
  - (1) The property lines of the proposed site of construction.
  - (2) Proposed location of the WECS.
  - (3) Location and description of all structures located on the property where the WECS site is proposed.
  - (4) Location of all above-ground utility lines within a radius equal to two (2) times the height of the proposed WECS.
  - (5) Location of all underground utility lines on the property where a WECS site is proposed.
  - (6) Dimensional representation of the structural components of the tower construction including the base and footings.
  - (7) Schematic of electrical systems associated with the WECS including all existing and proposed electrical connections.
  - (8) Manufacturer's specifications and installation and operation instructions or specific WECS design information.
  - (9) Certification by a registered professional engineer that the tower design is sufficient to withstand wind load requirements for structure as defined by the Uniform Building Code.
- (d) **Blade Clearance.** The minimum distance between the ground and any protruding blade(s) utilized on a WECS shall be fifteen (15) feet, as measured at the lowest point of the arc of the blades. The minimum distance shall be increased as necessary to provide for vehicle clearance in locations where over-sized vehicles might travel.
- (e) **Climbing Towers, Tower Access.** Access to towers shall be controlled by fences six (6) feet in height around the tower and anti-climbing devices. Existing local regulations regarding attractive nuisances shall cover wind systems as well. A sign indicating shock hazard shall be placed on the tower. Such sign shall state: "Warning. Electrical shock hazard. No unauthorized persons on tower. No trespassing." Cables, ropes or wires used to secure the WECS shall be appropriately marked to prevent accidental bodily harm.
- (f) **Tower Construction.** Tower construction shall be in accordance with all applicable sections of the Wisconsin State Building Code including, but not limited to, COMM



Sections 50.12, 53.10, 53.12, 62.37, 62.38, 62.39, 62.40, 62.41, Wis. Adm. Code, and any future amendments, additions, and/or revisions to same.

- (g) **Utility Interconnection.** The WECS, if interconnected to a utility system, shall meet the requirements for interconnection and operate as set forth in the electrical utility's then-current service regulations applicable to WECS; these standards are subject to review by the Public Service Commission.
- (h) **Setback Requirements.**
  - (1) No WECS shall be constructed in any setback, dedicated easement, nor dedicated roadway.
  - (2) Installation of any WECS may not be nearer to any property lines or right-of-way for overhead electrical transmission or distribution lines than three (3) times the height of the WECS structure.
- (i) **Noise.** During all operations, from commencement through abandonment, all noise and vibrations shall conform with the requirements of the City of Abbotsford Code of Ordinances.
- (j) **Interference with Navigational Systems.** No WECS shall be installed or operated in such a manner that is not in compliance with Federal Aviation Administration regulations.
- (k) **Electrical Distribution Lines.** All WECS electrical distribution lines shall be located underground.
- (l) **Required Safety Features.**
  - (1) All WECS shall be designed with an automatic overspeed control to render the system inoperable when winds are blowing in excess of the speeds for which the machine is designed.
  - (2) All WECS shall have a manually operable method to render the system inoperable in the event of a structural or mechanical failure of any part of the system including the automatic overspeed control.
  - (3) All WECS shall be designed with an automatic control to render the system inoperable in case of loss of utility power to prevent the WECS from supplying power to a de-energized electrical distribution system.
  - (4) Any WECS thereof declared to be unsafe by the Zoning Administrator by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage or abandonment is hereby declared to be a public nuisance and shall be abated by repair, rehabilitation, demolition, or removal in accordance with the procedures set forth in the City of Abbotsford Code of Ordinances.
- (m) **Maintenance.** The Zoning Administrator or his/her representative shall have the right, at any reasonable time, to enter, in the company of the owner or his agent, the premises on which a WECS has been constructed to inspect all parts of said WECS installation and require that repairs or alterations be made within thirty (30) days if, in his/her judgment, there exists a deficiency in the structural stability of the system.
- (n) **Inspections.** A yearly inspection at a fee to be determined from time to time by resolution of the Common Council shall be made by the Zoning Administrator to certify the safety and maintenance of the WECS and accessory structures.

## **Sec. 13-1-182 Wireless Telecommunications Systems.**

- (a) **Definitions.** For the purpose of this Chapter and any permit issued in accordance herewith, the following terms, phrases, words and their derivations shall have the meaning given herein unless otherwise specifically provided for in this Chapter or unless the context clearly indicates otherwise or unless such meaning would be inconsistent with the manifest intent of the City of Abbotsford:
- (1) **Antenna.** Any structure or device for the purpose of collecting or transmitting electromagnetic waves, including, but not limited to, directional antennas, such as panels, microwave dishes, and satellite dishes, and omni-directional antennas, such as whip antennas.
  - (2) **City Engineer.** The City Engineer and/or Director of Public Works of the City of Abbotsford.
  - (3) **Entity.** Any individual, corporation, partnership, association or other legal entity which seeks to provide a Wireless Telecommunications System.
  - (4) **FCC.** The Federal Communication Commission or its legally appointed successor.
  - (5) **Permittee.** Any entity or its legal successor in interest who is issued a Wireless Telecommunications Permit and/or a Structure Location Permit in accordance with the provisions of this Chapter for the erection, construction, reconstruction, operation, dismantling, testing, use, maintenance, repair, rebuilding, or replacing of a Wireless Telecommunications System in the City.
  - (6) **Street.** Any area established for vehicular or public access use of the entire width between the property lines of every way publicly maintained when any part thereof is open for public purposes. "Street" includes, but is not limited to, a highway, avenue, road, alley, right-of-way, lane, boulevard, concourse, bridge, tunnel, parkways and waterways.
  - (7) **Structure Location Permit.** A permit issued by the Zoning Administrator which authorizes the location of an Antenna or Tower at a particular geographic location.
  - (8) **Total Gross Revenue.** All cash, credits or other property of any kind or nature reported as revenue items to the Permittee's audited financial statements arising from or attributable to the sale, lease, rental or exchange of Wireless Telecommunications Services or the equipment by the Permittee within the City or in any way derived from the operation of its Wireless Telecommunications System, including, but not limited to, any interconnection between its system and the City and any system whatsoever. This shall be the basis for computing the fee imposed pursuant to Subsection (b)(2). Such sum shall not include any bad debts, deposits, promotional or vendor discounts or credits or sales, service, occupation or other excise tax to the extent that such taxes are charged separately from normal services charges and are remitted by the Permittee directly to the taxing authority.
  - (9) **Tower.** Any ground, building or roof-mounted pole, spire, structure, or combination thereof including supporting lines, cables, wires, braces, masts, intended primarily for the purpose of mounting an antenna.

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- (10) **Wireless Telecommunications Permit.** The privilege granted by the City by which it authorizes an entity to erect, construct, reconstruct, operate, dismantle, test, use, maintain, repair, build or replace a Wireless Telecommunications System. Any permit issued in accordance herewith shall be a non-exclusive permit.
- (11) **Wireless Telecommunications Service.** A licensed commercial wireless telecommunications service including cellular, Personal Communication Services ("PCS"), Specialized Mobile Radio ("SMR"), Enhanced Specialized Mobilized Radio ("ESMR") paging, and similar services that are marketed to the general public.
- (b) **License Requirements; Fees.**
- (1) No entity may construct, operate or continue to operate a Wireless Telecommunications System within the City without having been issued a Wireless Telecommunications Permit by the Zoning Administrator.
- (2) It shall be a term and condition of any Wireless Telecommunications Permit issued in accordance herewith and part of the consideration supporting the issuance of such Wireless Telecommunications Permit that the Permittee shall pay to the City the sum of five percent (5%) of all Total Gross Revenue derived from the operation of Wireless Telecommunications System. Such payments shall be made annually within one hundred twenty (120) days after the close of the calendar year. All fee payments shall be subject to audit by the City and assessment or refund if the payment is found to be in error. In the event that an audit by the City results in an assessment of an additional payment to the City, such additional payment shall be subject to interest at the rate of one and one-half percent (1-1/2%) per month retroactive to the date such payment originally should have been made. Such payment shall be due and payable immediately and shall include the costs of conducting said audit.
- (3) Structure Location Permit Fees.
- a. All applicants for a Structure Location Permit shall pay to the City a permit request fee as prescribed in Section 1-3-1 per site.
- b. Any entity operating a Wireless Telecommunications System shall pay to the City an annual Structure Location Permit Fee as prescribed in Section 1-3-1 per site.
- (4) The request fee shall be paid to the Zoning Administrator at the time of making application for a Structure Location Permit. The annual Structure Location Permit Fee provided for in Subsection (c) above shall be paid to the Zoning Administrator annually on or before October 1 of each calendar year for the portion of the Wireless Telecommunications System within the City right-of-way on January 1 of that year, and a prorated license fee, based upon the calendar quarter in which the application is filed, shall be paid at the time of the application for a Structure Location Permit. Such quarterly fees are due on January 1, April 1, July 1 and September 1.
- (5) Fees not paid within ten (10) days after the due date shall incur interest at the rate of one and one-half percent (1-1/2%) per month from the date due until paid.
- (6) The acceptance of any fee payment required hereunder by City shall not be construed as an acknowledgment that the payment paid is the correct amount due, nor shall such

acceptance of payment be construed as release of any claim which the City may have for additional sums due and payable.

(c) **Conditions of Permit.**

- (1) Any Wireless Telecommunications Permit or Structure Location Permit issued by the City shall be a non-exclusive permit for the use of those areas within the City specified in the Wireless Telecommunications Permit or Structure Location Permit.
- (2) Any Wireless Telecommunications Permit or Structure Location Permit issued by the City shall continue in full force and effect so long as the Permittee is in compliance with this Chapter, all applicable federal, state and local ordinances and regulations and the space occupied is not deemed to be needed by the City for any other public purpose.
- (3) In the event any Wireless Telecommunications Permit or Structure Location Permit is revoked by the City, the Wireless Telecommunications System shall, at the sole option of the City, be removed within thirty (30) days at the sole expense of the Permittee.

(d) **Permit Locations and Conditions.** Antennas and towers authorized by a Structure Location Permit shall comply with the following requirements:

- (1) A proposal for a new antenna or tower shall not be approved unless the City finds that the telecommunication equipment planned for a proposed antenna cannot be accommodated on an existing or approved tower within a one (1) mile radius of the proposed location due to one or more of the following reasons:
  - a. The planned equipment would exceed the structural capacity of the existing or approved tower, as documented by a qualified and licensed professional engineer, and the existing unit or approved tower cannot be reinforced, modified, or replaced to accommodate the planned or equivalent equipment at a reasonable cost.
  - b. The equipment would cause interference materially impacting the usability of other existing or approved equipment at the Tower as documented by a qualified and licensed professional engineer and the interference cannot be prevented at a reasonable cost.
  - c. Existing or approved towers within the search radius cannot accommodate the planned equipment at a height necessary to function reasonably as documented by qualified and licensed professional engineer.
  - d. Other unforeseen reasons make it unfeasible to locate the planned telecommunication equipment upon an existing or approved tower.
- (2) Any proposed tower shall be designed in all respect to accommodate both the applicant's antennas and comparable antennas for at least two (2) additional users if the tower is over one hundred (100) feet in height and for at least one (1) additional user if the tower is sixty (60) to one hundred (100) feet in height. Towers must be designed to allow for future rearrangements of antennas upon the tower and to accept

antennas mounted at varying heights. All towers shall be erected and constructed in such a manner as to comply with all applicable City ordinances. All towers and antennas shall be designed to blend into the surrounding environment through the use of color and camouflaging architectural treatment, except in instances where the color is dictated by federal or state authorities such as the Federal Aviation Administration. Towers shall not be illuminated by artificial means and shall not display strobe lights except if such lighting is specifically required by the Federal Aviation Administration or other state or federal authority. Any Permittee seeking to operate a Wireless Telecommunications Systems shall provide the City with a letter of intent signed by the tower owner committing the tower owner and his or her successors to allow the shared use of the tower if an additional user agrees in writing to meet objectively reasonable terms and conditions for share use.

(e) **Use of Streets and Pole Attachments.**

- (1) Before commencing construction of a Wireless Telecommunications System in, above, over, under, across, through or in any way connected with the streets, public ways or public places of the City, the permittee shall first obtain the written approval of, and all other necessary permits from, all appropriate City agencies, including, but not limited to, the Zoning Administrator and the Department of Public Works. Applicants for such approval shall be made in the form prescribed by the City Engineer.
- (2) Upon obtaining such written approval, the Permittee shall give the City Engineer and any other appropriate agency written notice within a reasonable time for proposed construction, but in no event shall such notice be given less than ten (10) days before commencement of such construction, except for emergency repairs of existing lines and cables.
- (3) Any entity that submits a request for a Wireless Telecommunications Permit in accordance herewith shall include therein proposed agreements for the use of existing towers and antennas, if applicable, with the owner(s) of such facilities to be used or affected by the construction of the proposed Wireless Telecommunications System.
- (4) It shall be unlawful for the Permittee or any other person or entity to open or otherwise disturb the surface of any street, sidewalk, driveway, public way or other public place for any purpose whatsoever without first obtaining approval to do so after proceeding in the manner described in Subsection (e)(1) and (2). Violation of this Subsection shall subject the Permittee to all penalties and remedies prescribed herein and to all other remedies, legal or equitable, which are available to the City.
- (5) The Permittee shall restore any street or sidewalk it has disturbed in accordance with the provisions of the City's standard specifications for streets and sidewalks, and shall at its own cost and expense, restore and replace any other property disturbed, damaged or in any way injured, by or on account of its activities, to as good as the condition such property was immediately prior to the disturbance, damage or injury, or pay the fair market value of such property to its owner(s), or shall make such other repairs or restoration as outlined in the approved permit.

- (6) The Permittee shall, at its own cost and expense, protect, support, temporarily disconnect, relocate in the same street or other public place, or remove from such street or other public place, any of its property when required to do so by the City because of street or other public excavation, construction, repair, regrading or grading, traffic conditions, installation of sewers, drains, water pipes, City-owned power or signal lines, tracts, vacation or relocation of streets or any other type of construction or improvement of a public agency, or any type of improvement necessary for the public health, safety or welfare, or upon termination or expiration of the permit.
  - (7) The Permittee shall maintain all wires, conduits, cables or other real and personal property and facilities in good condition, order and repair. The Permittee shall provide indemnity insurance and performance bonds or demonstrate financial responsibility as shall comply with all rules and regulations issued by the City Engineer governing the construction and installation of Wireless Telecommunications Systems.
  - (8) The Permittee shall keep accurate, complete and current maps and records of its system and facilities which occupy the streets, public ways and public places within the City and shall furnish, as soon as they are available, two (2) complete copies of such maps and records, including as-built drawings, to the City Engineer.
  - (9) The Permittee shall comply with all rules and regulations issued by the City Engineer governing the construction and installation of Wireless Telecommunications Systems.
- (f) **Violation and Penalties.** Any entity who shall carry on or conduct any business or occupation or profession for which a Wireless Telecommunications Permit or a Structure Location Permit is required by this Section without first obtaining such a permit shall be considered to be in violation of this Section and, upon conviction, shall be punished as provided in Section 13-1-227. Each day any violation continues shall be deemed a separate, chargeable offense. No tower or antenna may be sited on residential property within the City. Placement of towers or antennas on such residentially-zoned property shall be a violation of this Section and shall be subject to a fine of not less than One Hundred Dollars (\$100.00) nor more than Five Hundred Dollars (\$500.00) per day for each day that the tower or antenna is in place. Any other violation of this Section shall be punished as provided in Section 13-1-227.
- (g) **Restrictions on Assignment, Transfer, Sale and Subleasing.**
- (1) The rights and privileges hereby granted are considered personal, and if the Permittee sells, assigns, transfers, leases or pledges such rights or privileges, or both, in whole or in part, either directly or by operation of the law, then the City shall have the right to terminate any and all permits issued hereunder for no other cause. The City shall terminate such permits in writing, by certified mail, return receipt requested, to the Permittee, and such termination shall be effective sixty (60) days from said date of mailing. The rights and privileges hereby granted shall not be mortgaged or encumbered without the prior consent and approval of the City given by written resolution.

- (2) In addition to the provisions of termination provided for in Subsection (g)(1), the City shall have the right to terminate any and all permits issued hereunder upon any actual or pending change in, or transfer of, acquisition by any other party, or control of Permittee. The word "control" as used in this context is not limited to major stockholders, but includes actual working control in whatever manner exercised. The Permittee shall annually submit to the City a list of all shareholders and a list of all officers and directors. By acceptance of the Wireless Telecommunications Permit, the Permittee specifically agrees that any violation of this Section shall, at the City's option, cause any and all permits granted the Permittee under this Section to be revoked.
- (h) **Reports.**
- (1) Entities requesting a Wireless Telecommunications Permit may be required by the City to submit evidence of financial capability to construct and operate a Wireless Telecommunications Permit. Such evidence may include, but is not limited to, previous years' audited financial statements for the entity, individual financial statements of principals or investors or such other financial information as the City may desire.
- (2) The Permittee shall provide the City with a written statement from an independent certified public accountant within one hundred twenty (120) days after the close of the calendar year that such certified public accountant has reviewed the books and records of the Permittee as they related to any permits issued under this Section, and based upon such review, the certified public accountant believes the payment received by the City property reflects the fee due to the City with respect to this Section. The City shall have the right to reasonable inspection of the Permittee's books and records during normal business hours.

**Sec. 13-1-183 through Sec. 13-1-199      Reserved for Future Use.**





## Article K: Accessory Uses and Structures; Screening and Landscaping; Fences and Hedges

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### **Sec. 13-1-200 Accessory Uses or Structures.**

- (a) **Building Permit Required for Accessory Buildings.** No owner shall, within the City of Abbotsford, build, construct, use or place any type of an accessory building, including prefabricated accessory buildings, until a permit shall have first been obtained from the Building Inspector. Application for an accessory building permit shall be made in writing to the Building Inspector. With such application, there shall be submitted a fee pursuant to the City Building Code and a complete set of plans and specifications, including a plot plan or drawing accurately showing the location of the proposed accessory building with respect to adjoining alleys, lot lines and buildings. If such application meets all requirements of this Section, the application shall be approved. For purposes of this Section, no regulatory distinction is made between temporary, permanent or movable accessory buildings (such as mounted on skids).
- (b) **Principal Use to be Present.** An accessory use or structure in any zoning district shall not be established prior to the principal use or structure being present or under construction. Any accessory use or structure shall conform to the applicable regulations of the district in which it is located, except as specifically otherwise provided.
- (c) **Number of Permitted Garages and Accessory Buildings on Residential Lots.** An accessory use or structure in a residential district may be established subject to the following regulations:
- (1) **Accessory Building Number Limits.** In any residential district, in addition to the principal building, a detached garage or attached garage and one (1) additional accessory building and one (1) children's play structure may be placed on a lot, except as provided in Subsection (c)(2) below.
  - (2) **Limitation on Number of Detached Garages and Accessory Buildings.**
    - a. Residentially zoned parcels with a one (1) stall garage attached to the dwelling are permitted to have an additional detached garage on the parcel with up to four (4) stalls. If a detached garage is erected, no other detached accessory buildings may be constructed or maintained on the parcel.
    - b. Residentially zoned parcels with more than a one (1) stall garage attached to the dwelling are permitted to have an additional detached garage on the parcel, provided that the total number of stalls for both the attached and detached garages does not exceed five (5) in total.
    - c. Garages attached to dwellings shall be three (3) stalls or less.
  - (3) **Attached Accessory Buildings.**
    - a. All accessory buildings which are attached to the principal building shall comply with the yard requirements of the principal building.

- b. When accessory buildings are attached to the principal building by a breezeway, passageway or similar means, they become part of the principal building and shall comply in all respects with the yard requirements and local building code requirements for the principal building.
- (4) **Detached Accessory Buildings; Lot Area Coverage.**
- a. No detached accessory building shall occupy any portion of the required front or side yard.
  - b. Garages and other detached accessory buildings shall be less than fifteen (15) feet in height.
  - c. No detached accessory building shall, when considered with the principal structure, exceed forty percent (40%) of lot area coverage, except for lots of ten thousand (10,000) sq. ft. or less the lot area coverage by all structures shall be no more than fifty percent (50%). There shall be no more than one (1) detached accessory building on a lot.
  - d. No detached accessory building shall be located within five (5) feet of any other accessory building.
  - e. The dimensions of any swimming pool, children's play structure, detached garage, tennis court and other detached accessory buildings/structures shall be included in the determination of available lot area coverage for accessory structures.
  - f. An accessory building shall not be nearer than ten (10) feet to the principal structure unless the applicable building code regulations in regard to one (1) hour fire-resistive construction are complied with. In no event can the accessory uses or structures be forward of the front line of the principal structure.
  - g. Accessory structures shall not be closer than three (3) feet to any lot.
- (d) **Use Restrictions — Residential District.** Accessory uses or structures in residential districts shall not involve the conduct of any business, trade or industry except for home occupations as defined herein and shall not be occupied as a dwelling unit. Accessory buildings shall not be used for residential purposes.
- (e) **Placement Restrictions — Nonresidential Districts.** An accessory use or structure in a business or manufacturing district may be established in the rear yard or side yard and shall not be nearer than five (5) feet to any side or rear lot line.
- (f) **Corner Lots.** When an accessory structure is located on the rear of a reversed corner lot, it shall not be located beyond the front yard required on the adjacent interior lot to the rear, nor nearer than three (3) feet to the side line of the adjacent structure.
- (g) **Landscaping Uses.** Accessory structures and vegetation used for landscaping and decorating may be placed in any required yard area. Permitted structures and vegetation include flag poles, ornamental light standards, lawn furniture, sun dials, bird baths, trees, shrubs and flowers and gardens. Under no circumstances may a tent be used as a dwelling or an accessory structure.

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- (h) **Temporary Accessory Uses.** Temporary accessory uses such as real estate sale field offices or shelters for materials and equipment being used in the construction of the permanent structure may be permitted by the Zoning Administrator.
- (i) **Garages in Embankments in Front Yards.** Where the mean natural grade of a front yard is more than eight (8) feet above the curb level, a private garage may be erected within the front yard, provided as follows:
- (1) That such private garage shall be located not less than five (5) feet from the front lot line;
  - (2) That the floor level of such private garage shall be not more than one (1) foot above the curb level; and
  - (3) That at least one-half (1/2) the height of such private garage shall be below the mean grade of the front yard.
- (j) **Outdoor Lighting.** Outdoor lighting installations shall not be permitted closer than three (3) feet to an abutting property line and, where not specifically otherwise regulated, shall not exceed fifteen (15) feet in height and shall be adequately shielded or hooded so that no excessive glare or illumination is cast upon the adjoining properties and shall not register more than one-half foot candles at the property line.
- (k) **Lawn Accessories.** Walks, drives, paved terraces and purely decorative garden accessories such as pools, fountains, statuary, sun dials, flag poles, etc., shall be permitted in setback areas but not closer than three (3) feet to an abutting property line other than a street line.
- (l) **Retaining Walls.** Retaining walls may be permitted anywhere on the lot, provided, however, that no individual wall shall exceed six (6) feet in height, and a terrace of at least three (3) feet in width shall be provided between any series of such walls.
- (m) **Children's Play Structures.** For purposes of this Section, children's play structures, including play houses, tree houses or elevated play structures and climbing gyms, shall be considered accessory structures and shall comply with the requirements of this Section, whether such play structures are placed on a foundation or not. Swing sets, slides and sandboxes are not considered children's play structures for purposes of this Section. A building permit is not required for the construction of a play structure. Play structures shall not be used for storage or be constructed out of materials that would constitute a nuisance.
- (n) **Terrace Area Restrictions.** In addition to the definitions and restrictions contained in Title 6, Chapter 2 of this Code of Ordinances, no person shall place any accessory structure or use, including landscaping ornaments, stones and basketball backboard/hoops, in the terrace area.
- (o) **Offensive Uses Prohibited.** No accessory use shall be dangerous, obnoxious or offensive to persons residing in the vicinity, nor shall it impair the use, enjoyment or value of any property.
- (p) **Prohibited Dwelling Use.** No accessory dwelling unit in any Residential District shall be used or let for living purposes, whether for compensation or not.

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- (q) **Gardening.** Home gardening is a permitted accessory use on any dwelling lot or the principal use on any vacant lot or parcel.
- (r) **Dog Houses/Runs.** Dog houses and/or runs shall comply with the setback requirements in Section 13-1-202.
- (s) **Agricultural Structures.** Agricultural structures in properly zoned agricultural districts such as barns, silos and windmills shall not exceed in height twice their distance from the nearest lot line.
- (t) **Tent or Hoop-Supported Structures.**
  - (1) No tent or hoop-supported structure may be used as a permanent accessory structure in a non-agricultural district; such structures may be erected and used no more than seven (7) months per year without being removed. An exception is that a tent or hoop-supported greenhouse may be maintained if used exclusively for personal greenhouse use.
  - (2) Any permitted tent or hoop-supported structure shall be fastened or anchored in a stable manner to the ground.
  - (3) No plumbing, electrical, heating or other utility service may be installed in a tent or hoop-supported structure, except seasonal use in personal greenhouses.

**Sec. 13-1-201 Registration of Nonconforming Accessory Buildings; Building Replacement.**

- (a) **Statement of Purpose.** The Common Council of the City of Abbotsford finds that it is necessary to establish a registration system of existing nonconforming accessory buildings and detached garages for maintaining proper records of such nonconformities, assist the Zoning Board of Appeals in the performance of its duties with variance requests, and to facilitate communications with the owners of such parcels.
- (b) **Owner Registration.**
  - (1) The owner of a residential parcel on which there is an existing accessory building or detached garage which does not conform to the standards for such structures in the City Zoning Code shall register such structure with the City Zoning Administrator no later than December 1, 2017. The registration does not act as a statement regarding the structure's condition, give automatic permission for a City inspection official to enter the premises for the purpose of inspection, or in any manner interfere with the sale, ownership or occupancy of such property. There shall be a Ten Dollar (\$10.00) fee per parcel for such registration..
  - (2) With the registration, the property owner, or his/her agent, shall provide the following information:
    - a. Legal name of the property owner and the name of any agent or property manager, and their current addresses;

- b. Street address of the property;
  - c. A general description of the nonconforming accessory structure(s) and/or detached garage(s) on the parcel, including the exterior dimensions of such structure(s); and
  - d. Telephone numbers (landline and cellphone), fax numbers, and email addresses at which the owner, or his/her dwelling, can be contacted in a timely manner.
- (c) **Replacement of Existing Nonconforming Accessory Structures.** If an existing nonconforming accessory building and/or detached garage has been registered with the City pursuant to Subsection (b) above, a replacement accessory structure may be constructed, following issuance of a building permit, if any of the following requirements are met:
- (1) The replacement structure does not exceed the building dimensions ("footprint") of the prior registered nonconforming structure [this option shall only be available if the prior nonconforming building was properly registered under Subsection (b) above]; or
  - (2) The replacement structure is constructed to conform with current accessory building dimensional and location requirements; or
  - (3) A variance is secured from the Zoning Board of Appeals following a determination that a legal hardship exists.

*Cross-References:* Section 13-1-200; Sections 13-1-263

## **Sec. 13-1-202 Outside Storage of Firewood.**

- (a) No person shall store firewood in the front yard on residentially zoned property, except that firewood may be temporarily stored in the front yard for a period of thirty (30) days from the date of its delivery.
- (b) Firewood should be neatly stacked and may not be stacked closer than two (2) feet to any lot line and not higher than six (6) feet from grade, except adjacent to a fence where firewood can be stacked against the fence as high as the fence. Fences as used in this Section shall not include hedges and other vegetation.
- (c) All brush, debris and refuse from processing of firewood shall be promptly and properly disposed of and shall not be allowed to remain on the premises.
- (d) Woodpiles that contain diseased wood that is capable of transmitting disease to healthy trees and woodpiles that harbor or are infested or inhabited by rats or other vermin are public nuisances and may be abated pursuant to the provisions of this Code of Ordinances.
- (e) Not more than twenty percent (20%) of the side and rear yard may be used for storage of firewood at any one (1) time.

## Sec. 13-1-203 Fences.

- (a) **Definitions.** The following words and terms shall have the meanings herein provided in this Section:
- (1) **Arbor.** A decorative solid or latticework structure or trellis which is used as an entrance focal point along a barrier which serves the purpose of a fence.
  - (2) **Berm.** A mound of earth higher than the final elevation of a lot.
  - (3) **Fence.** An enclosed barrier or vertical screen device consisting of wood, stone, vinyl or metal intended to limit ingress or egress and/or provide privacy and containment. This definition also includes, but is not limited to, trellises, railings and walls around the perimeter of a property.
  - (4) **Fence, Agricultural/Farm.** A fence meeting the agricultural fence standards of Chapter 90, Wis. Stats., consisting of wire strands, high tensile strands or other types of material used for agricultural purposes meeting the statutory requirements.
  - (5) **Fence, Architectural or Aesthetic.** A fence constructed to enhance the appearance of the structure or the landscape.
  - (6) **Fence, Boundary.** A fence placed on or within five (5) feet of the property lines of adjacent properties.
  - (7) **Fence, Good Neighbor.** A fence constructed of solid or spaced boards where the face boards are installed at the center of the posts so that the fence looks the same from both sides.
  - (8) **Fence, Protective.** A fence constructed to enclose a hazard to the public health, safety and welfare.
  - (9) **Install, Installation, Installed.** To construct, erect, install, place, or replace over sixteen (16) lineal feet.
  - (10) **Lot, Double Frontage.** An interior lot having street frontage on the front and the rear of the lot.
  - (11) **Trellis.** A frame or structure of open latticework.
- (b) **Fence Permit Required.** No person shall install a fence in the City without first obtaining a fence permit from the City of Abbotsford, including special purpose fences under Subsection (n), paying the required permit fee prescribed by Sec. 1-3-1, and complying in all respects with the terms and conditions of this Section. A fence permit shall be valid only for the term of issuance, unless sooner revoked. A fence permit is not required for painting, maintenance, or repair or replacement of less than sixteen (16) lineal feet of a fence within a five (5) year period. A fence permit may include reasonable conditions required by the City. A fence permit application shall be filed with the City and include the following:
- (1) Payment of the permit fee and completed application forms required by the Building Inspector or City.
  - (2) A drawing, site plan or plat map displaying property boundaries, the location of buildings and structures on the property, the proposed location of the fence and its distances from other structures on the parcel.

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- (3) Accurate design information for the proposed fence, including height and materials to be utilized.
  - (4) If the fence is proposed to be installed on leased or rented property, the written consent of the owner.
- (c) **Responsibilities of Applicant; Location Determination.**
- (1) The property owner installing a fence is solely responsible for ensuring that the fence is properly located on his/her property, and is in compliance with height, setback, vision clearance and materials requirements. If uncertainty exists regarding the actual location of lot lines, it is the applicant's responsibility to secure a lot survey.
  - (2) The applicant is responsible for complying with any private subdivision covenants or deed restrictions or utility easement(s) restrictions, including any applicable plan review/approval requirements.
- (d) **Fence Installation General Requirements.** No fence shall be installed except in strict compliance with this Section, permit conditions, and the following:
- (1) Prior to fence installation, the applicant shall contact Diggers Hotline service to have the project site marked.
  - (2) Structural and support components of a fence shall face internally into the applicant's lot, facing away from adjacent properties. Fences shall be installed with the finished side facing adjacent properties or the public right-of-way. Fence posts shall be located on the inside of the fence facing the property on which the fence is located, except when the style of fence is of a design commonly known as a "Good Neighbor Fence."
  - (3) Fences shall be installed plumb and the top finish of the fence shall be uniform. Fences shall follow the contour of the ground to the extent practical. Adjustments for grade shall occur at the bottom of the fence.
  - (4) Fence height shall be measured from the surface of the ground immediately below the fence. Berms, retaining walls or other methods to raise the elevation of the fence site shall require approval by the Building Inspector prior to installation. The height of fences and walls shall be measured vertically from the finished grade on the exterior side of the fence. Raising the finished grade by placing fill solely for the purpose of adding additional height to a fence is prohibited. If a fence is placed on a berm, the berm shall be included in the height of the fence and the height will be measured vertically from the base of the berm.
  - (5) Fences shall be installed no closer than six (6) inches to a public sidewalk.
- (e) **Approved Fence Materials.**
- (1) Fences located in side and/or rear yards of residential parcels shall be constructed using materials suitable for residential-style fencing, including, but not limited to: brick, fieldstone, wrought iron, vinyl, chain link [with a required top rail support and a minimum nine (9) gauge thickness], split rail wood, stockade or board-on-board wood.

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- (2) Residential front yard fences shall be fifty percent (50%) open (see-through) and be of wrought iron, picket or split rail design. Chain link fencing is permitted in side or rear yards only and its use is not permitted in residential front yards.
- (3) Agricultural/farm fences shall only be permitted in agriculturally-zoned or used districts, as determined by the City, and shall comply with Ch. 90, Wis. Stats.
- (4) No fence shall be constructed of used, discarded or scrap materials in disrepair, including, but not limited to, pallets, tree branches/stumps, crates, vehicle parts, refuse or other similar items. Materials not specifically manufactured for fencing, such as doors, railroad ties, landscape timbers or utility poles shall not be used in fences. Fences shall not be constructed of luminous materials or smooth or corrugated metal materials.
- (5) All fences, including privacy fences, shall only be painted or stained in neutral colors.
- (f) **Modifications to Existing Fences.** All modifications to a pre-existing fence shall comply with this Section. Any existing fence shall not be enlarged, extended or replaced for more than sixteen (16) linear feet in a three (3) year period except in compliance with this Section.
- (g) **Height and Placement of Residential Fences Regulated.**
  - (1) Residential fences six (6) feet or less in height are permitted on rear and side lot lines, but shall not continue beyond the front of the principal structure or the required front yard setback, whichever is furthest from the street right-of-way. Residential fences less than or equal to three (3) feet in height are permitted in the street yard setback area but shall not be closer than two (2) feet to any public right-of-way.
  - (2) In any residential district or on any lot or premises, the principal use of which is for residential purposes, no lengthwise fence or other lengthwise barrier or obstruction shall be erected, placed, installed or reinstalled in any area where there is a distance between main residential buildings of ten (10) feet or less.
  - (3) No fence or wall shall be erected, placed or maintained along a lot line on any non-residentially zoned property, adjacent to a residentially zoned property, to a height exceeding eight (8) feet.
- (h) **Setback for Residential Fences.** Fences in or adjacent to a residential property (or property primarily residential in use) are permitted along lot lines with a minimum three (3) foot side and rear yard setback. Fences may be constructed alongside lot lines but shall not extend into the front setback area as extended to the side lot lines.
- (i) **Industrial/Commercial Security Fences.** Security fences are permitted on the property lines in all districts except residential districts, but shall not exceed eight (8) feet in height and shall be of an open type similar to woven wire or wrought iron fencing.
- (j) **Corner Lot Vision Clearance Requirements.**
  - (1) In order to provide adequate vision clearance on corner lots, no fence shall be erected or maintained within the triangular space formed by two (2) intersecting street, alley, or driveway (public or private) property lines and a line joining points on such property lines (or projections thereof) located less than:



- a. A minimum of twenty (20) feet from the intersection of the two street property lines;
  - b. A minimum of fifteen (15) feet from the intersection of the two alley property lines; or
  - c. A minimum of ten (10) feet from the intersection of the two driveway property lines.
- (2) Street or alley property lines are measured from the right-of-way or easement lines establishing such street or alley. Driveway lines are measured from the easement establishing such driveway, or, in the case of no easement, from the edge of the driveway surface.
- (k) **Prohibited Fences.**
- (1) No fence shall be constructed which is of a dangerous condition, or which uses barbed wire, provided, however, that barbed wire may be used in industrially zoned areas if the devices securing the barbed wire to the fence are eight (8) feet above the ground or height and project toward the fenced property and away from any public area.
  - (2) Although fences which conduct electricity or are designed to electrically shock are generally prohibited, such fences using smooth wire are allowed for the limited purpose of deer control if located five (5) feet from a lot line.
  - (3) No woven, twisted, welded or interlaced wire fence, such as using chicken wire, shall be located in a non-industrial district, unless such fencing is ornamental in character.
  - (4) No wood-slat or plastic snow fence shall be permitted as a regular use in a Residential District, except as a temporary use under Subsection (m).
  - (5) No fence shall consist solely of fence posts or be maintained as an incompletely constructed fence consisting only of posts and supporting members.
- (l) **Fences to be Repaired; Corrective Action.**
- (1) All fences shall be maintained and kept safe and in a state of good repair, and the finished side or decorative side of a fence shall face adjoining property. Fences shall be maintained in a manner as to prevent rust, corrosion and deterioration, so as not to become a public or private nuisance, and so as not to be dilapidated or a danger to adjoining property owners or the public. Fences shall not create an appearance of patchwork, which is indicative of a state of disrepair. Every fence installed shall be maintained by the owner in such a way that it will remain plumb and in good repair.
  - (2) Any existing fences which do not conform to the requirements of this Section and which are damaged, or in need of repair to the extent that exceeds fifty percent (50%) of the then value of the fence, said entire fence shall either be completely dismantled or reconstructed in compliance with the provision of this Section.
  - (3) All new and existing fences shall be maintained in such a manner so as not to allow rust, dents or deterioration to take place. Failure to maintain a fence in good condition and repair will result in the City issuing an order to the property owner to take whatever steps are necessary to correct the condition. Said notice shall set forth

a reasonable time for compliance and shall set forth a notice that failure to comply will result in a violation and with a penalty set forth in Section 1-1-7.

(m) **Temporary Fences; Permit Not Required.**

- (1) Fences erected for the protection of planting or to warn of construction hazard, or for similar purposes, shall be clearly visible or marked with colored streamers or other such warning devices at four (4) foot intervals. Such fences shall comply with the setback requirements set forth in this Section. The issuance of a permit shall not be necessary for temporary fences as described herein, but said fences shall not be erected for more than forty-five (45) days.
- (2) This Section is not intended to regulate seasonal or temporary fences such as garden or snow fences except that such fences shall be removed when the condition or season for the said fence was erected no longer exists.

(n) **Special Purpose Fences.**

- (1) **Swimming Pool/Hot Tub Fences.** Swimming pool and hot tub fences shall comply with the requirements of Section 13-1-203.
- (2) **Pet Enclosures; Dog Runs.** Pet enclosures and dog runs shall be permitted in residential districts subject to the following conditions:
  - a. A fence permit is required prior to installation of a pet enclosure or dog run.
  - b. No pet enclosure or dog run shall be in excess of two hundred and fifty (250) square feet in area, or be more than six (6) feet in height above the surface of the ground.
  - c. Pet enclosures and dog runs may be constructed of any material permitted for a residential fence.
  - d. No pet enclosure or dog run shall be constructed contrary to required vision clearance area requirements.
  - e. Pet enclosures and dog runs shall be located no closer than ten (10) feet to a side or rear lot line, and shall not be located to the front of the principal structure.
- (3) **Anhydrous Ammonia Sites.** Anhydrous ammonia tank sites shall be fenced as prescribed in Section 8-1-13.

- (o) **Nonconforming Fences.** Any fence existing on the effective date of this Chapter and not in conformance with this Section may be maintained, but alterations, modifications or improvements of more than fifty percent (50%) of said fence shall require the owner to bring the fence into compliance with this Section.

## **Sec. 13-1-204 Swimming Pools and Hot Tubs.**

- (a) **Definition.** A private or residential swimming pool is an outdoor structure containing a body of water in a receptacle or other container having a depth for water at any point greater than two (2) feet located above or below the surface of ground elevation, having an

area greater than one hundred fifty (150) square feet, used or intended to be used solely by the owner, operator or lessee thereof and his/her family, and by friends invited to use it, and includes all structural facilities, appliances and appurtenances, equipment and other items used and intended to be used for the operation and maintenance of a private or residential swimming pool.

- (b) **Exempt Pools.** Storable children's swimming or wading pools, with a maximum dimension of fifteen (15) feet and a maximum wall height of twenty-four (24) inches and which are so constructed that it may be readily disassembled for storage and reassembled to its original integrity are exempt from the provisions of this Section. Inflatable pools of all types are exempt.
- (c) **Permit; Construction Requirements.** In addition to such other requirements as may be reasonably imposed by the Zoning Administrator, the Zoning Administrator shall not issue a permit for construction or installation of a swimming pool or hot tub unless the following construction requirements are observed and the fee as prescribed in Section 1-3-1 is paid:
- (1) All materials and methods of construction in the construction, alteration, addition, remodeling or other improvements for pool or hot tub installation shall be in accord with all state regulations and with any and all Ordinances of the City now in effect or hereafter enacted.
  - (2) All plumbing work shall be in accordance with all applicable Ordinances of the City and all state codes. Every private or residential swimming pool or hot tub shall be provided with a suitable draining method and, in no case, shall waters from any pool or hot tub be drained into the sanitary sewer system, onto lands of other property owners adjacent to that on which the pool is located on in the general vicinity.
  - (3) All electrical installations, including lighting and heating but not limited thereto, which are provided for, installed and used in conjunction with a private swimming pool or hot tub shall be in conformance with the state laws and City Ordinances regulating electrical installations.
- (d) **Setbacks and Other Requirements.**
- (1) Private swimming pools or hot tubs shall be erected or constructed on rear or side lots only and only on a lot occupied by a principal building. No swimming pool or hot tub shall be erected or constructed on an otherwise vacant lot. A lot shall not be considered vacant if the owner owns the contiguous lot and said lot is occupied by a principal building.
  - (2) No swimming pool or hot tub shall be located, constructed or maintained closer to any side or rear lot line than is permitted in the Zoning Code for an accessory building, and in no case shall the water line of any pool or hot tub be less than six (6) feet from any lot line.
  - (3) Swimming pools and hot tubs shall not be constructed in the front yard or in a required corner side yard.
  - (4) Swimming pools either open or enclosed shall be considered the same as accessory buildings for purposes of calculating the maximum area they may occupy in a required rear yard.

(e) **Enclosure.**

(1) **Fence; In-Ground Pools.** All outdoor, below grade swimming pools shall have a fence or other solid structure not less than four (4) feet in height completely enclosing the pool with no opening therein (other than doors or gates) larger than three (3) inches square. All gates or doors opening through the enclosure shall be kept securely closed and locked at all times when not in actual use and shall be equipped with a self-closing and self-latching device designed to keep and be capable of keeping such door or gate securely locked at all times when not in actual use.

(2) **Above-Ground Pools; Pool Wall Barrier.**

a. An approved barrier shall consist of a solid wall of durable material of which the pool itself is constructed and shall extend directly above the vertical water enclosing wall of the pool. Such walls shall extend more than three (3) feet above the level of the ground immediately adjacent to the pool. Such a solid pool wall barrier shall not be located within six (6) feet of any other wall or fence or other structure which can be readily climbed by children. Every entrance to a pool, such as a ladder, must be secured or adequately safeguarded to prevent unauthorized entry into the pool.

b. The pool enclosure may be omitted where portable pools are installed above ground and have a raised deck around the entire pool perimeter with an attached enclosed railing a minimum of thirty-six (36) inches high on the top.

(3) **Miscellaneous Requirements.**

a. Swimming pools and hot tubs surrounded in whole or in part by a deck which has steps leading to the swimming pool or hot tub shall be equipped with a gate a minimum of four (4) feet in height and capable of being latched and locked with a combination lock or by a lock worked by a key to secure access to the swimming pool or hot tub when not in use.

b. Service gates and gates which are part of a fence or wall enclosing a swimming pool or hot tub which are located across a driveway shall be kept closed and latched at all times by the property owner or occupier when not in use for ingress or egress. When such areas are not in use, such gates shall be locked with a combination lock or by a lock worked by a key.

c. Hot tubs equipped with a fitted cover and capable of supporting a minimum of two hundred (200) pounds shall be exempt from required fencing.

(f) **Draining and Approval Thereof.** No private swimming pool shall be constructed so as to allow water therefrom to drain into any sanitary sewer nor to overflow upon or cause damage to any adjoining property. Provisions may be made for draining the contents of any swimming pool into a storm sewer, but such installation shall be subject to prior approval by the Plumbing Inspector.

(g) **Filter System Required.** All private swimming pools within the meaning of this Chapter must have, in connection therewith, some filtration system to assure proper circulation of the water therein and maintenance of the proper bacterial quality thereof.

- (h) **Dirt Bottoms Prohibited.** All swimming pools of a permanent nature shall have the sides and bottom of a smooth finish, and no sand or dirt bottom shall be permitted.

### **Sec. 13-1-205 Retaining Walls.**

- (a) **Purpose.** The purpose of this Section is to protect public and private property from the effects of poorly designed and constructed retaining walls.
- (b) **Permit Required.** A permit shall be required for all retaining walls constructed that exceed twenty-four (24) inches in height, including terraced retaining wall projects where the total height of all walls exceeds twenty-four (24) inches, and are closer than fifteen (15) feet to a property line.
- (c) **Application.** Application shall be made to the Zoning Administrator on forms provided and shall include a site plan and a set of construction plans. Plans sealed by a professional engineer registered in the State and/or other information necessary to adequately review the proposed retaining wall may also be required by the Zoning Administrator.
- (d) **Performance Standards.** A retaining wall shall be designed to resist the lateral pressure of the retained material in accordance with accepted engineering practice. Walls retaining drained earth may be designed for pressure equivalent to that exerted by an equivalent fluid weighing not less than thirty (30) pounds per cubic foot and having a depth equal to that of the retained earth. Any surcharge shall be in addition to the equivalent fluid pressure.
- (e) **Setbacks.** Setbacks for retaining walls shall be the same as for fences under Section 13-1-202(c).

### **Sec. 13-1-206 through Sec. 13-1-219 Reserved for Future Use.**



## Article L: Administration

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### **Sec. 13-1-220 General Administrative System.**

This Chapter contemplates an administrative and enforcement officer entitled the "Zoning Administrator" to administer and enforce the same. Certain considerations, particularly with regard to granting of permitted conditional uses, planned unit development conditional uses, changes in zoning districts and zoning map, and amending the text of this Zoning Chapter require review and recommendation by the Plan Commission and ultimate action by the Common Council. A Zoning Board of Appeals is provided to assure proper administration of the Chapter and to avoid arbitrariness.

### **Sec. 13-1-221 Zoning Administrator.**

- (a) **Appointment.** The Common Council shall designate the Zoning Administrator as the administrative enforcement officer for the provisions of this Chapter. The duty of the Zoning Administrator shall be to interpret and administer this Chapter and to issue, after on-site inspection, all permits required by this Chapter.
- (b) **Duties.** In enforcing and administering this Chapter, the Administrator shall perform the following duties:
  - (1) Issue the necessary building permits and occupancy and zoning use permits required by the provisions of this Chapter, provided its provisions have been complied with.
  - (2) Keep an accurate record of all permits, numbered in the order of issuance, in a record book for this purpose.
  - (3) In case of any finding of a violation of a provision of this Chapter, notify, in writing, the actual violator where known, the owner of the property on which the violation has taken place and the Common Council, indicating the nature of the violation and the action necessary to correct it.
  - (4) Receive, file and process for action all applications for conditional uses, variances and amendments to this Chapter which are filed in the zoning office.
  - (5) Initiate, direct and review, from time to time, a study of the provisions of this Chapter and make reports of the recommendations to the Plan Commission for investigation and appropriate action.
  - (6) Carry out such additional responsibilities as are hereinafter set forth by the provisions of this Chapter.
- (c) **Authority.** In the enforcement of this Chapter, the Administrator shall have the power and authority for the following:
  - (1) At any reasonable time and for any proper purpose to enter upon any public or private premises and make inspection thereof.

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- (2) Upon reasonable cause or question as to proper compliance, to revoke any building or occupancy permit and issue cease and desist orders requiring the cessation of any building, moving, alteration or use which is in violation of the provisions of this Chapter, such revocation to be in effect until reinstated by the Administrator or the Board of Appeals, or take any other action as directed by the Common Council to insure compliance with or to prevent violation of its provisions.
- (3) In the name of the City and with authorization of the Common Council commence any legal proceedings necessary to enforce the provisions of this Chapter or the Building Code, including the collection of forfeitures provided for herein.

**Sec. 13-1-222 Role of Specific City Officials in Zoning Administration.**

- (a) **Plan Commission.** The Plan Commission, together with its other statutory duties, shall make reports and recommendations relating to the plan and development of the City of Abbotsford to the Common Council, other public officials and other interested organizations and citizens. In general, the Plan Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning. Under this Chapter, its functions are primarily recommendatory to the Common Council pursuant to guidelines set forth in this Chapter as to various matters and, always, being mindful of the intent and purposes of this Chapter. Recommendations shall be in writing. A recording thereof in the Commission's minutes shall constitute the required written recommendation. The Commission may, in arriving at its recommendation, on occasion of its own volition, conduct its own public hearing. The Plan Commission shall have the powers to conduct and hold public hearings on all proposed amendments to the City Zoning Ordinance as provided in Sec. 62.23(7)(d), Wis. Stats.
- (b) **Common Council.** The Common Council, the governing body of the City, subject to recommendations by the Plan Commission and the holding of public hearings by said Council, has ultimate authority to grant planned unit development applications, issue conditional use permits, make changes and amendments in zoning districts, the zoning map and supplementary floodland zoning map and to amend the text of this Chapter. The Common Council may delegate to the Plan Commission the responsibility to hold some or all public hearings as required under this Chapter.
- (c) **Zoning Board of Appeals.** A Zoning Board of Appeals is established to provide an appeal procedure for persons who deem themselves aggrieved by decisions of administrative officers in enforcement of this Chapter. See Article N of this Chapter for detail provisions.

**Sec. 13-1-223 Land Use Permit.**

- (a) **Permit Required.** No building shall be erected, moved or structurally altered until a land use permit therefor shall have been applied for and issued.



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- (b) **Application.** All applications for a land use permit shall be accompanied by a location sketch in duplicate, drawn to scale, showing the location, actual shape and dimensions of the lot to be built upon, the exact size and location on the lot of the proposed or existing building and accessory building, the lines within which the building shall be erected, altered or moved, the existing or intended use of each building, or part of a building, the number of families the building is intended to accommodate, and such other information with regard to the lot and neighboring lots or buildings as may be necessary to determine and provide for the enforcement of these zoning regulations.
- (c) **Application; Dimensions.** All dimensions shown relating to the location and size of the lot shall be based on actual survey. The lot and the location of the building thereon shall be staked out on the ground before construction is started.
- (d) **Issuance or Denial.** Except as otherwise provided in these zoning regulations, the Zoning Administrator shall issue or refuse to issue a land use permit within ten (10) days after receipt of an application therefor. Refusal to issue a land use permit shall be given in writing, with the reasons for such refusal.
- (e) **Proper Applicants; In General.** The following shall be considered proper applicants for a land use permit or certificate of compliance under the terms of these zoning regulations:
- (1) Record title owner under properly recorded instrument of conveyance;
  - (2) Vendee under properly recorded land contract;
  - (3) Vendee under written contract of sale, agreement to sell, earnest money agreement, or similar real estate agreement;
  - (4) Duly authorized agent for any of the above.
- (f) **Identification.** The Zoning Administrator may request proper proof of the applicant showing that he is a proper applicant, under the terms of this Chapter. His application for a land use permit or certificate of compliance shall not be considered filed until such time as the requested proof is filed with the Zoning Administrator office. The Zoning Administrator may revise the form of application for land use permit and certificate of compliance to conform with the terms of this Chapter. If the applicant is not the fee simple owner of the property involved, the name of the owner of any lienholder shall be included in the application.
- (g) **Time Limitations.** Any land use permit granted under this Chapter shall become null and void within six (6) months after it is issued if construction on the property for which the permit is granted has not been commenced within the six (6) month period. In all such cases where a permit has become null and void, a new application must be filed for a new land use permit before any construction can be commenced at such location. All land use permits granted under the terms of this Chapter shall be valid for only twelve (12) months. Land use permits shall expire on the first anniversary date from their issuance. If a certificate of compliance has not been issued for the property by the expiration date of the land use permit, application for a new land use permit must be made in order to continue work on the premises involved.
- (h) **Conditions for Refusal; Appeal Procedure.** The Zoning Administrator or City Engineer shall not issue a land use permit for any property, the improvement of which might tend

to interfere with the exterior lines of planned new streets, highways, parkways, parks or playgrounds, or the exterior lines of planned widening or extending of existing streets, highways, parkways, parks or playgrounds. Any person who feels aggrieved by the decision of the Zoning Administrator or City Engineer may appeal to the Zoning Board of Appeals, which has power in a specific case, by the vote of a majority of its members, to grant a permit for a building or such street, highway, parkway, park or playground, which will as little as practicable increase the cost of opening such street, highway, parkway, park or playground and such board may impose reasonable requirements as a condition of granting such permit, which requirements shall be designed to promote the health, convenience, safety or general welfare of the City. Such board shall refuse a permit where the applicant will not be substantially damaged by placing his building outside the planned street, highway, parkway, park or playground.

- (i) **Fees.** Prior to issuing a land use permit the Zoning Administrator shall collect from the applicant to defray the cost to the City of processing the application, a permit fee.
- (j) **Additional Requirements.** In addition to other requirements of this Chapter, no building, land use or moving permit shall be issued unless:
  - (1) Sanitary sewer and water is available, or installation thereof has been approved by the Council or, alternatively;
  - (2) A sanitary sewer system in accordance with COMM 82.30, Wis. Adm. Code, and related sections thereof, has been approved for the premises and the premises is in compliance with NR112.01 through NR112.25, Wis. Adm. Code.

### **Sec. 13-1-224 Certificate of Compliance.**

- (a) **In General.** No vacant land shall be occupied or used, and no building erected, altered or moved shall be occupied until a certificate of compliance has been issued by the Zoning Administrator. Such certificate shall show that the building or premises or part thereof and the proposed use thereof are in conformity with the provisions of these zoning regulations. Such certificate shall be applied for when the application is made for a land use permit and shall be issued within ten (10) days after the completion of the work specified in such land permit application, but only if the building or premises and the proposed use thereof conform with all the requirements of these zoning regulations.
- (b) **Temporary Certificate.** Under such rules and regulations as may be established by the Common Council, the Zoning Administrator may issue a temporary certificate of compliance for part of a building.
- (c) **Issuance.** Upon written request from the owner, the Zoning Administrator shall issue a certificate of compliance for any building or premises certifying, after inspection, the extent and kind of use made of the building or premises, and whether or not such use conforms to the provisions of this Chapter.

## Sec. 13-1-225 Site Plan Approval.

- (a) **Site Plan Approval.** All applications for Zoning Permits for any construction, reconstruction, expansion or conversion, (including mobile home parks and subdivisions) except for one (1) and two (2) family residences in Residential Districts, shall require site plan approval by the Plan Commission in accordance with the requirements of this Section.
- (b) **Application.** The applicant for a zoning permit shall also submit a site plan and sufficient plans and specifications of proposed buildings, machinery and operations to enable the Plan Commission or its expert consultants to determine whether the proposed application meets all the requirements applicable thereto in this Chapter.
- (c) **Administration.** The Zoning Administrator shall make a preliminary review of the application and plans and refer them, along with a report of his findings, to the Plan Commission within ten (10) days. The Plan Commission shall review the application and may refer the application and plans to any expert consultants selected by the Common Council to advise whether the application and plans meet all the requirements applicable thereto in this Chapter. Within forty (40) days of its receipt of the application, the Commission shall authorize the Zoning Administrator to issue or refuse a Zoning Permit.
- (d) **Requirements.** In acting on any site plan, the Plan Commission shall consider the following:
  - (1) The appropriateness of the site plan and buildings in relation to the physical character of the site and the usage of adjoining land areas.
  - (2) The layout of the site with regard to entrances and exits to public streets; the arrangement and improvement of interior roadways; the location, adequacy and improvement of areas for parking and for loading and unloading and shall, in this connection, satisfy itself that the traffic pattern generated by the proposed construction or use shall be developed in a manner consistent with the safety of residents and the community, and the applicant shall so design the construction or use as to minimize any traffic hazard created thereby.
  - (3) The adequacy of the proposed water supply, drainage facilities and sanitary and waste disposal.
  - (4) The landscaping and appearance of the completed site. The Plan Commission may require that those portions of all front, rear and side yards not used for off-street parking shall be attractively planted with trees, shrubs, plants or grass lawns and that the site be effectively screened so as not to impair the value of adjacent properties nor impair the intent or purposes of this Section.
- (e) **Effect on Municipal Services.** Before granting any site approval, the Plan Commission may, besides obtaining advice from consultants, secure such advice as may be deemed necessary from the City Engineer or other municipal officials, with special attention to the effect of such approval upon existing municipal services and utilities. Should additional facilities be needed, the Plan Commission shall forward its recommendations to the Common Council and shall not issue final approval until the Common Council has entered into an agreement with the applicant regarding the development of such facilities.

**Sec. 13-1-226 Violations and Penalties.**

- (a) **Violations.** It shall be unlawful to use or improve any structure or land, or to use water or air in violation of any of the provisions of this Chapter. In case of any violation, the Common Council, the Zoning Administrator, the Plan Commission or any property owner who would be specifically damaged by such violation may cause appropriate action or proceeding to be instituted to enjoin a violation of this Chapter or cause a structure to be vacated or removed.
- (b) **Remedial Action.** Whenever an order of the Zoning Administrator has not been complied with within thirty (30) days after written notice has been mailed to the owner, the resident agent or occupant of the premises, the Common Council, the Zoning Administrator or the City Attorney may institute appropriate legal action or proceedings.
- (c) **Penalties.** Any person, firm or corporation who fails to comply with the provisions of this Chapter or any order of the Zoning Administrator issued in accordance with this Chapter or resists enforcement shall, upon conviction thereof, be subject to a forfeiture and such additional penalties as provided for in Section 1-1-7 of this Code of Ordinances.

**Sec. 13-1-227 through Sec. 13-1-239      Reserved for Future Use.**

## Article M: Changes and Amendments to the Zoning Code

### **Sec. 13-1-240 Authority.**

Whenever the public necessity, convenience, general welfare or good zoning practice requires, the Common Council may, by ordinance, change the district boundaries established by this Chapter and the Zoning Map incorporated herein and/or the Supplementary Floodland Zoning Map incorporated herein, or amend, change or supplement the text of the regulations established by this Chapter or amendments thereto. Such change or amendment shall be subject to the review and recommendation of the Plan Commission.

### **Sec. 13-1-241 Initiation of Changes or Amendments.**

The Common Council, the Plan Commission, the Zoning Board of Appeals and other government bodies and any private petitioners may apply for an amendment to the text of this Chapter to the District boundaries hereby established or by amendments hereto in the accompanying zoning map made a part of this Chapter and/or the Supplementary Floodland Zoning Map to be made a part of this Chapter by reference.

### **Sec. 13-1-242 Procedure for Changes or Amendments.**

(a) **Petition.**

- (1) Petitions for any change to the district boundaries and map(s) or amendments to the text regulations shall be addressed to the Common Council and shall be filed with the City Clerk-Treasurer. The person requesting such action shall provide all information requested on the petition including:
  - a. Name and street address of the petitioner.
  - b. The lot number of any real estate owned by the petitioner adjacent to the area proposed to be changed.
  - c. Legal description of the property to be altered.
  - d. The existing use of all buildings on such land.
  - e. The principal use of all properties within three hundred (300) feet of such land.
  - f. Purpose for which such property is to be used.
  - g. Reciting of facts indicating that the proposed change will not be detrimental to the general public interest and the purposes of this Chapter.
  - h. Names and addresses of all abutting and opposite property owners within three (300) feet of the property to be altered.
  - i. Plot plan or survey plat, drawn to scale, showing the property to be rezoned, location of structures, and property lines within three hundred (300) feet of the parcel.

- j. Any further information requested to the petition or which may be required by the Plan Commission to facilitate the making of a comprehensive report to the Council.
  - (2) Failure to supply such information shall be grounds for dismissal of the petition.
  - (3) A petition for change or amendment submitted by a private property owner shall be prepared in triplicate and filed with the City Clerk-Treasurer and shall be accompanied by the appropriate fee to defray the cost of giving notice, investigation and other administrative processing.
- (b) **Recommendations.** The Common Council or the City Clerk-Treasurer shall cause the petition to be forwarded to the Plan Commission for its consideration and recommendation. The Plan Commission shall review all proposed amendments to the text and zoning map(s) within the corporate limits and shall recommend in writing that the petition be granted as requested, modified or denied. A recording of the recommendation in the Plan Commission's official minutes shall constitute the required written recommendation. In arriving at its recommendation, the Commission may on occasion, of its own volition, conduct its own public hearing on proposed amendment(s).
- (c) **Hearings.**
  - (1) The Common Council, following receipt of recommendation of the Plan Commission, shall hold a public hearing upon each proposed change or amendment, giving notice of the time, place and the change or amendment proposed by publication of a Class 2 notice, under Chapter 985 of the Wisconsin Statutes. At least ten (10) days' prior, written notice shall also be given to the clerk of any municipality within one thousand (1,000) feet of any land to be affected by the proposed change or amendment.
  - (2) The Common Council may delegate to the Plan Commission the responsibility to hold public hearings as required under this Section.
- (d) **Common Council Action; Rezoning Voting; Down Zoning.**
  - (3) Following such hearing and after consideration of the Plan Commission's recommendations, the Common Council shall vote on the proposed change or amendment.
  - (4) The Common Council may enact a down zoning ordinance only if the ordinance is approved by at least two-thirds of the members-elect, except that if the down zoning ordinance is requested, or agreed to, by the person who owns the land affected by the proposed ordinance, the ordinance may be enacted by a simple majority of the members-elect.
  - (5) "Down zoning ordinance" means a zoning ordinance that affects an area of land in the following ways:
    - a. By decreasing the development density of the land to be less dense than was allowed under its previous usage; or
    - b. By reducing the permitted uses of the land that are specified in a zoning ordinance, or other land use regulation, to fewer uses than were allowed under its previous usage.

*State Law Reference:* Section 66.1005, Wis. Stats.

### **Sec. 13-1-243 Protest.**

- (a) In the event of a protest against amendment to the zoning map, duly signed and acknowledged by the owners of twenty percent (20%) or more, either of the areas of the land included in such proposed change, or by the owners of twenty percent (20%) or more of the land immediately adjacent extending one hundred (100) feet therefrom, or by the owners of twenty percent (20%) or more of the land directly opposite thereto extending one hundred (100) feet from the street frontage of such opposite land, such changes or amendments shall not become effective except by the favorable vote of three-fourths (3/4) of the full Common Council membership.
- (b) In the event of protest against amendment to the text of the regulations of this Chapter, duly signed and acknowledged by twenty percent (20%) of the number of persons casting ballots in the last general election, it shall cause a three-fourths (3/4) vote of the full Common Council membership to adopt such amendment.

### **Sec. 13-1-244 Substandard Lots.**

- (a) **Definition.** Per Sec. 66.10015(1)(e), Wis. Stats., a "substandard lot" is a legally created lot or parcel that met any applicable lot size requirements when it was created, but does not meet current lot size requirements."
- (b) **Prohibited Actions Regarding Substandard Lots.** Notwithstanding any other law or rule, or any action or proceeding under common law, the City, and its subunits and officials, may not enact or enforce an ordinance or take any other action that prohibits a property owner from doing any of the following:
  - (1) Conveying an ownership interest in a substandard lot.
  - (2) Using a substandard lot as a building site if all of the following apply:
    - a. The substandard lot or parcel has never been developed with one (1) or more of its structures placed partly upon an adjacent lot or parcel.
    - b. The substandard lot or parcel is developed to comply with all other ordinances of the City.
- (c) **Prohibited Lot Merger Requirement.** Notwithstanding the authority granted under Secs. 61.35 and 62.23, Wis. Stats., the City may not enact or enforce an ordinance or take any other action that requires one (1) or more lots to be merged with another lot, for any purpose, without the consent of the owners of the lots that are to be merged.

*State Law Reference:* Sec. 66.10015, Wis. Stats.

## **Sec. 13-1-245 Notifications to Registered Citizens Regarding Zoning or Comprehensive Plan Changes.**

(a) **Notice Registry.**

- (1) **List of Registered Citizens; Scope.** The City of Abbotsford shall maintain a registry list of persons who submit a written or electronic request to receive notice of any proposed municipal zoning action or ordinance change, or comprehensive plan amendment, which would affect the allowable use of the person's property. This notification list shall apply to any proposed zoning ordinance or comprehensive plan amendment which would impact the allowable use, size or density requirements pertaining to the registered person's property.
- (2) **Registration Requests.** To be included on the list to receive notice of such proposed zoning regulation or comprehensive plan changes, a person shall make a written or electronic request to the City Clerk-Treasurer. Verbal requests shall not be accepted. With such request, the person shall provide:
  - a. His/her name;
  - b. Mailing address;
  - c. Telephone number (landline, cellphone, fax);
  - d. Email address; and
  - e. Preferred method of notification (non-binding on the municipality).

(b) **Annual Registration Information Notice.**

- (1) **Public Notification to be Provided.** Annually, the City shall inform residents of the municipality that they may add their names to the notification list. The date of providing such annual notice shall be set by the City of Abbotsford.
- (2) **How Annual Notification is Provided.** The annual notice requirement providing information on the notice registry can be provided by any one of the following methods, or combination of methods:
  - a. Publication of a Class 1 notice pursuant to Ch. 985, Wis. Stats.;
  - b. First class mail;
  - c. Giving notice on the City's website; or
  - d. Including the information in a mailing that is sent to all property owners, such as, but not limited to, tax or utility statements, newsletters, etc.

(c) **Form of Notifications.** Following recommendation from the Plan Commission on the proposed zoning regulation change or comprehensive plan amendment but prior to action by the Common Council to vote on such proposal, the City shall send a notice to each person on the notice registry list. Such notice shall include a copy of the proposed zoning or change or comprehensive plan amendment, or a summary thereof. Such notice shall be by first class mail or by any other reasonable form agreed to by the registered person and the City, including email, voice mail or text message. The City shall not require a fee for the sending of such notices except that the City may charge each person on the list who



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receives a notice by first class may a fee that does not exceed the approximate cost of providing the mailed notice to the person. An ordinance or amendment that is subject to this notice requirement may take effect even if the City fails to send the notice.

*State Law Reference:* Secs. 62.23(7)(d)4. and 66.1001(4)(f), Wis. Stats.

**Sec. 13-1-246 through Sec. 13-1-259      Reserved for Future Use.**



### **Sec. 13-1-260 Appeals to the Zoning Board of Appeals.**

- (a) **Scope of Appeals.** Appeals to the Zoning Board of Appeals may be taken by any person aggrieved or by any officer, department, board or bureau of the City affected by any decision of the administrative officer. Such appeal shall be taken within thirty (30) days of the alleged grievance or judgment in question by filing with the officer(s) from whom the appeal is taken and with the Board of appeals a notice of appeal specifying the grounds thereof, together with payment of a filing fee as may be established by the Common Council. The officer(s) from whom the appeal is taken shall forthwith transmit to the Board of Appeals all papers constituting the record of appeals upon which the action appeals from was taken.
- (b) **Stay of Proceedings.** An appeal shall stay all legal proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certified to the Board of Appeals that, by reason of facts stated in the certificate, a stay would, in his opinion, cause immediate peril to life or property. In such cases, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board of Appeals or by a court of record on application, on notice to the officer from whom the appeal is taken and on due cause shown.
- (c) **Powers of Zoning Board of Appeals.** In addition to these powers enumerated elsewhere in this Code of Ordinances, the Board of Appeals shall have the following powers:
  - (1) **Errors.** To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by the Zoning Administrator or Building Inspector.
  - (2) **Variances.** To hear and grant appeals for variances as will not be contrary to the public interest where, owing to practical difficulty or unnecessary hardship, so that the spirit and purposes of this Chapter shall be observed and the public safety, welfare and justice secured. Use variances shall not be granted.
  - (3) **Interpretations.** To hear and decide application for interpretations of the zoning regulations and the boundaries of the zoning districts; the Plan Commission may make a recommendation.
  - (4) **Substitutions.** To hear and grant applications for substitution of more restrictive nonconforming uses for existing nonconforming uses provided no structural alterations are to be made; the Plan Commission may make a recommendation. Whenever the Board permits such a substitution, the use may not thereafter be changed without application.
  - (5) **Unclassified Uses.** To hear and grant applications for unclassified and unspecified uses provided that such uses are similar in character to the principal uses permitted in the district; the Plan Commission may make a recommendation.

- (6) **Temporary Uses.** To hear and grant applications for temporary uses, in any district provided that such uses are of a temporary nature, do not involve the erection of a substantial structure and are compatible with the neighboring uses; the Plan Commission may make a recommendation. The permit shall be temporary, revocable, subject to any condition required by the Board of Zoning Appeals and shall be issued for a period not to exceed twelve (12) months. Compliance with all other provisions of this Chapter shall be required.
- (7) **Permits.** The Board may reverse, affirm wholly or partly, modify the requirements appealed from and may issue or direct the issue of a permit.

### **Sec. 13-1-261 Hearing on Appeals.**

The Board of Appeals shall fix a reasonable time for the hearing, cause notice thereof to be published in the official newspaper not less than seven (7) days prior thereto, cause notice to be given to the appellant or applicant and the administrative officer(s) appealed from by regular mail or by personal service not less than five (5) days prior to the date of hearing. In every case involving a variance, notice shall also be mailed not less than five (5) days prior to the hearing of the fee owners of records of all land within one hundred (100) feet of any part of the subject building or premises involved in the appeal.

### **Sec. 13-1-262 Decisions of Board of Appeals.**

- (a) **Timeframe.** The Board of Appeals shall decide all appeals and applications within thirty (30) days after the public hearing and shall transmit a signed copy of the Board's decision to the appellant or applicant and the Zoning Administrator.
- (b) **Conditions.** Conditions may be placed upon any zoning permit ordered or authorized by the Board of Appeals.
- (c) **Validity.** Variances, substitutions or use permits granted by the Board shall expire within eighteen (18) months unless substantial work has commenced pursuant to such grant.

### **Sec. 13-1-263 Variances.**

- (a) **Purpose.**
  - (1) A request for a variance may be made when an aggrieved party can submit proof that strict adherence to the provisions of this Zoning Code would cause him undue hardship or create conditions causing greater harmful effects than the initial condition. A variance granted to a nonconforming use brings that use into conformance with the district and zoning requirements.

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- (2) The Board of Appeals may authorize upon appeal, in specific cases, such variance from the terms of the Zoning Code as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the Zoning Code will result in unnecessary hardship and so that the spirit of the Zoning Code shall be observed and substantial justice done. No variance shall have the effect of allowing in any district uses prohibited in that district, permit a lower degree of flood protection that the flood protection elevation for the particular area or permit standards lower than those required by state law.
  - (3) For the purposes of this Section, "unnecessary hardship" shall be defined as an unusual or extreme decrease in the adaptability of the property to the uses permitted by the zoning district which is caused by facts, such as rough terrain or good soil conditions, uniquely applicable to the particular piece of property as distinguished from those applicable to most or all property in the same zoning district.
- (b) **Application for Variances.** The application for variation shall be filed with the City Clerk-Treasurer. Applications may be made by the owner or lessee of the structure, land or water to be affected. The application shall contain the following information:
- (1) Name and address of applicant and all abutting and opposite property owners of record.
  - (2) Statement that the applicant is the owner or the authorized agent of the owner of the property.
  - (3) Address and description of the property.
  - (4) A site plan showing an accurate depiction of the property.
  - (5) Additional information required by the Clerk-Treasurer, City Engineer, Board of Zoning Appeals and/or Zoning Administrator.
- (c) **Public Hearing of Application.**
- (1) The Board of Appeals shall conduct at least one (1) public hearing on the proposed variation. Notice of such hearing shall be given not more than thirty (30) days and not less than seven (7) days before the hearing in one (1) or more of the newspapers in general circulation in the City, and shall give due notice to the parties in interest, the Zoning Administrator and the Common Council. At the hearing the appellant or applicant may appear in person, by agent or by attorney. The Board shall thereafter reach its decision within thirty (30) days after the final hearing and shall transmit a written copy of its decision to the appellant or applicant, Zoning Administrator and Common Council.
- (d) **Action of the Board of Appeals.** For the Board to grant a variance, it must find that:
- (1) Denial of variation may result in hardship to the property owner due to physiographical consideration. There must be exceptional, extraordinary or unusual circumstances or conditions applying to the lot or parcel, structure, use or intended use that do not apply generally to other properties or uses in the same district and the granting of the variance would not be of so general or recurrent nature as to suggest that the Zoning Code should be changed.

- (2) The conditions upon which a petition for a variation is based are unique to the property for which variation is being sought and that such variance is necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same district and same vicinity.
  - (3) The purpose of the variation is not based exclusively upon a desire to increase the value or income potential of the property.
  - (4) The granting of the variation will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located.
  - (5) The proposed variation will not undermine the spirit and general and specific purposes of the Zoning Code.
- (e) **Conditions.** The Zoning Board of Appeals may impose such conditions and restrictions upon the premises benefited by a variance as may be necessary to comply with the standards established by this Chapter. Per Sec. 62.23(7)(e)7.e., Wis. Stats., the Common Council authorizes the Zoning Board of Appeals to impose an expiration date for a variance if such date relates to a specific date by which action or work authorized must be commenced or completed. In the absence of a different expiration date being established at the time of granting a variance, no order of the Zoning Board of Appeals granting a variance shall be valid for a period longer than eighteen (18) months from the date of such order unless within such period the erection or alteration of a building is started or the use is commenced per the variance approval.
- (f) **Standards for Qualifying For A Variance.** To qualify for a variance, the applicant must demonstrate that their property meets the following three (3) requirements:
- (1) **Unique Property Limitations.**
    - a. The applicant must show that the property has conditions that are unique or special to that property, that such unique physical characteristics prevent compliance with the regulations of this Zoning Code. Examples, but not limited to, of such conditions are physical limitations unique to the property such as wetlands or exceptionally unique steep slopes.
    - b. The following are non-exclusive examples of items Wisconsin courts have decided cannot be a basis for granting a variance under the "unique property limitation" test:
      1. Financial considerations of the applicant.
      2. The personal circumstances of the applicant (i.e. need for an expanded garage, a growing family, an unemployed family member returning home, etc.).
      3. The existence of nearby Zoning Code violations.
      4. Lack of objections from neighbors.
  - (2) **No Harm To Public Interests.** To qualify for a variance, the applicant must demonstrate that the proposed variance is not contrary to the public interest. In

applying this test, the Board of Appeals must consider the impacts of the variance proposal, and, if setting a precedent, the cumulative impacts of similar projects on the interests of the neighbors, the overall City and the general public. Such factors are generally identified in Section 13-1-4.

(3) **Unnecessary Hardship.**

- a. To qualify for a variance, the applicant must demonstrate that the special condition(s) of the property creates an unnecessary hardship. When determining whether an unnecessary hardship exists, the property as a whole shall be considered rather than a portion of the property.
- b. The following are non-exclusive examples of items Wisconsin courts have decided cannot be a basis for granting a variance under the "unnecessary hardship" test:
  1. Conditions which are self-imposed or created by a prior owner (i.e. owner expands home and then argues there is no suitable location for a proposed new garage).
  2. Economic or financial hardship to the applicant (i.e. construction of a new garage in a complying location would cost more than placing the garage in a location requiring a variance).
  3. Lack of objections from neighbors.
- c. Due to Wisconsin court decisions, the "unnecessary hardship" determination requires that the Board of Appeals apply different tests for use variances and area variances:
  1. For a use variance, unnecessary hardship can be determined to exist only if the property owner can show that he/she would have *no reasonable use of the property* without a variance. A use variance would permit a property owner to put property to an otherwise prohibited use.
  2. For an area variance, unnecessary hardship can be determined to exist only if the property owner can show that compliance with the requirements of the Zoning Code would *unreasonably prevent the property owner from using the land for a permitted purpose* (leaving the property owner without any use that is permitted for the property under the Zoning Code) or would render *conformity with such zoning restrictions unnecessarily burdensome*. Area variances are intended to provide an increment of relief (usually small) from a physical dimensional requirement of the Zoning Code such as building height or setback requirements. In applying the test for an area variance, the Board of Appeals shall consider the purpose of the Zoning Code, the Zoning Code's restrictions on the applicant's property, and the cumulative effects granting of a variance would have on the neighborhood, community and on the public interests.
  3. Unless the Board of Appeals finds that a property cannot be used for any permitted purpose, area variances shall not be granted for greater than a

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forty percent (40%) deviation in the area, setback, height or density requirements specified in this Chapter.

(Note: The above standards reflect the Wisconsin Supreme Court's decisions in *State ex rel. Ziervogel v. Washington County Board of Adjustment*, 2004 WI 23, 269 Wis. 2d 549, 676 N.W.2d 401 and *State v. Waushara County Board of Adjustment*, 2004 WI 56, \_\_\_ Wis. 2d \_\_\_, 679 N.W.2d 514).

**Sec. 13-1-264 Review by Court of Record.**

Any person or persons aggrieved by any decision of the Board of Appeals may present to a court of record a petition, duly verified, setting forth that such decision is illegal and specifying the grounds of the illegality. Such petition shall be presented to the court within thirty (30) days after the filing of the decision in the offices of the Board of Appeals.

**Sec. 13-1-265 through Sec. 13-1-279 Reserved for Future Use.**



## Article O: Definitions

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### Sec. 13-1-280 Definitions.

- (a) For the purposes of this Chapter, the following definitions shall be used, unless a different definition is specifically provided for a section. Words used in the present tense include the future; the singular number includes the plural number; and the plural number includes the singular number. The word "shall" is mandatory and not permissive.
- (1) **Abutting.** Have a common property line or district line.
  - (2) **Accessory Use or Structure.** A use or detached structure subordinate to the principal use of a structure, parcel of land or water and located on the same lot or parcel serving a purpose incidental to the principal use or the principal structure.
  - (3) **Acre, Net.** The actual land devoted to the land use, excluding public streets, public lands or unusable lands, and school sites contained within 43,560 square feet.
  - (4) **Airport, Public.** Any airport which complies with the definition contained in Sec. 114.013(3), Wis. Stats., or any airport which serves or offers to serve common carriers engaged in air transport.
  - (5) **Alley.** A public or private right-of-way not more than twenty-one (21) feet wide which affords only a secondary means of access to the side or rear of an abutting property.
  - (6) **Apartment.** A suite of rooms or a room in a multiple dwelling, which suite or room is arranged, intended or designed to be occupied as a residence of a single family, individual or group of individuals, with separate facilities and utilities which are used or intended to be used for living, sleeping, cooking and eating.
  - (7) **Arterial Street.** A public street or highway used or intended to be used primarily for large volume or heavy through traffic. Arterial streets shall include freeways and expressways as well as arterial streets, highways and parkways.
  - (8) **Automobile Wrecking Yard.** Any premises on which is kept more than one (1) vehicle, not in running order or operating condition, or in a general state of disrepair, which is not completely enclosed within a building.
  - (9) **Basement.** A story partly or wholly underground. The height of a basement shall be the vertical distance between the surface of the basement floor and the surface of the floor next above it. A basement shall be counted as a story for the purposes of height measurements if the vertical distance between the ceiling and the main level of the adjoining ground is more than five (5) feet, or if used for business purposes, or if used for living purposes by other than the owner and his immediate family, and a janitor or servants of the owner.
  - (10) **Bed and Breakfast Establishment Building.** A building that provides four (4) or fewer sleeping rooms for temporary occupancy for compensation by transient guests who are traveling for business or pleasure and is the owner's personal residence and occupied by the owner at the time of rental. The partnership form of ownership shall be allowed under this definition.

- (11) **Block.** A tract of land bounded by streets or by a combination of streets and public parks or other recognized lines of demarcation.
- (12) **Boarding House.** A building other than a hotel or restaurant where meals or lodging are regularly furnished by prearrangement for compensation for three (3) or more persons not members of a family, but not exceeding ten (10) persons and not open to transient customers.
- (13) **Buildable Lot Area.** The portion of a lot remaining after required yards have been provided.
- (14) **Building.** Any structure having a roof supported by columns or walls used or intended to be used for the shelter or enclosure of persons, animals, equipment, machinery or materials. When a building is divided into separate parts by unpierced walls extending from the ground up, each part shall be deemed a separate building.
- (15) **Building, Accessory.** A building or portion of a building subordinate to the main building and used for a purpose customarily incidental to the permitted use of the main building or the use of the premises. An automobile trailer or other vehicle or part thereof or other building shall not be used as a dwelling or lodging place and shall not be considered an accessory building or use.
- (16) **Building, Detached.** A building surrounded by open space on the same lot.
- (17) **Building, Heights of.** The vertical distance from the average curb level in front of the lot or the finished grade at the building line, whichever is higher, to the highest point of the coping of a flat roof, to the deck line of a mansard roof or to the average height of the highest gable of a gambrel, hip or pitch roof.
- (18) **Building, Principal or Main.** The building on a lot in which is conducted the principal use as permitted on such lot by the regulations of the district in which it is located.
- (19) **Building Setback Line.** A line parallel to the lot line at a distance parallel to it, regulated by the yard requirements set up in this Code.
- (20) **Building, Principal.** A building in which the principal use of the lot on which it is located is conducted.
- (21) **Business.** An occupation, employment or enterprise which occupies time, labor and materials, or wherein merchandise is exhibited or sold, or where services are offered.
- (22) **Canopy.** A rigid structure attached to and extending outward from a building, designed to protect the building and/or people under the canopy from the sun, rain or snow.
- (23) **Carport.** An automobile shelter having one (1) or more sides open.
- (24) **Cellar.** That portion of a building having more than half of the floor-to-ceiling height below the average grade of the adjoining ground. This portion is not a completed structure and serves as a substructure or foundation for a building.
- (25) **Channel.** Those floodlands normally occupied by a stream of water under average annual high-water flow conditions while confined within generally well-established banks.

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- (26) **Clinic, Medical or Dental.** A group of medical or dental offices organized as a unified facility to provide medical or dental treatment as contrasted with an unrelated group of such offices, but not including bed-patient care.
- (27) **Club or Lodge.** A building or portion thereof or premises owned by a corporation, association, person or persons for a social, educational or recreational purpose, but not primarily for profit or to render a service which is customarily carried on as business.
- (28) **Conditional Use.** The occupations, vocations, skills, arts, businesses, professions or uses specifically designated in each zoning district, which for their respective conduct, exercise or performance in such designated districts may require reasonable, but special, peculiar, unusual or extraordinary limitations, facilities, plans, structures, thoroughfares, condition modification, or regulations in such district for the promotion or preservation of the general public welfare, health, convenience or safety therein and in the City and, therefore, may be permitted in such district only by a conditional use permit.
- (29) **Community Living Arrangement.** The following facilities licensed or operated or permitted under the authority of the Wisconsin State Statutes: Child welfare agencies under Section 48.60, group foster homes for children under Section 48.02(7m) and community-based residential facilities under Section 50.01, but does not include day care centers, nursing homes, general hospitals, special hospitals, prisons and jails. The establishment of a community living arrangement shall be in conformance with applicable Sections of the Wisconsin State Statutes, including Sections 46.03(22), 69.97(15), 62.23(7)(i) and 62.23(7a), and amendments thereto, and also the Wisconsin Administrative Code.
- (30) **Controlled Access Arterial Street.** The condition in which the right of owners or occupants of abutting land or other persons to access, light, air or view in connection with an arterial street is fully or partially controlled by public authority.
- (31) **Corner Lot.** The setback measured from the property line is twenty-five (25) feet on all street sides. The front of the lot is considered to be the way the house faces on the lot.
- (32) **Conservation Standards.** Guidelines and specifications for soil and water conservation practices and management enumerated in the *Technical Guide*, prepared by the USDA Soil Conservation Service for Clark or Marathon County, adopted by the County Soil and Water Conservation District Supervisors, and containing suitable alternatives for the use and treatment of land based upon its capabilities from which the landowner selects that alternative which best meets his needs in developing his soil and water conservation.
- (33) **Development.** Any man-made change to improved or unimproved real estate, including but not limited to construction of or additions or substantial improvements to buildings, other structures, or accessory uses, mining, dredging, filling, grading, paving, excavation or drilling operations or disposition of materials.
- (34) **District, Basic.** A part or parts of the City for which the regulations of this Chapter governing the use and location of land and building are uniform.

- (35) **District, Overlay.** Overlay districts, also referred to herein as regulatory areas, provide for the possibility of superimposing certain additional requirements upon a basic zoning district without disturbing the requirements of the basic district. In the instance of conflicting requirements, the more strict of the conflicting requirements shall apply.
- (36) **Dwelling.** A building designed or used exclusively as a residence or sleeping place, but does not include boarding or lodging houses, motels, hotels, tents, cabins or mobile homes.
- (37) **Dwelling Unit.** A group of rooms constituting all or part of a dwelling, which are arranged, designed, used or intended for use exclusively as living quarters for one (1) family.
- (38) **Dwelling, Efficiency.** A dwelling unit consisting of one (1) principal room with no separate sleeping rooms.
- (39) **Dwelling, Single-Family.** A detached building designed for or occupied by one (1) family.
- (40) **Dwelling, Two-Family.** A detached building containing two (2) separate dwelling (or living) units, designed for occupancy by not more than two (2) families.
- (41) **Dwelling, Multiple-Family.** A residential building designed for or occupied by three (3) or more families, with the number of families in residence not to exceed the number of dwelling units provided.
- (42) **Elderly Day Care Home.** Locations which provide day care and food service for adults who are unable to be left alone while other family members are at work or otherwise not at home during the day. Overnight lodging is not to be provided at a day care center.
- (43) **Essential Services.** Services provided by public and private utilities, necessary for the exercise of the principal use or service of the principal structure. These services include underground, surface or overhead gas, electrical, steam, water, sanitary sewerage, storm water drainage, and communication systems and accessories thereto, such as poles, towers, wires, mains, drains, vaults, culverts, laterals, sewers, pipes, catch basins, water storage tanks, conduits, cables, fire alarm boxes, police call boxes, traffic signals, pumps, lift stations and hydrants, but not including buildings.
- (44) **Family.** An individual living alone, or two (2) or more people related by marriage or blood living as a single unit; or a group of not more than four (4) people that need not be related by blood living in a single unit for housekeeping, as distinguished from a hotel, club, lodge or rooming house.
- (45) **Family Day Care Home.** A dwelling also licensed as a day care center by the State Department of Health and Social Services where, for compensation of consideration, a resident of the dwelling provides group care for at least four (4), but not more than eight (8), children between the ages of infancy and seven (7) years of age at a location other than the child's own home or the home of relatives or guardians.
- (46) **Farming — General.** General farming shall include floriculture, forest and game management, orchards, raising of grain, grass, mint and seedcrops, raising of fruits,

- nuts and berries, sod farming and vegetable farming. General farming includes the operating of such an area for one (1) or more of the above uses with the necessary accessory uses for treating or storing the produce, provided, however, that the operation of any such accessory uses shall be secondary to that of the normal farming activities.
- (47) **Farmstead.** A single-family residential structure located on a parcel of land, which primary land use is associated with agriculture.
- (48) **Floor Area.** The square feet of floor space within the outside line of walls and includes the total of all space on all floors of a building, but not including porches, garages or space in a basement or cellar when the same is used for storage or incidental uses.
- (49) **Floor Area — Business and Manufacturing Buildings.** For the purpose of determining off-street parking and off-street loading requirements, the sum of the gross horizontal areas of the floors of the building, or portion thereof, devoted to a use requiring off-street parking or loading. This area shall include elevators and stairways, accessory storage areas located within selling or working space occupied by counters, racks or closets and any basement floor area devoted to retailing activities, to the production or processing of goods, or to business or professional offices. However, floor area, for the purposes of determining off-street parking spaces, shall not include floor area devoted primarily to storage purposes except as otherwise noted herein.
- (50) **Foster Family Home.** The primary domicile of a foster parent which is four (4) or fewer foster children and which is licensed under Section 48.62 of the Wisconsin Statutes and amendments thereto.
- (51) **Frontage.** All the property butting on one (1) side of a street between two (2) intersecting streets or all of the property abutting on one (1) side of a street between an intersecting street and the dead end of a street.
- (52) **Frontage, Reversed.** Where the rear lot line of a corner lot coincides with all or part of the side lot line of an adjoining lot in the same block.
- (53) **Garage, Private.** An accessory building or space for the storage only of not more than three (3) four (4) wheeled, licensed motor vehicles.
- (54) **Garage — Public.** Any building or portion thereof, not accessory to a residential building or structure, used for equipping, servicing, repairing, leasing or public parking of motor vehicles.
- (55) **Garage, Storage.** Any building or premises used for the storage only of motor-driven vehicles, pursuant to previous arrangements, not to transients, where no equipment, parts, fuel, grease or oil are sold and vehicles are not equipped, serviced, repaired, hired or sold.
- (56) **Grade.** When used as a reference point in measuring the height of a building, the "grade" shall be the average elevation of the finished ground at the exterior walls of the main building.

- (57) **Group Foster Home.** Any facility operated by a person required to be licensed by the State of Wisconsin under State Statute Section 48.62 for the care and maintenance of five (5) to eight (8) foster children.
- (58) **Home Occupation.** An accessory use of a dwelling unit for gainful employment involving the manufacture, provision or sale of goods and/or services that is clearly secondary to the residential use and does not change the character of the structure as a residence and meets all the applicable limitations of this Chapter.
- (59) **Hospital.** An institution intended primarily for the medical diagnosis, treatment and care of patients being given medical treatment. A hospital shall be distinguished from a clinic by virtue of providing for bed-patient care.
- (60) **Hotel.** A building in which lodging, with or without meals, is offered to transient guests for compensation and in which there are more than five (5) sleeping rooms with no cooking facilities in any individual room or apartment.
- (61) **Institution.** A building occupied by a nonprofit corporation or a nonprofit establishment for public use.
- (62) **Junk.** Any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvage, storage, baling, disposal or other use or disposition. Junk includes, but is not limited to, vehicles, tires, vehicle parts, equipment, paper, rags, metal, glass, building materials, household appliances, brush, wood and lumber.
- (63) **Junkyard.** Any place at which personal property is or may be salvaged for reuse, resale or reduction or similar disposition and is owned, possessed, collected, accumulated, dismantled or assorted, including but not limited to used or salvaged or new scrapped base metal or metals, their compounds or combinations, used for salvaged rope, bags, paper, rags, glass, rubber, lumber, millwork, brick and similar property, except animal matter; and used motor vehicles, machinery or equipment which are used, owned or possessed for the purpose of wrecking or salvaging parts therefrom.
- (64) **Loading Area.** A completely off-street space or berth on the same lot for the loading or unloading of freight carriers, having adequate ingress and egress to a public street or alley.
- (65) **Lodging House.** A building where lodging only is provided for compensation for not more than three (3) persons not members of the family.
- (66) **Lot.** A parcel of land having frontage on a public street, or other officially approved means of access, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, lot area and other open space provisions of this Code as pertaining to the district wherein located.
- (67) **Lot, Corner.** A lot situated at the intersection of two (2) streets.
- (68) **Lot, Interior.** A lot with frontage on only one (1) street.
- (69) **Lot, Through.** A lot other than a corner lot with frontage on two (2) streets.
- (70) **Lot Area.** The area of contiguous land bounded by lot lines, exclusive of land designated for public thoroughfares.

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- (71) **Lot Depth.** The shortest horizontal distance between the front lot line and the rear lot line measured at a ninety (90) degree angle from the road right-of-way.
- (72) **Lot Line.** Legally established lines dividing one (1) lot, plot of land or parcel of land from an adjoining lot or plot of land or parcel of land as defined herein.
- (73) **Lot Line, Front.** A line separating the lot from the street or approved private road.
- (74) **Lot Line, Rear.** A lot line which is opposite and most distant from the front lot line and, in the case of an irregular or triangular-shaped lot, a line ten (10) feet in the length within the lot, parallel to and at the maximum distance from the front lot line.
- (75) **Lot Line, Side.** Any lot boundary line not a front line or a rear lot line.
- (76) **Lot of Record.** A lot which has been recorded in the Office of the Register of Deeds prior to the effective date of this Chapter.
- (77) **Lot Width.** The horizontal distance between the side lot lines at the building setback line.
- (78) **Minor Structures.** Any small, movable accessory erection or construction such as birdhouses, tool houses, pet houses, play equipment, arbors and walls and fences under four (4) feet in height.
- (79) **Mobile Home.** A manufactured home that is HUD certified and labeled under the National Mobile Home Construction and Safety Standards Act of 1974. A mobile home is a transportable structure, being eight (8) feet or more in width (not including the overhang of the roof), built on a chassis and designed to be used as a dwelling with or without permanent foundation when connected to the required utilities.
- (80) **Mobile Home Lot.** A parcel of land for the placement of a single mobile home and the exclusive use of its occupants.
- (81) **Mobile Home Park.** Any lot on which two (2) or more mobile homes are parked for the purpose of permanent habitation and including any associated service, storage, recreations and other community service facilities designed for the exclusive use of park occupants.
- (82) **Mobile Home Subdivision.** A land subdivision, as defined by Chapter 236 of the Wisconsin Statutes and any City Land Division Ordinance, with lots intended for the placement of individual mobile home units. Individual homesites are in separate ownership as opposed to the rental arrangements in mobile home parks.
- (83) **Modular Unit.** A prefabricated, detached single- or double-family dwelling unit designed for long-term occupancy and containing sleeping accommodations, a flush toilet, a tub or shower bath and kitchen facilities with plumbing and electrical connections provided for attachment to outside systems, which is or was designed to be transported and mounted on a permanent foundation.
- (84) **Nonconforming Lot.** A lot of record existing on the date of passage of this Chapter which does not have the minimum width or contain the minimum area for the zone in which it is located.
- (85) **Nonconforming Uses.** Any structure, use of land, use of land and structure in combination or characteristic of use (such as yard requirement or lot size) which was

existing at the time of the effective date of this Code or amendments thereto and which is not in conformance with this Code. Any such structure conforming in respect to use but not in respect to frontage, width, height, area, yard, parking, loading or distance requirements shall not be considered a nonconforming use, but shall be considered nonconforming with respect to those characteristics.

- (86) **Nursing Home.** An establishment used as a dwelling place by the aged, infirm, chronically ill or incurably afflicted, in which not less than three (3) persons live or are kept or provided for on the premises for compensation, excluding clinics and hospitals and similar institutions devoted to the diagnosis, treatment or the care of the sick or injured.
- (87) **Parking Lot.** A structure or premises containing five (5) or more parking spaces open to the public.
- (88) **Parties in Interest.** Includes all abutting property owners, all property owners within one hundred (100) feet, and all property owners of opposite frontages.
- (89) **Planned Unit Development.** A large lot or tract of land containing two (2) or more principal buildings of uses developed as a unit where such buildings or uses may be located in relation to each other rather than to a lot line or zoning district boundaries.
- (90) **Private Individual Sewage Treatment System.** A sewage treatment and disposal system serving a single structure with a septic tank and soil absorption field located on the same lot as the structure. This term includes alternative sewage systems, substitutes for the septic tank or soil absorption field, a holding tank, a system serving more than one (1) structure or a system located on a different parcel than the structure.
- (91) **Private Individual Water System.** A system supplying water for human consumption with a well and pump serving a single structure located on the same lot as the structure. This term includes alternative water supply systems, substitutes for the well or pump, a system serving more than one (1) structure or a system located on a different parcel than the structure.
- (92) **Professional Home Offices.** Residences of doctors of medicine, practitioners, dentists, clergymen, architects, landscape architects, professional engineers, registered land surveyors, lawyers, artists, teachers, tradesmen, authors, musicians or other recognized professions used to conduct their professions. Tradesmen shall be defined as a person or persons who hold themselves out with a particular skill including, but not limited to, carpenters, masons, plumbers, electricians, roofers and others involved in the building trade.
- (93) **Rear Yard.** A yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the rear lot line and a line parallel thereto through the nearest point of the principal structure. This yard shall be opposite the street yard or one (1) of the street yards on a corner lot.
- (94) **Restaurant.** A business establishment consisting of a kitchen and dining room, whose primary purpose is to prepare and serve food to be eaten by customers seated in the dining room.



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- (95) **Restaurant, Drive-in.** A business establishment consisting of a kitchen, with or without a dining room, where food is prepared and packaged to be eaten either off the premises or within automobiles parked on the premises.
- (96) **Retail.** The sale of goods or merchandise in small quantities to the consumer.
- (97) **Roadside Stand.** A structure not permanently fixed to the ground that is readily removable in its entirety, covered or uncovered and not wholly enclosed, and used solely for the sale of farm products produced on the premises.
- (98) **Setback.** The minimum horizontal distance between the front lot line and the nearest point of the foundation of that portion of the building to be enclosed. The overhang cornices shall not exceed twenty-four (24) inches. any overhang of the cornice in excess of twenty-four (24) inches shall be compensated by increasing the setback by an amount equal to the excess of cornice over twenty-four (24) inches. Uncovered steps shall not be included in measuring the setback.
- (99) **Side Yard.** A yard extending from the street yard to the rear yard of the lot, the width of which shall be the minimum horizontal distance between the side lot line and a line parallel thereto through the nearest point of the principal structure.
- (100) **Signs.** Any medium, including its structure, words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names or trademarks by which anything is made known and which are used to advertise or promote an individual, firm, association, corporation, profession, business, commodity or product and which is visible from any public street or highway.
- (101) **Site Plan.** Includes but is not limited to a drawing to scale of not less than one (1) inch equals fifty (50) feet, showing all physical aspects such as buildings, setback dimensions, sidewalks, driveways, playgrounds, parking, and so forth which pertain to the proposed development and its relation to the surrounding area in conformance to the zoning of the area in which the development will exist.
- (102) **Story.** That portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. Any portion of a story exceeding fourteen (14) feet in height shall be considered as an additional story for each fourteen (14) feet or fraction thereof. A basement having one-half (1/2) or more of its height above grade shall be deemed a story for purposes of height regulation.
- (103) **Story, Half.** That portion of a building under a gable, hip or mansard roof, the wall plates of which, on at least two (2) opposite exterior walls, are not more than four and one-half (4-1/2) feet above the finished floor of such story. In the case of one (1) family dwellings, two (2) family dwellings and multi-family dwellings less than three (3) stories in height, a half (1/2) story in a sloping roof shall not be counted as a story for the purposes of this Code.
- (104) **Street.** Property other than an alley or private thoroughfare or travelway which is subject to public easement or right-of-way for use as a thoroughfare and which is twenty-one (21) feet or more in width.

- (105) **Street Yard.** A yard extending across the full width of the lot, the depot of which shall be the minimum horizontal distance between the existing street or highway right-of-way line and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have two (2) street yards.
- (106) **Structure.** Anything constructed or erected, the use of which requires a permanent location on the ground or attached to something having a permanent location on the ground.
- (107) **Structural Alterations.** Any change in the supporting members of a structure, such as foundations, bearing walls, columns, beams or girders.
- (108) **Temporary Structure.** A movable structure not designed for human occupancy nor for the protection of goods or chattels and not forming an enclosure, such as billboards.
- (109) **Tent or Hoop-Supported Structure.** Any structure, building, enclosure, canopy, or tent top, with or without full sidewalls, temporary or permanent, primarily constructed of a frame of any material covered by a fabric of natural or synthetic material, whether opaque, translucent, or transparent, but does not include:
- a. Family or individual camping tents used by the resident of the lot and the resident's non-paying guests for camping activities.
  - b. Party tents or canopies erected for a party or event.
  - c. Screen tents or picnic canopies of the type usually used to shelter a family picnic table or outdoor furniture.
- (110) **Tourist Camp.** A tract or parcel of land on which one (1) or more automobile trailers, tents or camp cabins are located, open to the public free or for a fee.
- (111) **Use.** The purpose or activity for which the land or building thereof is designed, arranged or intended, or for which it is occupied or maintained.
- (112) **Use, Accessory.** A subordinate building or use which is located on the same lot on which the principal building or use is situated and which is reasonably necessary and incidental to the conduct of the primary use of such building or main use, when permitted by district regulations.
- (113) **Use, Principal.** The main use of land or building as distinguished from subordinate or accessory use.
- (114) **Utilities.** Public and private facilities, such as water wells, water and sewage pumping stations, water storage tanks, electrical power substations, static transformer stations, telephone and telegraph exchanges, microwave radio relays and gas regulation stations, inclusive of associated transmission facilities, but not including sewage disposal plants, municipal incinerators, warehouses, shops, storage yards and power plants.
- (115) **Variance.** A relaxation of the terms of this Chapter by the Board of Appeals where the literal enforcement of this Chapter would deny to the property owner a use of his property enjoyed as a right by other property owners within the same zoning district.

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- (116) **Vehicle, Motor.** Every device in, upon or by which any person or property is or may be transported.
- (117) **Vision Setback Area.** An unoccupied triangular space at the intersection of highways or streets with other highways or streets or at the intersection of highways or streets with railroads. Such vision clearance triangle shall be bounded by the intersecting highway, street or railroad right-of-way lines and a setback line connecting points located on such right-of-way lines by measurement from this intersection as specified in this Chapter.
- (118) **Wall, Retaining.** A structure designed to resist the lateral displacement of soil or other materials.
- (119) **Yard.** An open space on the same lot with a building, unobstructed by structures except as otherwise provided herein.
- (120) **Yard, Front.** A yard extending the full width of the lot between the front lot line and the nearest part of the principal building excluding uncovered steps. On corner lots, the front yard shall be considered as parallel to the street upon which the lot has its least dimensions.
- (121) **Yard, Rear.** A yard extending the full width of the lot between the rear lot line to the nearest part of the principal building.
- (122) **Yard, Side.** A yard on each side of the principal building extending from the building to the lot line and from the front yard line to the rear yard line.
- (123) **Zero Lot Line.** The concept whereby two (2) respective dwelling units within a building shall be on separate and abutting lots and shall meet on the common property line between them, thereby having zero space between said units.
- (124) **Zoning Permit.** A permit issued by the Zoning Administrator to certify that the use of lands, structures, air and waters subject to this Chapter are or shall be used in accordance with the provisions of said Chapter.

